

## **Policy Title: Determination of Class Rank for the Medical Student Performance Evaluation (MSPE)**

**Policy Number** (relate to LCME Element as applicable): UCF COM Policy 9.9.e and 11.2.e

**Applies to:** Class of 2027 and after

**Date:** 7/19/2024

### **1.0 Purpose:**

This policy relates to LCME Elements 9.9 and 11.2, which state that: “medical education program has a single standard for the promotion, advancement and graduation of medical students across all locations” and “A medical school has an effective career advising system in place that integrates the efforts of faculty members, clerkship directors, and student affairs staff to assist medical students in choosing elective courses, evaluating career options, and applying to residency programs

### **2.0 Policy Statement:**

The purposes of this policy are to define the categories used to describe class rank, and to describe fair and consistent criteria for the determination of which class rank category each student is in.

#### **1. Class Rank Categories**

The University of Central Florida College of Medicine does not report a grade point average or designate a numerical class rank. Instead, a qualitative ranking system is used to compare an individual student’s performance to that of their class.

The College of Medicine defines the following four class rank categories, in descending order of relative performance:

**Outstanding** – Consistently superior performance usually exceeding expectation across all courses and clerkships of the M.D. program.

**Excellent** – Consistently above average performance that frequently exceeds expectation in the majority of courses and clerkships of the M.D. program.

**Very Good** – Performance that always meets and sometimes exceeds expectation in courses and clerkships

**Good** – Meets expectation in all required courses, clerkships and competencies

#### **2. Procedure for Determination of Class Rank**

Each course and clerkship director report a final grade for their unit based on an overall percentage score, which is derived from a combination of assessments, as described in each course or clerkship syllabus. For the purposes of determining the MSPE class rank, the course/clerkship percentage scores from the M1, M2 and M3 years are used. The final overall average percentage score for the core curriculum is weighted by the number of credit hours for each course/clerkship unit. Credit hours are published in the relevant M.D. Program Student Catalog. Students who experienced a delay in progress (e.g., Leave of Absence, Research Year) and moved between classes will have their class rank determined in comparison to peers in the class they graduate with. Students who remediate an F grade or repeat a course or clerkship will have both the original grade and the remediated/repeated grade included in the class rank calculation.

A joint committee comprised of the Associate and Assistant Deans of both Academic Affairs and Student Affairs meets in the M4 year prior to the submission of residency applications to determine the class rank of each student. The committee receives the descending individual rank order of all students in a class, as

determined from their weighted overall percentage scores. The committee deliberates to determine the percentage boundaries that will define achievement of each class rank category for that academic year. Each student is confidentially informed of their class rank by the Office of Assessment before the MSPE is submitted to residency programs.

**Definitions:**

MSPE – Medical Student Performance Evaluation

**3.0 Responsibilities:**

The Associate Dean for Academic Affairs and the Associate Dean for Students are responsible for enforcing this policy.

**4.0 Monitoring Procedures:**

The application of this policy is monitored by the M.D. Registrar’s Office and the Associate Dean for Students.

**5.0 Related Policies:**

UCF COM Policy 9.9.1: Standards for Promotion and Graduation

UCF COM Policy 9.9.2: Student Evaluation and Promotion Committee

**6.0 Key Search Words:**

Class Rank	MSPE	

**7.0 Revision History:**

Version	Date Approved	Modifications
V1	7/19/2024	Original

**8.0 References:**

N/A

**Responsible Office:** Office of Academic Affairs

**Policy Contact:** Associate Dean for Academic Affairs; Associate Dean for Students

**Supersedes:** N/A