



## **M3/M4 Subcommittee Meeting**

### **Minutes**

Date: 1/08/2025

Time: 9:00am

Attendees: Drs. Klapheke, Rodriguez, Thomas, Osborne, Verduin, Smith, Selim, Martinez, LaRochelle, Taitano, Dodson, | Ken Dearman, Chris Orengo, Elizabeth Webber, Morayma Cubero, Katherine Newsum, Kim Esterline, Cynthia Teti, Celia Linton Walker, Nicole Brooks, Nadine Dexter, Deedra Walton, Alisha Corsi, Carly Myszkowski, Casey Smith, Caitlin Garcia, Aliya Centner, Rachel Chapman, Leslie Marchand, Dale Voorhees, Andrew Quigley, Amanda Ramos, Alina Warner

1. Meeting minutes from the previous meeting- approved
2. Curriculum Committee decisions from the previous meeting- reviewed
3. Updates:
  - a. Student representatives – no updates
  - b. Clinical sites – continuing forward with Nemours Jacksonville
  - c. Faculty development –
    - i. Individualized Resident as Teacher sessions that are clerkship specific available; these will be especially welcomed for Surgery, Psychiatry, and OBGYN.
    - ii. new session coming up: Teaching Sparks (30-minute sessions)
  - d. Curriculum transformation – currently discussing redesigning the Transition course and intercessions
  - e. Curriculum updates:
    - i. Psychiatry Clerkship grading – Detailed update given of data from the last 1.5 years along with steps taken in resident & faculty development in assessment and evaluation of students.
  - f. Thank you to Dr. Moran-Bano for her many years of service and welcome Dr. Dodson, new Lead Co-Director of Pediatric Clerkship
4. Timeline reminders:



# College of Medicine

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<b>Jan-25</b>	Scheduling requests/lottery for M4 courses	Registrar
<b>Feb-25</b>	Complete lottery for M3 core clerkships	AA
	Propose changes for next AY; Submit clerkship administration annual review guide	CDs
	Housing assignment for AY 23-24 completed	AA
	Finalize sessions for Post M3 Clerkship session, Transition to M3, M4 Bootcamp	CD
<b>Mar-25</b>	M3 elective courses lottery completed	Registrar
	Review Clerkship evals & document intervention in teams	CDs
<b>Apr-25</b>	Apply for the Clerkship LCME educational grants	CDs
	Send student rosters to Clinical partners (site coordinators/faculty/directors)	CAs
	Finalize orientation modules for AY23-24	CDs