

## **Policy Title:** Non-Involvement of Healthcare Providers in Student Assessment

**Policy Number** (relate to LCME Element as applicable): UCF COM Policy 12.5.1

**Applies to:** All medical students at the University of Central Florida College of Medicine (UCF COM).

**Date:** 2/21/2025

### **1.0 Purpose:**

This policy relates to LCME Element 12.5 which states that: “The health professionals who provide health services, including psychiatric/psychological counseling, to a medical student have no involvement in the academic assessment or promotion of the medical student receiving those services, excluding exceptional circumstances.”

### **2.0 Policy Statement:**

The purpose of this policy is to ensure that the health professionals who provide health services, including psychiatric/psychological counseling, to a medical student have no involvement in the academic assessment or promotion of the medical student receiving those services.

University of Central Florida Student Health Service (UCF SHS) physicians with faculty privileges in the College of Medicine (COM) and UCF Health physicians who have influence (evaluation, grading) on medical students' academic progress shall not be available for the care and treatment of health concerns, including psychiatric or psychological issues, that may avail COM students. COM students seeking care for such services at UCF SHS or UCF Health will be directed to see other providers as appropriate.

Preceptors/module directors/clerkship directors who are involved in student assessment and evaluation are required to certify that they do not have a conflict of interest with the student being evaluated including but not limited to providing healthcare services to the student, currently or in the past, including psychiatric and psychological counseling.

Additionally, faculty members who serve on a Student Evaluation and Promotion Committee (SEPC) must certify that they have not, and will not, provide healthcare to the students who will be reviewed by the committee.

### **3.0 Definitions:**

Healthcare services refers to all health services including psychiatric/psychological counseling.

### **4.0 Responsibilities:**

Enforcement of this policy is the responsibility of:

- UCF Student Health Services
- UCF Health
- Office of Student Affairs
- Office of Academic Affairs
- Office of Assessment

## 6.0 Monitoring/Procedures:

Medical students will be notified of this provision during their orientation to the COM and as outlined on the policy website. Additionally, this specific information will be posted on UCF HS web sites.

### UCF Student Health Services (SHS)

The UCF COM will supply UCF SHS with a list of matriculated students each year. UCF SHS will flag all of these records to indicate they are UCF COM students. When medical students make an appointment at UCF SHS, they will be advised that it is SHS policy for medical students to be assigned to someone who is a non-faculty member or a faculty member who does not have an academic role with them. If a faculty member who has academic or clinical teaching responsibilities is scheduled to see a medical student for any health issues, she or he must either remove themselves from any evaluation or grading role with that particular student, or refer the student to another physician who does not hold such academic or teaching responsibilities.

### UCF Health

At UCF Health, new patient paperwork includes a data sheet that asks whether or not each new patient is a student at UCF COM (and if so, year of anticipated COM graduation). For each student identified in this fashion, UCF Health staff will identify appropriate health care providers who can see the student in accordance with this policy, and the student will be assigned to these care providers only.

### Preceptors/Module Directors/Clerkship Directors

Preceptors in the Practice of Medicine modules and clerkships are required to sign off that they have not provided healthcare to students they are evaluating before submitting an evaluation form.

Module and clerkship directors are required to certify that they have not provided healthcare to students in that module/clerkship before submitting final grades.

### SEPC Voting Members

All SEPC voting members are required to certify annually that they have not provided, and will not provide, healthcare to students in the cohort being reviewed by that SEPC.

## 7.0 Key Search Words:

Clinical Teaching	Health services	Assessment and evaluation
-------------------	-----------------	---------------------------

## 8.0 Revision History:

Version	Date Approved	Modifications
V1	August 2009 by CCom	Original
V2	7/21/2017 by CCom	Updates to the policy
V3	2/21/2025 by CCom	Updated LCME element language and expanded description of COI

## 9.0 References:

N/A

**Responsible Office:** Office of Student Affairs, Office of Faculty and Academic Affairs, UCF Student Health Services, and UCF Health

**Policy Contact:** Associate Dean for Students, Registrar's office

**Supersedes: V2**