



M3/M4 Subcommittee Meeting

Minutes

Date: 6/11/2025

Time: 9am

Attendees: Drs. Pasarica, Selim, Dodson, Bhatti, LaRochelle, Coffee, Rodriguez, Osborne, Thomas, Del Toro, Verduin, Klapheke, Castiglioni, Torres, Kielbasa, Kibble, MacIntosh, Dearman, Dexter, Walton / Isadore Nottolini, Rachel Chapman, Elizabeth Webber, Celia Linton Walker, Chris Orengo, Kim Esterline, Morayma Cubero, Cynthia Teti, Katherine Newsum, Amanda Ramos, Carolyn Castro, Casey Smith, Leslie Marchand, Andrew Quigley, Alina Warner

1. Review previous meeting minutes - Approved
2. Review Curriculum Committee activities
 - a. 3 year M1-M4 review by CCOM
 - b. IM/FM Clerkship, Neurology Clerkship, and IS-1 Course review by CCOM
3. Updates:
 - a. Student representatives – no new issues reported. M4 start is going well.
 - b. Clinical sites – Dr. LaRochelle
 - i. Discussing with a new Psychiatry site in HCA Ocala Residency. In person visit June 16, 2025.
 - ii. IMFM CDs and Associate Dean met with representatives from The Villages to add faculty development, optimize clerkship experience and develop new electives.
 - c. Curriculum
 - i. FIRE+ - Dr. Coffee – [Link for FIRE +](#) was created in order to support medical student research and scholarly projects that fall outside and beyond the FIRE curriculum. The Mentor database has been continuously updated for adding mentors and deleting those who no longer have interest or opportunities.
 - ii. LCME mock visit – Went well, working through to address feedback given.
 - d. PKM- LCME outcomes – no issues identified
 - e. Faculty development – Several programs for new AY for OBGYN, Peds, and Psych. Availability still open for Stanford Course



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- f. Curriculum transformation -
 - i. Updated objectives for clerkships were approved by CREATE group
 - ii. Development and Implementation working on transition and intersession objectives
 - iii. Assessment Group working on updating assessments for clerkships
 - iv. Curricular retreat for transformation of clerkship phase- Nov 21, 2025 (1-5 pm)
- 4. Timeline reminders

June-25	UCF Annual Meeting for Clerkship Site Directors – 6/25/25 via zoom
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