

University of Central Florida

College of Medicine

M1/M2 Minutes

Meeting Date: 2/13/2026

Start Time: 3:45 PM

Adjourn Time: 4:43 PM

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Christine Kauffman, Robin Hines, Bernard Gros, Scott Barron, Robin Hines, Danish Bhatti, Nadine Dexter, Nazeema Khan Assad, Emily Bradshaw, Nyla Dil, Analia Castiglioni, Shazia Beg

Student reps: Viviana Rivera, Leroy Arias

Discipline leads: Vania Zayat, Paul Sturgis, Taseen Desin

Other/online attendance: Heidi Hoopingarner, Alessandra Pelliggia, Paul Sturgis, Phil Bellew, |Jonathan Kibble, Kim Martinez, Basma Selim, Marcy Verduin, Shalu Gillum, Deedra Walton, Lane Coffee, Lucia Schweitzer, Nicole Brooks, Luke Van Blaricom, Melinda Ragland, Emily Fagan, Michael Smith, Alina Warner, Allison Pirpich, Manny Carrazana, Lissette Tolentino, Dale Voorhees, Andrea Berry, Soraya Smith, Jeffrey Plochoki, Jeffrey LaRochelle, Elizabeth Ivey, Lucia Schweitzer

| Agenda Item | Discussion | Decisions |
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| Approve minutes | <ul style="list-style-type: none"> • Minutes | <ul style="list-style-type: none"> • approved |
| Announcements | <ul style="list-style-type: none"> • Classroom switch M1M2 no longer happening. M1 stays in 116, M2 stays in 104 • Updates to the Student Absence Request System – Dr Michael Callahan <ul style="list-style-type: none"> ○ Power BI can only refresh 6 times a day so there is a delay ○ An email will be sent when a request can be approved or denied ○ There is now a link to an app that will allow immediate approval of a request ○ You can write internal comments and comments to students ○ Approval takes up to 2 hours to appear in dashboard ○ Student is responsible for requesting all sessions they will be absent for <ul style="list-style-type: none"> ▪ Student is alerted by the app to make sure they are requesting absences for all sessions during the same day they are putting in a request ▪ Course directors and co-directors are emailed about the request ○ Requests that require Dean level approval are now flagged • Congratulations, Dr LaRochelle! | |

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| | <ul style="list-style-type: none"> ○ No information yet on new structure ● April M1/M2: Voting Members retreat ● Approved at CCom: <ul style="list-style-type: none"> ○ IS 5 Grading Schema was approved ○ Proposal to change systems – NOT approved <ul style="list-style-type: none"> ▪ Need to work on the imbalance of content and concepts between the M1 and M2 year ▪ April subcom meeting will be special voting member and course director retreat to come up with something before PES phase review-meet will be same length as reg meet | |
| Proposals for vote | <ul style="list-style-type: none"> A. Final PER for IS5 – Dr Nyla Dil <ul style="list-style-type: none"> a. Motion: approve attached proposal as presented b. Intention is for students to reflect on their personal and professional development c. In place of peer evaluation at the end - students will look at their feedback and write a reflection d. This is formative B. AY26/27 M1/M2 course and exam calendar – Dr Christine Kauffman <ul style="list-style-type: none"> a. Motion: approve attached proposal as presented with added caveat to look into extending M1 calendar b. Start and end date of courses needs to be approved by the beginning of March to make it in time for the registrar and financial aid deadlines c. Concerns expressed by faculty d. Dr. Gros motion – calendar be extended for M1 to add more time for IS2 | <ul style="list-style-type: none"> A. Approved (8 in favor) B. Approved (7 in favor, 1 abstain) |
| Student report | <ul style="list-style-type: none"> ● M1 – wrapped up IS1, it went well <ul style="list-style-type: none"> ○ First TBL 2/13/26 ● Both reps mentioned having issues hearing students in class – can microphones be purchased for classrooms | |

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| Course director reports | <ul style="list-style-type: none"> • IS2: <ul style="list-style-type: none"> ○ Students just finished first TBL ○ Used new TBL with student feedback taken into account – performance was better than last year ○ Faculty would like to know if they can provide students IRAT mean score • IS4: <ul style="list-style-type: none"> ○ Dr Bhatti – finished last exam using new transformed curriculum and it went well ○ Cerebral Cortex Championship Game – last Wednesday and students did well • FIRE 2 – formative posters were due <ul style="list-style-type: none"> ○ New grading system used – a few hiccups but got through it ○ Students completed peer reviews • FIRE 1- research proposal draft due next month • HSS: <ul style="list-style-type: none"> ○ Final reflective essay was due at midnight ○ Being graded and anticipated to be finished by Feb 23 at midnight | |
| Standing reports | <ul style="list-style-type: none"> • IS1 grade report monitoring on schedule | |