



M.D. Program Curriculum Committee Meeting Minutes

Date: September 20, 2024

Time: 2:04 PM – 3:14 PM

Chaired by: Dr. Jeffrey LaRochelle

Voting members present: Drs. Asmar, Castiglioni, Dexter, Gros, Khan-Assad, Klapheke, Lebowitz, Piazza, Rubero, and Slimani; (M2) Cunningham

Attendees: Drs. Bradshaw, Dil, Hadley, Harris, Hernandez, Kauffman, Kay, Lone, Plochocki, Selim, Smith, Torre, Verduin, and Williams; Ms. Berry, Ms. Borges, Ms. Castro, Ms. Corsi, Mr. Dearman, Ms. Garcia, Ms. Gillum, Ms. Myszkowski, Ms. Poole, Mr. Voorhees, and Ms. Walton

Consent Agenda

- Meeting Minutes for August 16, 2024
- UCF COM Policy 9.9.2: Student Evaluation and Promotion Committee 2.16.24 (2027)
- UCF COM Policy 9.9.2: Student Evaluation and Promotion Committee 9.20.24
- S4 Exam Date Proposal

M1/M2 Subcommittee – Dr. Kauffman

- **Members approved the following:**
 - *Brain and Behavior S6 Grade Schema Change*
 - ❖ Anatomy Lab participation will continue to be mandatory but not graded. This will remove confusion about grading rubrics and unnecessary burden on the learning activity.
 - ❖ Critical Thinking Cases will be reduced to two clinical cases to reduce duplication (with stroke KC case) and Neuroanatomy Lab (case 2). This will also reduce reliance on moderating faculty for grading.
 - ❖ CMAP will continue to be a required integrated small group activity, but grading will be lowered to 2%.
 - ❖ A third Team Based Learning Activity would be added in lieu of reduced CTC and overall TBL weightage for grade would increase to 18%.
 - ❖ Peer Reflection grade would be increased to 3% to be in line with other modules.
 - ❖ The Final Summative Exam grade weightage will be increased slightly to 70%.

- *Setting Academic Calendar for Academic Year 2025-26*
 - ❖ The start date of the M1 and M2 year will be moved forward by one week, which will give students a 3-week Winter Break. This should eliminate the loss of day of instruction due to the University wide closures for Winter Break.

M3/M4 Subcommittee – Mr. Staack

- Members approved the following:
 - *Housing Policy*
 - ❖ The policy highlights the guidelines and violations established for students who are provided housing when at away rotations at Bay Pines, North Florida, and Ocala.
 - ❖ The policy also outlines fines and consequences when students violate the terms of the policy.
 - ❖ The committee recommended modifying the language regarding the three infractions.
 - *M3 Academic Calendar for 2025-26*
 - ❖ Follows the same block and rotations schedule used this academic year. There are no major changes other than the Transition course being reduced from a three-week course to a two-week course.
 - *M4 Academic Calendar for 2025-26*
 - ❖ The same four- and two-week block periods.
 - ❖ Winter Break: December 15th – January 2nd
 - ❖ Capstone: April 27th – May 1st
 - ❖ Class evaluations: May 4th.
 - ❖ Graduation: May 15th
 - *AI in Healthcare Course Proposal*
 - ❖ This course offers graduate/medical students engaging lectures, interactive exercises, and real-world case studies to explore how diverse applications of AI are impacting future healthcare.
 - The committee recommended modifying from an 'M3 and M4 Elective (4 weeks)' to an 'M4 Elective (4 weeks)' as well as removing May and add April.
 - A question was raised regarding any costs associated with this elective. Dr. Selim will look into any costs and get back to the committee.

PES Subcommittee – Dr. Klapheke

- Members approved the following:
 - *FIRE Modules Recommendations*
 - ❖ Continue with planned changes:
 - FIRE 1 syllabus updated to new grading system.
 - New module director and co-director.

- Hire a new statistical coordinator.
- *S-6 Module Recommendations*
 - ❖ Decrease the number of formative questions to 1-2 per session and consider eliminating AI generated questions.
 - ❖ Remove Step 2 level questions from TBLs and make questions more appropriate for Step 1 level.
 - ❖ Simplify the grading rubric:
 - Eliminate the grading rubric for anatomy lab sessions and the chronic pain session.
 - Decrease the number of graded critical thinking cases from four to two.
 - ❖ Consider better balancing of Neurology and Psychiatry case-based learning.
 - ❖ Consider adding additional narrative assessment, e.g. in future case directed learning sessions.
 - ❖ Continue to work in progress of implementing the PES recommendations from last year.
- *PES 3-Year Calendar 2024-27*
- *Revised PES Operations Manual 2024*

Student Updates

- M2s: M1/M2 students recently had their class meetings. Feedback from the M2s is that it is hard to keep up.

Announcements/Updates

- Dr. Gautham, the founding Chair of the Department of Pediatrics at Nemours Children's Hospital and the Chair of the UCF College of Medicine – Nemours Children's Health Department of Pediatrics, is stepping down. Dr. Fagan has been named the Interim Chair. As a result, Dr. Fagan has requested to step down as a voting member of CCom. She will maintain her role as Academic Assistant Dean at Nemours.
- Dr. LaRochelle welcomed Dr. Naziha Slimani who was elected by the Faculty Council to serve as a voting member of the M.D. Program Curriculum Committee for a term through June 30, 2027. She will represent the Clinical Faculty (GME).
- Approximately, 25% of the M1s attended their class meeting. Overall, it was a very good discussion.
- The next CDL Roundtable session is scheduled for Tuesday, September 24th at 10 am. More dates to come. Faculty in our later courses are encouraged to bring their CDLs to the group for feedback.

Action Items

- Dr. Selim will look into any costs associated with the AI in Healthcare elective.