

University of Central Florida
College of Medicine
M1/M2 Minutes

Meeting Date: 1/9/2026

Start Time: 3:45 PM

Adjourn Time: 4:53 PM

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Christine Kauffman, David Harris, Bernard Gros, Scott Barron, Robin Hines, Danish Bhatti, Nadine Dexter, Nazeema Khan Assad, Emily Bradshaw

Student reps: Viviana Rivera, Leroy Arias, DAniella Mora, Rohit Veerapaneni

Discipline leads: Vania Zayat, Paul Sturgis, Taseen Desin

Other/online attendance: Feroza Daroowalla, Patrice Frederick, Heidi Hoopingarner, Alessandra Pelliggia, Phil Bellew, |Jonathan Kibble, Kim Martinez, Alisha Corsi, Basma Selim, Marcy Verduin, Shalu Gillum, Deedra Walton, Lane Coffee, Lucia Schweitzer, Carley Blades Myszkowski, Nicole Brooks, Luke Van Blaricom, Melinda Ragland, Emily Fagan, Michael Smith, Alina Warner, Allison Pirpich

Agenda Item	Discussion	Decisions
Approve minutes	<ul style="list-style-type: none"> • Minutes 	<ul style="list-style-type: none"> • approved
Announcements	<ul style="list-style-type: none"> • Syllabus requirement comments – syllabus needs to be posted 45 days prior to start of course so any changes being made need to be done months in advance <ul style="list-style-type: none"> ○ May need to potentially open webcourses course earlier or find another place to post the syllabus to meet this requirement • New Course: IS5 Multisystems – Dr Vania Zayat <ul style="list-style-type: none"> ○ 6-week course ○ Course objective: diseases that affect multiple organ systems; aims to strengthen critical thinking and clinical reasoning skills ○ Integrates foundational knowledge from the first two years as well as new materials ○ Flip classroom sessions and gamification is being used ○ Assessment: TBL 1 and 2 ○ 50% basic sciences, 40% clinical skills, 10% HSS ○ March 9: Longitudinal Anatomy Presentation (8% of grade) 	

	<ul style="list-style-type: none"> ○ Final MCQ not finalized ● Switch M1 and M2 classrooms next year – changing classrooms next year due to chapman clinic material storage <ul style="list-style-type: none"> ○ M1 104 and M2 move to 116 ● New Student Absence Form system – Dr Michael Callahan <ul style="list-style-type: none"> ○ System goes live this weekend ○ Process largely the same for faculty – user guide will be available ○ In the new system faculty will only see what they are responsible for in dashboard ○ Students: <ul style="list-style-type: none"> ▪ can now view all absence requests and approvals in a dashboard ▪ Instructions have been improved and made clearer ▪ Every session that a student is going to be absent for needs to be requested separately ▪ Student comment section has been added for faculty to leave notes on a request – not function as a live chat ○ Give Dr. Callahan any feedback ● Communication with students on assessment score concerns- sent to students ● Items approved at CCOM : <ul style="list-style-type: none"> ○ objective change for IS 2 and 3 where approved ○ Create Group put forth clerkship assessment proposal and proposal on clerkship didactics which requires them to interact with M1/M2 faculty to be aware of what is being taught so please respond to their communication ● 2 faculty development opportunities next week: <ul style="list-style-type: none"> ○ CDL Facilitator Training Workshop, Tuesday, 1/13 at noon in COM 401/404 ○ Teaching sparks: Seeking peer feedback on your teaching, Wednesday, 1/14 at 12:30 (virtual) 	
Proposals for vote	<p>A. IS 5 Grading Schema Proposal – Dr. Vania Zayat</p> <p>a. Motion: approve attached proposal as presented</p> <p>B. Proposal to Switch Organ Systems (IS2/IS3) - Dr David Harris</p> <p>a. M1 compression of content was too intense</p> <p>b. Proposal moves Endo to IS2 and GI to IS3</p> <p>c. reproductive and renal did not use all the allotted time, so each would be reduced by ½ week to give GI –weeks in IS3.</p>	<p>A. Approved (10 in favor)</p> <p>B. Approved (8 in favor, 2 opposed)</p>

	<ul style="list-style-type: none"> d. Endo does not need 4 weeks so additional time can be used for nutrition addition and more time for respiratory infections e. Students are in favor of switching gastro and endo to allow for more GI time f. Concerns expressed by faculty <ul style="list-style-type: none"> i. Splitting Endo and Repro to different courses ii. Making change before the first full M1/M2 is completed – will other changes be needed that this does not account for iii. Workload required to make the changes at this point g. Change needs to occur mid-year in order for it to be presented to Graduate Curriculum committee by February as a catalog change is required to implement in AY26/27 h. Motion: approve attached proposal as presented 	
Student report	<ul style="list-style-type: none"> • M2 – completed SCE and anatomy final, nothing out of the ordinary to report • M1 – M1 reps are using a feedback form to get concerns from the class and they will present the concerns from this form in the future 	
Course director reports	<ul style="list-style-type: none"> • IS1: <ul style="list-style-type: none"> ○ Anatomy labs were heavy leading up to winter break. Requesting that next year faculty is mindful that there are two days that are not holidays during thanksgiving weeks when labs can be held ○ Used new TBL assessment form for anatomy – meeting to discuss this with administration to discuss outcomes and see if IS 2 is considering this assessment ○ Gave students an exam breakdown before winter break • HSS essay topics have been released <ul style="list-style-type: none"> ○ used new rubric and it went well, Final essay due Jan 31 ○ Journal club – Successful <ul style="list-style-type: none"> ▪ Next meeting is February 2 - brain death • FIRE 2 – poster draft due in a few weeks • FIRE 1- received training for research proposals due in March 	
Standing reports	<ul style="list-style-type: none"> • M1/M2 Workload Monitoring – M1 ahead in the month of December • M1/M2 grade reporting monitoring 	