



Meeting Minutes for the M3/M4 Subcommittee

Date: 5/15/2024

Time: 9am

Attendees: Dr. Pasarica, Mr. Dearman, Mr. Orengo, Ms. Warner, Mr. Voorhees, Ms. Corsi, Mr. Quigley, Dr. Taitano, Dr. Selim, Ms. Castro Pagan, Ms. Casey Smith, Ms. Linton-Walker, Dr. Bhatti, Ms. Walton, Dr. Thomas, Ms. Esterline, Ms. Marchand, Dr. Osbourne, Dr. Del Toro, Dr. LaRochelle, Dr. Lone, Dr. Williams, Dr. Martinez, Ms. Sheehan, Dr. Klapheke, Ms. Teti, Ms. Brooks, Dr. Kibble, Dr. Dexter, Dr. Kielbasa, Dr. Rodriguez, Dr. Castiglioni, Mr. Konzelman

1. **Review of meeting minutes from the previous meeting – Approved**
2. **Action Needed:**
 - a. Elective Course Proposals -
 - i. Public Health Elective with Dept of Health in Orange County - Approved
 - ii. Academic Psychiatry Elective, MDE 8890 – new site location -Approved
3. **Updates**
 - a. **M3/4 Student representatives** – No updates
 - b. **Clinical sites: New clinical sites in progress:** Orange County Health Department – working on level 2 background checks, Sanitas Medical Center, Women’s Care of Florida
 - c. **PKM** - LCME outcomes update – Leslie Marchand –No issues identified, the end of year reports will be sent out end of June
 - d. **Faculty development** – Kathy Sheehan –Stanford course is available for faculty
 - e. **Educational Grants**
 - i. Update on grant completion – once all the data is analyzed, Dr. Taitano will give update
 - ii. New grant for AY 24-25
 1. Dr. Del Toro and Dr. Deutsch – Setting clear expectations: Addressing LCME element 9.7
 2. Drs. Osborne and Thomas - Expectations for the Hospitalist ObGyn teaching and supervision Model: Addressing LCME element 9.3
4. **Timeline reminders for AY 23-24**

Jun-24	Clinical rotations begin	All M3/4
	Site Director Meeting – June 5	