

University of Central Florida

College of Medicine

M1/M2 Minutes

Meeting Date: 5/8/2026

Start Time: 3:45 PM

Adjourn Time: 4:58 PM

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Christine Kauffman, Robin Hines, Bernard Gros, Scott Barron, Bibi Nazeema Khan Assad, Nyla Dil, Shazia Beg, Hatem Kaseb, Shiva Kalidindi

Student reps: Viviana Rivera, Leroy Arias

Discipline leads: Vania Zayat, Paul Sturgis, Taseen Desin

Other/online attendance: Heidi Hoopingarner, Phil Bellew, Patrice Frederick, Jeffrey Plochocki, Elizabeth Barbosa de Oliveira Sales, Feroza Daroowalla | Jonathan Kibble, Basma Selim, Marcy Verduin, Shalu Gillum, Deedra Walton, Lane Coffee, Nicole Brooks, Luke Van Blaricom, Melinda Ragland, Emily Fagan, Michael Smith, Alina Warner, Allison Pirpich, Manny Carrazana, Lissette Tolentino, Andrea Berry, Jeffrey Plochocki, Lucia Schweitzer, Amita Kathuria, Caitlin Garcia, Alisha Corsi, Laurel Poole, Yelena Piazza

Agenda Item	Discussion	Decisions
Approve minutes	Minutes	approved
Proposals for vote	A. Foundations Objectives addition – Dr. Kaseb a. Motion: approve attached proposal – will be taken to the curriculum committee for approval b. Move content from IS-1 to foundations c. Add an objective of pharmacokinetics and pharmacodynamics (PK/PD) B. Syllabus Language for Pre-Clerkship Remediation – Dr Gros a. Motion: approve attached proposal as presented b. Aiming for more standardize syllabus language and remediation process in all courses c. Students going through T-grade remediation should be assessed in the same way they were originally in the course	A. Approved (8 in favor) B. Approved (9 in favor)

	i. NBME exams can be used for remediation assessment ii. Goal of assessment is to verify student meets minimum competency requirements to move forward d. Students will be required to meet with course director and co-director. May also be required to have additional meetings with course faculty i. Course directors cannot require SAS meetings, but they can recommend it – requirement of SAS meeting is up to SEPC approval 1. Remediation recommendation plans will be given to SEPC	
Announcements	• LCME task forces have been created and have begun work on addressing the citations given ○ 3 citations relevant to the pre-clerkship: the amount and quality of formative feedback in clinical sciences, student preparation for clerkship in the follow areas: anatomy, and biostats/epidemiology ▪ 3 task forces created to address these citations: clinical sciences formative feedback task force, anatomy task force, and biostat and epidemiology task force ▪ Task forces are evaluating the issues and developing improvements to be implemented in academic year 26-27 ▪ Task forces are made up of: faculty directly related to content area, faculty who are within that topic or clerkships, and students ○ Updates from Task Force Chairs: ▪ Anatomy: Dr. Plochocki – discussed challenges and opportunities; created a prioritized list of challenges to address in second meeting where they will come up with solutions and devise an implementation plan ▪ Epi/Biostat: Dr. Hines – identified primary issue is the lack of longitudinal integration of epi and biostats material. Discussed opportunities to integrate material in a more longitudinal manner within the IS formats throughout the first and second years. ▪ Clinical Sciences: Dr. Kalidindi - defined the problem and identified opportunities for better quality and quantity of feedback. In second meeting strategies to address the issues and optimize feedback will be discussed ▪ Assessment Office will deploy internal survey to M1-M3 students on 5/11/26 to provide more data	

	• Items approved at CCOM: ○ Health system science assessment proposal ▪ Grading schema changes associated with this health system science change do not need to be brought back to sub-committee for approval ○ Alignment of T-grade remediation and final grade proposal ▪ students who are earning a T grade will no longer be eligible for honors within the courses – must have passing throughout all domains to receive honors • Class rank task force has been created to re-evaluate how class rank is determined ○ PES recommendations • Global Canvas Breach/issue – has been resolved ○ Any sensitive data was not accessed, and un-needed data is not stored by the system ○ Globally classes and grade information as well as credentialing information was not part of the compromise	
Student report	• M1 ○ finishing up IS 2; GI is progressing well and appreciate the clear TBL expectations ○ Global Canvas data breach concerns ○ Preparing for FIRE conference ○ positive feedback for anatomy TBL; enjoyed format and found it to be very educational versus multiple choice TBL ○ Students would like to know what other options are available for earning more points ○ Were concerned about time being taken up in GRAT component	

Course director reports	• IS2: ○ Anatomy TBL went well; if the same format is used for the GRAT additional graders will be needed and a more efficient assessment method will need to be discussed ○ Final exam is on track to be administered on time • Final SCE for M1 year next week ○ Students making remarkable progress • HSS: final essay is open • FIRE: conference on Monday 5/11/26	
Standing reports	• PES progress reports - the PES will make recommendations that courses must implement which are then evaluated via progress report from courses to see if there are any challenges or issues related to those implementations ○ Foundations Progress Report – Dr Kaseb ▪ will be moving 3 to 4 advanced genetic topics, including cystic fibrosis genetics, Huntington disease genetics, and Lynch syndrome genetics into their respective courses to provide more time to introduce pharmacology and normal histology ▪ Working on genetics content to standardize feedback in flip classrooms ▪ Working on new CDLs ○ IS 3 – Drs Barron and Khan-Asad ▪ Reviewed assessment schedule ▪ Alignment of course objectives with summative exam in the clinical sciences ▪ Ensure expectations are clear to the students from the start of the course. ▪ Investigate additional feedback opportunities and improve alignment and timeliness of current feedback provided ▪ Evaluate the perception of a lack of teaching in clinical skills and look for a solution to alter this perception • Solution: Dr. Khan Asad has moved some feedback sessions to earlier in the course to help prepare students for the SCEs	

	▪ Redistribute content more evenly across the course and/or provide reasons for front-loading • Solution: endocrine was shortened by 2 days, and Repro received these 2 days. MOP sessions will occur in the first part of the course and HSS MCQ exam in the later part of the course ▪ Better integrate clinical sciences, health systems sciences, and basic sciences when appropriate. ▪ Provide a strong foundation in anatomy and physiology before beginning the pathological portions of the course. • Solution: added physiology sessions to endocrine, and an anatomy session will be held before anatomy labs.	
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