



**M3/M4 Subcommittee
Meeting Minutes**

Date: 4/8/26

Time: 9AM

Attendees: Drs: Selim, Dearman, Thomas, Torres, Del Toro, Smith, Taitano, Verduin, Ngo, Dodson, Arenas Morales | Alex VanBennekom, Rachel Chapman, Chris Orenge, Elizabeth Webber, Kim Esterline, Morayma Cubero, Cynthia Teti, Katherine Newsum, Casey Smith, Andrew Quigley, Amanda Ramos, Nicole Brooks, Jonathan Kibble, Dale Voorhees, Danielle Colley, Carolyn Castro, Isadore Nottolini, Celia Linton Walker, Jorge Martinez, Karen Peterson, Caitlin Garcia, Rechell Rodriguez, Alisha Corsi, Vraj Amin, Alison Pirpich, Natasha Williams, Emily Hannum, Leslie Marchand, Susanne Osborne

1. Review previous meeting minutes - approved
2. Action needed:
 - a. Graphic Medicine: Translating Research Elective Course – approved – to be sent to CCOM for final approval.
3. Updates:
 - a. Dr. Marcy Verduin - new Senior Associate Dean for Medical Education effective 4.10.26
 - b. Dr. Yanisa Del Toro – new Assistant Dean for M3M4
 - c. Student representatives
 - i. M3 – progressing well
 1. students are hopeful there will be more standardization through clerkship rubrics in the upcoming academic year
 2. MSP meetings will be held during the next 2-3 months
 3. Will continue to remind students to update school about any away rotations
 - ii. M4 – progressing well; Match Day was successful
 1. Capstone coming up
 2. A few rotation programs are experiencing delays in releasing decisions due to newly added requirements for program coordinators
 3. Student rep has reminded students about getting evaluations completed
 - d. LCME outcomes – no concerns
 - e. Faculty development
 - i. Looking to work on the deployment of modules based on resources each site stated they needed
 - ii. Deployed first module for CBME to sites it was requested by; will follow up with face-to-face and Zoom sessions
 - iii. Working with clerkship team to deliver didactics on flipped classrooms



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f. Student affairs

- i. Dr. Kibble – Interim Student Affairs Dean effective 4.10.26
- ii. M4 class needs to complete AAMC graduation questionnaire by 4.17.26
- iii. Graduation Regalia order deadline has passed – students must wear UCF regalia to graduate

g. Curriculum transformation – progressing well

- i. Working on improving assessment tools
- ii. Improving H&Ps to be more transparent and standardized across clerkships
- iii. Working on reflective essay and didactics – aiming to make them more standardized and interactive
- iv. AI policy for H&Ps will remain the same