



M.D. Program Curriculum Committee Meeting Minutes

Date: November 15, 2024

Time: 2:00 PM – 3:34 PM

Chaired by: Dr. Jeffrey LaRochelle

Voting members present: Drs. Asmar, Dexter, Gros, Khan-Assad, Lebowitz, Piazza, Rubero, and Slimani; (M1) Cunningham

Attendees: Drs. Dil, Harris, Hernandez, Kibble, Lambert, Lone, Pasarica, Plochocki, Selim, Smith, Torre, Verduin, and Williams; Ms. Berry, Ms. Borges, Ms. Brooks, Ms. Castro, Ms. Corsi, Ms. Garcia, Ms. Gillum, Ms. Myszkowski, Mr. Quigley, Mr. Voorhees, and Ms. Walton

Consent Agenda

- Members motioned to approve the following consent agenda.
 - Meeting Minutes for October 18, 2024

M1/M2 Subcommittee – Dr. LaRochelle

- Members approved the following:
 - IS-2 Course Grading Schema
 - Item Analysis Guidelines for MCQ Exams: With the implementation of the new curriculum, new assessment policies were created that include standards for difficulty of items on MCQ exams. To implement these new guidelines, it was recognized that the standard Item Analysis Process be adjusted. The proposed new item analysis guidelines will help bring the process more in line with the goals for the item and exam difficulty.
 - Item review based on item statistics:
 - Items will be flagged by the Assessment Office for review if they meet any of the following criteria:
 - Negative discrimination
 - P-value of less than 0.35 or greater than 0.95
 - The intent of this review is to determine if there is a flaw in the item itself or a misalignment of learning objectives and the item. The faculty will make the determination of whether an item should be removed but removal is not mandated.

- Student comments/appeals:
 - For internally derived exams, items can be reviewed based on student comment card/appeals as before.
- Items deemed to have flaws:
 - For internal exams only: For an item for which it is deemed that there are two correct answers, then the item will remain in scoring and credit will be given for both.
 - For other item flaws, the item will be removed from scoring completely.
 - Example: If the original exam had 100 items on it and one flawed item was removed, then the exam would be scored out of 99 items total.
- **Narrative Assessment Policy 9.5.1:** Updated changes were made as part of the new curriculum and updated language from the LCME. One of the biggest changes was defining when we expect narrative feedback to occur.
 - Narrative feedback from faculty in small-group sessions will occur when:
 - The faculty to student ratio is less than or equal to 1-faculty to 7-students.
 - The faculty meets with the same group of students for more than three sessions of more than 60-minutes duration each in the same course.

M3/M4 Subcommittee – Drs. Pasarica/Lone

- Members approved the following new locations for the existing course.
 - **Culinary Medicine:** This course will be offered at 4Roots Farm Culinary Health Institute and Hebni Nutrition Consultants, Inc., in addition to UCF Rosen College of Hospitality Management, Orlando VA, and Nemours Children’s Hospital. This course will be offered in February.
- Members approved the Psychiatry Clerkship changes for the AY 2025-26. This was a result of recent changes to the Inpatient Psychiatry at Osceola RMC as some Psychiatry residents are being moved to another hospital, and the future availability of Psychiatry student placements at Osceola RMC are unknown. As attempts at problem-solving evolved, an opportunity to better pair medical students with the “7 days on/7 days off” hospitalist model for resident and attending Psychiatry preceptors at the Orlando VA became clear. This new model also enables all students to gain additional clinical experiences with clinical handoffs and with Neuromodulation consultations and treatments (ECT, TMS, and esketamine treatments). Also, additional didactics and two video OSCEs will be added to the rotation, plus all students will now gain experience with AA or NA meetings. The resultant model enriches the clinical experiences of students at a placement site with a history of long-term stability.

Student Updates

- M2s: There were some concerns about the transparency of individual feedback provided by the CIE and students not being entirely clear on what they could have done better or where they were found lacking. Students' concerns were addressed. Overall, students are doing well.

Announcements/Updates

- The performance on the final exam for the Foundations course had an average of approximately 85%, which is consistent with the previous HB1 module. The medical interviewing scores were up significantly.

Action Items

- No action items.