

University of Central Florida

College of Medicine

M1/M2 Minutes

Meeting Date: 1/10/2025

Start Time: 3:47p

Adjourn Time: 4:49p

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Drs. Kauffman, Hines, Kay, Harris, Dil, Gros, Bradshaw, Khan-Assad, Beg, Kalidindi, Castiglioni, Bhatti, Dexter | **Student reps:** Daniella Mora

Alternate voting member attendance: Drs. Coffee | **Student reps:** Vraj Amin

Discipline leads: Hoopingarner, Design, Lambert, Frederick, Torre, Sturgis, Plochocki, Paulson

Other/online attendance: Drs. Hernandez, Kibble, Khan-Assad, Verduin, Kay, Piazza, Coffee, Selim, Bhatti, LaRochelle | Andrew Quigley, Caitlin Garcia, Emily Fagan, Kim Martinez, Michael Callahan, Laurel Poole, Soraya Smith, Nicole Brooks, Lucia Schwietzer, Shalu Gillum, Liz Ivey, Melinda Ragland

Agenda Item	Discussion	Decisions
Approve minutes		<ul style="list-style-type: none"> ● Approved
Announcements	<ul style="list-style-type: none"> ● Course leadership duties document ● Welcome new faculty <ul style="list-style-type: none"> ○ Dr Seetha Lakshmi ● New Student Dashboard coming for IS2 <ul style="list-style-type: none"> ○ Once faculty has certified grade is ready; scores don't go to students before faculty ● Update on the Student Development Committee – Dr Castiglioni <ul style="list-style-type: none"> ○ Intermediate formative feedback/coaching as resources allow ○ Review entire class performance at set points in time, identify students who are struggling ○ Currently, it will use the same information that is available to faculty on Webcourses ○ Cumulative performance in disciplines available to students ○ Faculty may still reach out to students independently from the committee ● NBME customized exam student reports – Dr Kauffman and Dr Selim <ul style="list-style-type: none"> ○ Report comes directly from NBME to students ○ Custom tags vs NBME tags released to students 	

	<ul style="list-style-type: none"> ○ We will use our tags internally, but separated from automatically generated NBME reports to avoid confusing students ● Approved at CCom: <ul style="list-style-type: none"> ○ No CCom in December. Next Meeting January 17th. 	
Proposals for vote	<ul style="list-style-type: none"> A. IS2 grading schema change – Drs Kay and Gros <ul style="list-style-type: none"> ○ See attached proposal ○ Avoids disproportionate weight of questions towards course grades. B. AY 25/26 Academic Calendar Finalized by March 1st <ul style="list-style-type: none"> ○ See AY2526 M1M2M3 Course and Exam Calendar 3 week break.xlsx ○ 8/04 orientation and 8/11 start of academic year are set ○ M1 courses are entered based on 2024-2025 ○ IS3 and IS4 course lengths are altered to avoid issues with Thanksgiving holiday ○ FIRE conference week: needs a specific date during approved week ○ Exam days need to be finalized to ensure room reservations 	A. Approved (13 in favor, none opposed)
M1/M2 Workload Monitoring	<ul style="list-style-type: none"> ● No updates since December due to the holiday 	●
Student report	<ul style="list-style-type: none"> ● M2 – S-5 finished dermatology material; students did well. So far, the course has been well received. Advanced dermatology exam in P-2, and students are learning to present patients better in COP. Students are also looking to OSCEs in March, FIRE deadlines, and clerkship scheduling. ● M1 – Upcoming TBL for IS1, then studying for the final and clinical skills exams. M1 courses have been running well. 	●
Module director reports	<ul style="list-style-type: none"> ● IS1 – The course is running as expected and just finished week 11. Wrapping up last topics before the exam. <ul style="list-style-type: none"> ○ Clinical skills – students have been doing well with both dermatology and MSK exams. Students have learned SOAP notes and will be using them in the near future. ○ Habits of systems thinking – students appreciated the live patient session and connected it to other course learning ○ Reviewer/grading process & clarifications ● S5 – 3 patients in M1, upcoming session next week with 6 patients. Students did well on the dermatology TBL. The final exam is on 1/24 ● MSK in P-2 begins. Information about OSCEs will be posted near the end of the month. Students are encouraged to practice. ● 3rd cluster finished in December, and the final one begins in February. ● FIRE: M2s have many deliverables leading up to the conference on 2/21. Faculty are lined up to present. 	●

Other business		•
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