



M.D. Program Curriculum Committee Meeting Minutes

Date: June 21, 2024

Time: 2:07 PM – 2:56 PM

Chaired by: Dr. Jeffrey LaRochelle

Voting members present: Drs. Castiglioni, Dil, Kay, Piazza, Plochocki, Taitano, and Williams; (M1) Cunningham and (M1) Kennie

Attendees: Drs. Dexter, Ebert, Lambert, Pasarica, Selim, and Verduin; Ms. Berry, Ms. Borges, Ms. Brooks, Ms. Castro, Ms. Corsi, Ms. Garcia, Ms. Poole, Mr. Quigley, Mr. Van Blaricom, Ms. Verkleeren, and Mr. Voorhees

Consent Agenda

- April 19, 2024, and May 17, 2024
- Attendance Policy
- Dress Code Policy
- Policy for Creation and Use of De-Identified Health Information for Educational Purposes
- Student Evaluation and Promotion Committee

CREATE TASK FORCE – Dr. Ebert

- **Members approved the updated FIRE1 Syllabus.** Key updates on the objectives and assessments are as follows:
 - Epi/Biostats content and sessions have been removed since these subjects are being taught in other courses beginning AY2024-25. The Learning Objectives have also been modified to reflect this update (i.e., removal of Epi/Biostats reference and replaced by a new LO).
 - The learning objectives have been reformatted to conform with the structure in the other pre-clerkship courses.
 - Grading changes:
 - The Honors criterion for Epi/Biostats performance has been removed and replaced with a new Honors criterion developed in conjunction with the COM Library Team – see criterion #6 in the attached revised syllabus for details.
 - Update the overall grading system to Honors/High Pass/Pass/Fail rather than the HPF system currently used. There are two main reasons for doing so:

- Since all the other modules/courses in the new COM curriculum have moved to HHPF, this change will enable the FIRE Modules to be consistent with rest of the curriculum in terms of grading schema.
- By offering a new “High Pass” option in addition to the current “HPF” options that have been traditionally offered, high achievements will be incentivized towards desired goals by rewarding the students who accomplish them. To achieve “High Pass” in FIRE, the students would need to achieve at least three (3) of the six (6) possible Honors criteria listed in the syllabus. The criteria to achieve “Honors” now elevates to meeting the High Pass requirements plus achieving at least one additional Honors criteria (i.e., at least four (4) of six (6) in total). The “Pass” and “Fail” criteria will remain the same as indicated in the syllabus.
- Non-grading changes:
 - Name change from “I-1” to “FIRE1” where “FIRE” = “Focused Individualized Research Experience”. FIRE1 will also now officially be a “course” instead of a “module”.

M3/M4 Subcommittee – Dr. Pasarica

- Members approved the following course proposals.
 - *Psychiatry Course Elective:* Existing course – new site outpatient with Dr. Mehta. Students will be rotating at the Osceola Psychiatry Clinic at Moss Park.
 - *Infectious Disease Course Elective:* New four-week elective rotation with the Public Health Clinical Services at the Florida Department of Health in Orange County. Students will spend time in clinical areas such as HIV, TB, and STI. Students will also rotate with local Epidemiology staff to learn about surveillance, reportable diseases, and investigation of possible outbreaks.

PES Subcommittee

- The following recommendations were approved.
 - Neurology Clerkship:*
 - Look into opportunities to assess the following objective: Review basic sciences (anatomy, physiology, pathology) relevant to the diagnosis and management of common neurological conditions.
 - Improve H&P feedback to students.
 - Review shelf exam content and develop some targeted sessions to improve alignment between the shelf and didactics and clinical experience.
 - Clarify expectations at VA Bay Pines and Orlando VA.
 - Look into the issue reported with the staff at VA Bay Pines by the students.

- Complete a focus group with students to determine what may be implied in the ineffective teaching, so that targeted interventions can be designed.
- Make sure that the students do not perceive your role as a conflict of interest for Orlando VA.

Psychiatry Clerkship:

- Suggest that the clerkship director gets more information about remote access to Meditech at HCA Osceola and address if relevant.
- Organize a focus group to identify the cause for the dissatisfaction with storage space at Orlando VA.

IM/FM Clerkship:

- Provide more detailed and just-in-time feedback for the H&P assignment to allow students to improve accordingly.
- Work with UCF LNMC to optimize the experience to keep this site for the clerkship. Consider diversifying student rotation in other departments, etc. Ensure that all attendings are aware of the expectations for teaching and feedback and look into revising working hours.
- Distribute the orientation video for the Orlando VA site to improve the orientation experience.
- Learn more about the dissatisfaction at the IM residency in North Florida related to the supervision, feedback, patient load, and access to technology to improve the experience.
- Discuss with attending about requirements for DO at Total Family Healthcare clinic to improve DO opportunities for students.

Surgery Clerkship:

- Improve the NBME Surgery scores to above national averages, periodic quizzes with NBME like MCQs will be implemented. Consider adding more MCQ in the area with low performance. Consider decreasing duty hours, so that students have adequate time for studying for the NBME exam. Consider adding didactics.
- Improve clinical site comparability, continue to monitor the comparability of duty hours at various clinical sites using focus groups, while making the requirement for night call uniform across the core rotations.
- Improve student rating on the adequacy of student spaces that are objectively adequate, consider student focus groups to determine how to best distribute information about the student spaces at clinical sites.
- Develop an orientation tool for Nemours and Orlando VA to address student comments on dissatisfaction with clear expectations.
- Work with HCA Oviedo to allow students for remote access to EMR.

OB-GYN Clerkship:

- Report the possible title 9 report and address the issue at the clinical site and with the students.

- Improve the perception of feedback from residents and attendings, work with faculty development for targeted sessions with the attendings and an orientation on learning in a clinical site using the hospitalist model.
- Improve orientation and satisfaction, create an orientation video and a list of expectations for attendings and students to share with both parties.
- Address students' comments, create a didactic on focused history and presentations for Ob or Gyn patients.
- Address students' comments, allow students in resident didactics if possible.

Pediatrics Clerkship:

- Continue to develop the inpatient curriculum. Consider adding some didactic sessions, versus relying on the resident didactics and online resources to address student comments.
- Consider building an expectation list to share with attendings and students.
- Consider building learning/alternative experiences for the afternoons spent on the inpatient unit, to improve student comments on not having anything to do in the afternoon and evenings and weekends.

Students Updates

- M1s: Students are on summer break. Nothing to report.

Announcements/Updates

- Two individual grants were awarded to Dr. Deutsch and Dr. Del Toro. The project entitled, "Setting clear expectations: Addressing LCME element 9.7", is significant to the UCF education and research mission and has a high potential for application in other US medical programs.
- Ms. Madelynn Verkleeren is the new assistant director for Continuous Professional Development.
- Ms. Caitlin Garcia is the new coordinator for the SASS Office.
- The initial kick-off for the LCME visit scheduled for October 2025, has begun. The self-study will begin in November/December. All the materials will be submitted in July 2025. More to come as they go through the process.

Action Items

- No action items.