

University of Central Florida
College of Medicine
M1/M2 Minutes

Meeting Date: 11/14/2025

Start Time: 3:45p

Adjourn Time: 5:00p

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Drs. Kauffman, Dexter, Gros, Hines, Khan-Assad, Dil, Bradshaw, Kalidindi

Student reps: Viviana Rivera, Leroy Arias

Discipline leads: Drs. Desin, Sturgis

Other/online attendance: Kibble, Smith, LaRochelle, Frederick, Hoopingarner, Barron, Plochocki, Selim, Lambert, Daroowalla, Carrazana, Macintosh | Kim Martinez, Shalu Gillum, Dale Voorhees, Emily Fagan, Andrea Berry, Deedra Walton, Nicole Brooks, Michael Callahan, Alina Warner

Agenda Item	Discussion	Decisions
Approve minutes		<ul style="list-style-type: none">• approved
Announcements	<ul style="list-style-type: none">• Next meeting will be January 7, 2026• Dr. Castiglioni is the Director of Programs Assessment and Dr. Khan-Assad is the new Director of Clinical Skills and Simulation Center• Viviana Rivera and Leroy Arias have joined as the M1 Representatives• Communicating Assessment concerns with students – The Course Director will act as the central point of contact and communicate with the appropriate faculty if necessary	
Proposals for vote	<ul style="list-style-type: none">• IS2 Objective Change• MCQ Question Source and Level Designation	<p>A. Approved – 7 votes</p> <p>B. approved -7 votes</p>
Student report	<ul style="list-style-type: none">• Everything has been going well, clicker sessions were highlighted as being helpful	
Course director reports	<ul style="list-style-type: none">• IS1 – At midpoint of the course. Exam one is coming in week seven. Students are clear on the expectations from the clinical sciences portion. New rubric in HSS going well.• IS3 – Final day of course, all went well.• IS2 PES progress report – Changes include restructuring the course timeline to give time to review bricks before the session, revamping the HSS curriculum, and aligning clinical skills sessions with basic science content.	

Standing reports	Workload Monitoring Report: Courses are within the current policy Grade Release Report – For Foundations - grades were released to the students on time, small challenge with peoplesoft	