

University of Central Florida

College of Medicine

M1/M2 Minutes

Meeting Date: 4/11/2025

Start Time: 3:46 p

Adjourn Time: 4:56p

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Drs. Kauffman, Beg, Bhatti, Bradshaw, Dexter, Dil, Gros, Harris, Hines, Kalidindi, Kay, Castiglioni, Khan-Assad | **Student reps:** Daniella Mora

Alternate voting member attendance: Drs. Coffee | **Student reps:** Rohit Veerapaneni

Discipline leads: Drs. Daroowalla, Hoopingarner, Lambert, Plochocki, Sturgis, Desin, Frederick

Other/online attendance: Drs. Coffee, Verduin, LaRochelle, Selim, Lambert | Phil Bellew, Melinda Ragland, Caitlin Garcia, Deedra Walton, Lucia Schweitzer, Luke van Blaricom, Nicole Brooks, Soraya Smith, Alisha Corsi, Jason Konzelmann, Kim Martinez, Laurel Poole, Shalu Gillum, Dale Voorhees, Deedra Walton, Laurel Poole

Agenda Item	Discussion	Decisions
Approve minutes	•	• Approved
Announcements	<ul style="list-style-type: none"> • Objective mapping – Dr Castiglioni <ul style="list-style-type: none"> ○ Summary of course objective maps & overlap where applicable ○ Process of generating original map & current map • Additional standing reports to this meeting: <ul style="list-style-type: none"> ○ M1/M2 grade reporting ○ M1/M2 assessment and objective mapping • Horizontal and Vertical Content Review Taskforce – pre-clerkship curriculum as a whole <ul style="list-style-type: none"> ○ Determine whether distribution and level of the content is appropriate for respective points in the pre-clerkship curriculum, in contrast to PES (which review objectives and other aspects of course performance) ○ See attached document for details & taskforce membership • M1/M2 Staffing and Title changes <ul style="list-style-type: none"> ○ M1 Pre-Clerkship Administrator – TBD ○ M2 Pre-Clerkship Administrator – Philip Bellew ○ COP Administrator – Melinda Ragland 	

	<ul style="list-style-type: none"> Assistant Director, Pre-Clerkship Education – Kim Martinez Approved at CCom: <ul style="list-style-type: none"> See attached documents 	
Proposals for vote	<ul style="list-style-type: none"> M1/M2 exam scheduling options – Dr Kauffman <ol style="list-style-type: none"> Keep exams at the same time the class typically has courses Hold exams in the morning where possible, with adjustments when there is overlap <ol style="list-style-type: none"> Motion 1: approve option 2 as-is FIRE1 and FIRE2 Objectives – Dr Hines <ul style="list-style-type: none"> See attached document for updated FIRE objectives Changes to match new educational program Standards for honors & other grading criteria is in discussion and will update in the future <ol style="list-style-type: none"> Motion 2: approve attached document for FIRE 1 Motion 3: approve attached document for FIRE 2 Faculty answers policy revision – Dr Harris <ul style="list-style-type: none"> See attached document for full proposal & breakdown of which sessions give faculty answers Make sure mandatory distinction is for attendance; students are expected to know course materials Timing of release for answers and supplemental slides to questions & answers <ol style="list-style-type: none"> Motion 4: approve attached document detailing faculty answers 	<ul style="list-style-type: none"> Motion 1 Approved (11 in favor, none opposed) Motion 2 Approved (12 in favor, none opposed) Motion 3 Approved (11 in favor, none opposed) Motion 4 Approved (10 in favor, none opposed)
M1/M2 Workload Monitoring	<ul style="list-style-type: none"> M1 and M2 under allotted time for March Discussion on how time is factored 	<ul style="list-style-type: none">
M1/M2 grade reporting monitoring	<ul style="list-style-type: none"> New report introduction 	<ul style="list-style-type: none">
Student report	<ul style="list-style-type: none"> M1: 3rd TBL in IS2, with exam two weeks ago. Students have been doing pretty well, and appreciate the Faculty/Student version of slides. Met with clinical skills faculty and staff and appreciated the feedback from that as well. IPE and COP are going well. FIRE proposals were due 3 weeks ago, no issues to report. 	<ul style="list-style-type: none">
Course director reports	<ul style="list-style-type: none"> IS2: 3rd TBL was completed, and the class performed well on the exam. The GI portion of the module begins soon. Students are doing well with clinical sciences exams & reasoning. SCE 5 is next week, adding physical exam to clinical reasoning. HSS – a lot of upcoming materials for students, looking forward to it. 	<ul style="list-style-type: none">

	<ul style="list-style-type: none"> • M2: Finished last parts of the original curriculum! 	
Other business	<ul style="list-style-type: none"> • Survey on when voting members can attend M1/M2 to vote on policies for new curriculum 	<ul style="list-style-type: none"> •