

University of Central Florida

College of Medicine

M1/M2 Minutes

Meeting Date: 9/11/2026

Start Time: 3:45 PM

Adjourn Time: 4:30 PM

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Christine Kauffman, Analia Castiglioni, Nyla Dil, Nazeema Khan-Assad, Shiva Kalindindi, Nadine Dexter, Hatem Kaseb

Student reps: Antonia Tammoro, Leroy Arias, Noah Kelley

Discipline leads: Paul Sturgis, Taseen Desin

Other/online attendance: Heidi Hoopingarner, Phil Bellew, Marcy Verduin, Melanie Ortiz, Caridad Hernandez, Yanisa Del Toro, Deedra Walton, Melinda Ragland, Lissette Tolentino, Emily Fegan, Feroza Daroowalla, Soraya Smith, Luke Van Blaricom, Adrew Quigley, Liz Ivey, Lucia Schweitzer, Caitlin Garcia, Asmar Abdo, Michael Callahan, Nicole Brooks, Yelena Piazza, Laura Poole, Melissa Cowan, Shalu Gilum, Alessandra Peloggia

Agenda Item	Discussion	Decisions
Approve minutes	Minutes	approved
Proposals for vote	N/A	
Announcements	- IS4 Course Director – Dr. Melanie Ortiz - UCFCOM Committee Member Expectations - member attendance is expected unless otherwise indicated by the member - Agenda will be sent out 10 days prior to meetings to allow members enough time to review materials - Proposals can be submitted up to two days before the agenda is distributed - M1/M2 Subcommittee Meeting Dates - All dates posted on UCF COM Curriculum News Website: https://med.ucf.edu/academics/md-program/curriculum-news/ - Some dates were changed due to holidays - CCOM meetings have been rescheduled to occur one week later than their originally scheduled dates.	

	○ Next year there will be no meeting in June and July ▪ Student reps will not be able to attend Nov 13 meeting due to exams • NBME Item Writing Workshop – Dr Castiglioni ○ Date TBD ○ Email invitation will be sent out • Approved at CCOM: ○ Pathology Longitudinal Project Proposal	
Student report	• AI Use in Content Materials Concerns: ○ Concerns raised by students regarding the use of AI in course content materials; errors in course material presented to students was discovered by students ○ Dr. Asmar emphasized that the concern is not about whether AI should be used, but rather about ensuring the responsible use of AI and recognizing that faculty remain ultimately responsible for AI-generated output. ○ Student representatives identified transparency as a primary concern, including clearly indicating when AI is used in course materials and providing citations where appropriate. ○ Students also expressed the importance of quality control to ensure that AI-generated content is accurate before being presented to students and that faculty's expertise remains evident when responding to student questions. ○ This feedback from students will be used to improve communication and practices around AI use ○ An email will be sent to M1 and M2 students regarding the use of AI and the concerns ○ A task force, guidance, and best practices related to AI use will be prioritized. • M1: ○ Concerns about exam material expectations and communication from faculty on what topics are going to be covered on exams ○ Students feel misguided on what needs to be studied esp with CDLs ○ Concerns about SLM content being older and accuracy of content ○ Students would like more consistency, communication, and quality control from faculty • M2: ○ Students would like more consistency, communication, and quality control from faculty	

	○ Students would like more consistency and communication about course organization ● Positive feedback was given to Drs. Kalindindi, Khan-Assad, Plochocki, and Bradshaw on the changes made by their task force	
Course director reports	● Foundations: ○ TBL1 – students performed well ○ TBL2 – more challenging than TBL1; student performed well ○ M1 CS– completed first summative assessment; a feedback session will be held to further support student performance. ○ HSS – progressing well, with minor curriculum changes going well; the first essay is scheduled for September 24, with the first MCQ exam occurring around the same time. ● M2 – IS3, students have completed two TBLs and two CDLs and are approaching a week with a double assessment and the midterm	
Faculty Affairs	● Currently observing CDL faculty facilitators to provide personal development feedback to those faculty members; progressing well ● Received requests for best practices related to flipped classrooms and has arranged opportunities for faculty to observe classroom sessions identified as good examples. ○ Faculty interested in observing a flipped classroom session should contact Andrea Berry	
Standing reports	● PES progress reports ○ IS-1 Progress report: ▪ The HSS assessment structure will be revised to include: ● one MCQ-based exam ● reduced number of essays from two to one ● assessments will be weighted at 3% for the MCQ exam and 7% for the essay. ▪ Pharmacology content has transitioned to Foundations, allowing IS-1 to expand microbiology instruction in Week 1, including: ● DNA/RNA viruses, bacteriology, parasitology, and fungi, ● antimicrobial pharmacology introduced alongside the related microbiology content.	

	▪ Anatomy instruction has been expanded and distributed longitudinally, with histology beginning in Week 4, the first cadaver lab in Week 7, additional cadaver labs in Weeks 9 and 10, and an anatomy-focused CDL replacing the previously planned skin CDL; an independent anatomy assessment has also been added. ▪ Clinical sciences changes include: • clearer expectations, communication coaching from the beginning of the course, additional faculty feedback and office hours, • feedback/coaching sessions following summative assessments • clinical sciences now 30% of the IS-1 grade, with each simulated clinical encounter weighted at 10%. ▪ team continues to review instructional time and assessments across domains, including immunology, hematology, and MSK; no imbalance in instructional time allocation was identified and ongoing assessment review with Dr. Tolentino will inform potential changes to TBLs and NBME examinations.	
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