

# University of Central Florida

## College of Medicine

### M1/M2 Minutes

Meeting Date: 11/14/2025

Start Time: 3:45p

Adjourn Time: 5:00p

Chair: Dr. Kauffman

**Attendance:**

**Voting member attendance:** Drs. Kauffman, Dexter, Gros, Hines, Khan-Assad, Dil, Bradshaw, Kalidindi

**Student reps:** Viviana Rivera, Leroy Arias

**Discipline leads:** Drs. Desin, Sturgis

**Other/online attendance:** Kibble, Smith, LaRochelle, Frederick, Hoopingarner, Barron, Plochocki, Selim, Lambert, Daroowalla, Carrazana, Macintosh | Kim Martinez, Shalu Gillum, Dale Voorhees, Emily Fagan, Andrea Berry, Deedra Walton, Nicole Brooks, Michael Callahan, Alina Warner

Agenda Item	Discussion	Decisions
Approve minutes		<ul style="list-style-type: none"> <li>approved</li> </ul>
Announcements	<ul style="list-style-type: none"> <li>Next meeting will be January 7, 2026</li> <li>Dr. Castiglioni is the Director of Programs Assessment and Dr. Khan-Assad is the new Director of Clinical Skills and Simulation Center</li> <li>Viviana Rivera and Leroy Arias have joined as the M1 Representatives</li> <li>Communicating Assessment concerns with students – The Course Director will act as the central point of contact and communicate with the appropriate faculty if necessary</li> </ul>	
Proposals for vote	<ul style="list-style-type: none"> <li>IS2 Objective Change</li> <li>MCQ Question Source and Level Designation</li> </ul>	A. Approved – 7 votes B. approved -7 votes
Student report	<ul style="list-style-type: none"> <li>Everything has been going well, clicker sessions were highlighted as being helpful</li> </ul>	
Course director reports	<ul style="list-style-type: none"> <li>IS1 – At midpoint of the course. Exam one is coming in week seven. Students are clear on the expectations from the clinical sciences portion. New rubric in HSS going well.</li> <li>IS3 – Final day of course, all went well.</li> <li>IS2 PES progress report – Changes include restructuring the course timeline to give time to review bricks before the session, revamping the HSS curriculum, and aligning clinical skills sessions with basic science content.</li> </ul>	

Standing reports	Workload Monitoring Report: Courses are within the current policy Grade Release Report – For Foundations - grades were released to the students on time, small challenge with peoplesoft	