

**University of Central Florida
College of Medicine
M1/M2 Minutes**

Meeting Date: 3/13/2026

Start Time: 3:45 PM

Adjourn Time: 4:57 PM

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Christine Kauffman, Robin Hines, Bernard Gros, Scott Barron, Danish Bhatti, Nadine Dexter, Nazeema Khan Assad, Emily Bradshaw, Nyla Dil, Analia Castiglioni, Shazia Beg

Student reps: Viviana Rivera, Leroy Arias, Daniella Mora, Rohit Veerapaneni

Discipline leads: Vania Zayat, Paul Sturgis, Taseen Desin

Other/online attendance: Heidi Hoopingarner, Alessandra Pelliggia, Phil Bellew, David Harris, Patrice Frederick, Jennifer Vetere, Shiva Kalidindi, Jeffrey Plocho, Elizabeth Barbosa de Oliveira Sales | Jonathan Kibble, Kim Martinez, Basma Selim, Marcy Verduin, Shalu Gillum, Deedra Walton, Lane Coffee, Nicole Brooks, Luke Van Blaricom, Melinda Ragland, Emily Fagan, Michael Smith, Alina Warner, Allison Pirpich, Manny Carrazana, Lissette Tolentino, Dale Voorhees, Andrea Berry, Soraya Smith, Jeffrey Plochocki, Jeffrey LaRochelle, Elizabeth Ivey, Lucia Schweitzer, Hatem Kaseb, Andrew Quigley, Ryan Retherford, Lissette Tolentino

Agenda Item	Discussion	Decisions
Approve minutes	<ul style="list-style-type: none"> • Minutes 	<ul style="list-style-type: none"> • approved
Proposals for vote	<ul style="list-style-type: none"> A. CDL proposal – Dr David Harris <ul style="list-style-type: none"> a. Motion: approve attached proposal as presented – does not need to be approved by the curriculum committee b. Looking to develop and implement a collaborative CDL design team c. The team will improve upon already existing CDLs d. Aiming to have more integration between CDLs B. HSS assessment proposal – Dr Scott Barron <ul style="list-style-type: none"> a. Motion: approve attached proposal as presented b. Aiming to more directly assess HSS knowledge and have greater standardization across assessments c. Proposing to change assessments to include one essay and one multiple choice assessment per HSS course 	<ul style="list-style-type: none"> C. Approved (10 in favor) D. Approved (8 in favor, 2 opposed)

	<p>d. Seeking to: replace group assessments with individual assessments, eliminate journals as exams and instead use them as a learning activity, and use of mixed method evaluations</p> <p>i. Concern on the number of questions and the style of question on the exam was expressed by faculty and student representatives</p>	
Announcements	<ul style="list-style-type: none"> • Course Director and Student Progress Report presentation <ul style="list-style-type: none"> ○ Two additional dashboards are being created for faculty <ul style="list-style-type: none"> ▪ Course Director board – intended to give course directors and co-directors an overview of their course. It will provide data on: <ul style="list-style-type: none"> • Number of times a course learning objective (CLO) and educational program objectives (EPO) are assessed • What questions are covering particular CLOs and EPOs • Domain breakdowns • Class averages on various sub domains • Student progress report – will be released in phases to each director. A meeting will be scheduled with each director to go over the dashboard • New Foundations Course Director – Dr Hatem Kaseb • M1 and M2 HSS co-director – Dr Scott Barron • New pole lights in TLL – Dale Voorhees <ul style="list-style-type: none"> ○ Plugged in upon request ○ Light has different colors that can be used by students to signal different things: Red – could be help, yellow – we have a questions, green- we’re done (as potential code for use) • Notification emails will now be sent to the reporter when a professionalism report is made • April M1M2 subcommittee meeting will be a voting member retreat – goal is to balance the M1 and M2 calendars <ul style="list-style-type: none"> ○ pre-work and information to prepare has been emailed to voting members 	
Student report	<ul style="list-style-type: none"> • M2 – students are expressing concerns about clinical skills and how they can improve <ul style="list-style-type: none"> ○ Proposed the idea that student could receive feedback on what they missed during physical exams ○ Preparing for FIRE conference 	

	<ul style="list-style-type: none">• M1 – met with Dr. Gros this week to discuss feedback brought to them from peers	
Course director reports	<ul style="list-style-type: none">• IS2:<ul style="list-style-type: none">○ Productive feedback and concerns meeting○ Students are doing well and are very engaged• M2 IS5:<ul style="list-style-type: none">○ Going well○ Trying to provide students with enough feedback	
Standing reports		