

University of Central Florida

College of Medicine

M1/M2 Minutes

Meeting Date: 8/14/2026

Start Time: 3:45 PM

Adjourn Time: 4:44 PM PM

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Christine Kauffman, Analia Castiglioni, Robin Hines, Bernard Gros, Scott Barron, Hatem Kaseb, Shazia Beg, Nyla Dil, Nazeema Khan-Assad, Shiva Kalindindi

Student reps: Viviana Rivera, Leroy Arias

Discipline leads: Paul Sturgis, Taseen Desin

Other/online attendance: Heidi Hoopingarner, John Ryder, Phil Bellew, Patrice Frederick, Jeffrey Plochocki, Elizabeth Barbosa de Oliveira Sales, Marcy Verduin, Deedra Walton, Lane Coffee, Melinda Ragland, Emily Bradshaw, Manny Carrazana, Lissette Tolentino, Andrea Berry, Liz Ivey, Dale Voorhees , Lucia Schweitzer, Caitlin Garcia, Nadine Dexter, Kim Martinez, Asmar Abdo, Basma Selim, Michael Callahan, Yelena Piazza, Jacques Cayo, Alisha Corsi, Amita Kathura, Carolyn Castro, Tracy Macintosh, Laura Poole, Melissa Cowan, Shalu Gilum,

Agenda Item	Discussion	Decisions
Approve minutes	Minutes	approved
Proposals for vote	A. IS4 exam date – Dr Ortiz a. Motion: approved b. Moving IS4 exam to December 11 in response to student concerns about having the exam immediately after the major break. B. Autopsy report – Drs Kauffman and Piazza a. Motion: approved b. the longitudinal autopsy project will shift to a greater pathology focus, with pathologists taking the lead c. Students will have dedicated pathology lab time, a limit of 10 tissue samples per group, continued histopathology discussions, and more structured synthesis sessions connecting pathology findings with clinical presentation, diagnosis, and treatment.	A. Approved (9 in favor) B. Approved (11 in favor)

	d. final IS5 report will emphasize pathogenesis and clinical application and will remain a summative component	
Announcements	• Curriculum Transformation Resources M1/M2_Subcommittee_GRP Microsoft Teams • Welcome new IS4 Course Director – Dr Melanie Ortiz ○ Dr. Melanie Ortiz was welcomed as the new IS4 Course Director. • Welcome new COP Co-Director – Dr Maria Farooq ○ Dr. Maria Farooq was welcomed as the new Co-Director. ○ will join Joyce Paulson in the co-director role as part of a succession plan ○ The transition will provide continued leadership in the area while Joyce Paulson takes on an assistant course director role for Internal and Family Medicine • Foundations Taskforce update – Dr Dave Harris ○ The group is considering shifting additional basic foundational concepts into the Foundations course, including anatomy. ○ Options under consideration: ▪ maintain Foundations at 8 weeks while incorporating additional anatomy and simplifying introductory pathology and genetics or extending Foundations to 10 weeks • a finalized report is expected for consideration and an official vote in September • AI assisted Curriculum mapping – Dr Michael Callahan ○ new AI-assisted curriculum mapping process will be implemented this academic year ○ Course content will be entered into the AI system, which will generate recommended curriculum tags for each session. ○ Course directors will receive recommendations along with a justification for the selected tags and a list of available tags. ○ Course directors will review and approve or modify the recommendations; the accuracy of the process will be tracked throughout the year. • SDC update – Dr Manny Carrazana ○ Student Development Committee (SDC) - meets monthly to review students who may be at risk for a T grade using the Med Milestone dashboard. ○ Students identified as potentially at risk are contacted and connected with a faculty coach to provide individualized support.	

	○ The committee is working to improve student participation, as the previous voluntary response rate was less than 50%. ○ Moving forward, students identified as having a potential T grade will be expected to complete at least one mandatory, non-punitive meeting with the coaching director. ● Zoom for screen sharing in TLL ○ To address challenges with visibility of presentations in the Team Learning Lab (TLL), particularly for students seated toward the back of the room, Zoom screen sharing to the room monitors will be used ○ Students only need to log into the Zoom if they cannot see the screen ○ To log in: ▪ in the room each individual student will log into Zoom ▪ in the enter meeting ID section navigate to the drop-down menu ▪ choose the room number from the drop-down menu ○ For security reasons systems engineering will not turn off the waiting room ● NBME Item Writing Workshop 9/11/2026 – Dr Castiglioni ○ A customized NBME item-writing workshop is being offered as a faculty development opportunity. ○ The workshop is an online, synchronous event with 25 available seats, with priority given to newer faculty who have not previously participated. ○ Faculty who received an invitation were asked to register or notify the organizers if they cannot attend so the opportunity can be offered to others. ○ The workshop is intended to improve the quality of assessment items, including TBL questions and weekly formative quizzes, and help ensure formative assessments are consistent with the quality of summative assessments. ● Approved at CCom: ○ Anatomy Assessment Proposal ○ Biostatistics and Epidemiology Taskforce Plan ○ M1/M2 Course Grade Weights Proposal ● From PES: ○ IS-1 Recommendations for 2025-26	
Student report	● Year is starting off well; no feedback from M1 or M2 students ● Created google form to gather student feedback which will be reported to course directors	

	• Changes made to curriculum have been well received • Kura Cloud cases and widgets were well received	
Course director reports	• M1 – starting of well • M2 – IS 3 is up and running and progressing well • FIRE – orientation sessions progressing well	
Faculty Affairs	• Email will be sent from faculty affairs regarding new learning modules for faculty – Andrea ○ Focusing on CDL facilitators	
Standing reports	• PES progress reports ○ Next report September: IS1 and IS4	