



## **M3/M4 Subcommittee Meeting**

### **Minutes**

Date: 3/12/2025

Time: 9am

Attendees: Drs. : Pasarica, Lone, Taitano, Dodson, Thomas, Harris, Del Toro, Verduin, Klapheke, Smith, Torres, Castiglioni, Bhatti, Rodriguez, Martinez, LaRochelle, Selim

Staff/Students: Katherine Newsum, Kim Esterline, Elizabeth Webber, Celia Linton Walker, Cynthai Teti, Chris Orenge, Morayma Cubero, Ken Dearman, Izzy Nottolini, Rachel Chapmen, Caitlin Garcia, Dale Voorhees, Nicole Brooks, Andrew Quigley, Leslie Marchand, Alisha Corsi, Deedra Walton, Casey Smith, Nadine Dexter, Alina Warner

- I. Reviewed previous meeting minutes - Approved
- II. Reviewed Curriculum Committee decisions from 2/21/25:
- III. IM/FM clerkship- add one RCE “end of life care/palliative care/advanced directives” – Approved
- IV. Update to Outpatient Psychiatry Course – Approved
- V. Course Proposal – Inpatient Gastroenterology and Hepatology Subspecialty Elective – Approved
- VI. Course Proposal – Self Directed Learning in Clinical Medicine - Approved
- VII. Updates:
  - a. Student representative – clinical rotation going well.
  - b. Clinical sites – Dr LaRochelle discussed the plans for increasing involvement in HCA Lake Monroe and HCA Ocala and HCA Pensacola.
  - c. Curricular process and introduction of Director of Longitudinal Curriculum – Dr. Harris and Director of Programs of Assessment will be Dr. Torre
  - d. Optimization of Annual Meeting with the Site Directors was completed– Chair: Kielbasa; Members: Pediatrics and Neurology CDs and CAs
  - e. Optimizing clinical site expectation was completed- Chair: Del Toro; Members: IM/FM and Ob/Gyn CDs and CAs
  - f. PKM- reviewed Step1 and Step 2 data from the past 3 years, as well as usual program outcomes.
  - g. [New reporting form for Mistreatment Consultation](#) which allows students to report anonymously and any faculty to report potential mistreatment- Dr. Verduin