

University of Central Florida

College of Medicine

M1/M2 Minutes

Meeting Date: 3/14/2025

Start Time: 3:46 p

Adjourn Time: 4:45p

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Drs. Kauffman, Bhatti, Bradshaw, Dexter, Dil, Gros, Harris, Hines, Kalidindi, Castiglioni | **Student reps:** Daniella Mora

Alternate voting member attendance: Drs. | **Student reps:** Alex VanBennekorn, Rohit Veerapaneni

Discipline leads: Drs. Daroowalla, Hoopingarner, Lambert, Plochocki, Torre, Sturgis

Other/online attendance: Drs. Coffee, Verduin, LaRochelle, Selim | Phil Bellew, Melinda Ragland, Andrew Quigley, Caitlin Garcia, Deedra Walton, Emily Fagan, Lucia Schweitzer, Luke van Blaricom, Nicole Brooks, Soraya Smith, Alisha Corsi, Jason Konzelmann, Kim Martinez, Carley Myszkowski, Laurel Poole, Carolyn Castro, Shalu Gillum

Agenda Item	Discussion	Decisions
Approve minutes	•	• Approved
Announcements	<ol style="list-style-type: none"> Curricular process and the Director of Longitudinal Curriculum and Director of Program of Assessment <ol style="list-style-type: none"> Process for submitting proposals to the committee. Requires consultation with the DLC and the DPA prior to submitting to M1/M2 subcommittee. CO 2026 USMLE report <ol style="list-style-type: none"> Report presentation & summary Student Mistreatment Reporting <ol style="list-style-type: none"> Message from Dr. Verduin – new form for concerns about student mistreatment All students, faculty, and staff shall report all incidents of alleged mistreatment <ol style="list-style-type: none"> Tracking must be done centrally...please use the form when issues arise Approved at CCom: <ol style="list-style-type: none"> AY 25/26 Academic Calendar – keep changes in mind for course planning New curriculum going forward: M2 didactics in morning/CSSC in the afternoon, M1 didactics in afternoon/CSSC in the morning See attached for full list approved at CCom 	
Proposals for vote	•	•

M1/M2 Workload Monitoring	<ul style="list-style-type: none"> • See report – both years are within the workload policy for each month this year 	•
Student report	<ul style="list-style-type: none"> • M2: Last TBL today. Match day is next week, same as the final exam. Last cluster meeting for HSS went well. Honors paper and OSCE follow the S-6 exam. The FIRE conference went well. • M1: Students appreciate the effort for curriculum development. M1 students feel the previous two weeks have been overwhelming due to the number of bricks/volume of content. Some suggestions: <ul style="list-style-type: none"> ○ Bricks distributed more evenly across a course or add more study days, to prevent a disproportionate amount of material in a particular timeframe. ○ PPTs made available to students in a timely fashion, including supplemental slides • Timing/nature of faculty material released after mandatory sessions, discussion on revisiting policy 	•
Course director reports	<ul style="list-style-type: none"> • HSS2 – last activity was on 3/7. There is a survey on the course coming up. • IS2 – Discussion with the students; met with team leaders and will make adjustments where possible. Students are making good progress in the course. • FIRE – The conference went well. Awards have gone out for students and faculty. M1s had the formative version of their research proposal due this past Friday. Final versions are due in May. 	•
Other business	<ul style="list-style-type: none"> • We cannot/won't distribute Panopto recordings from the previous curriculum per main campus policy, unless they are formally migrated into the new curriculum. 	•