

# University of Central Florida

## College of Medicine

### M1/M2 Minutes

Meeting Date: 04/12/2024

Start Time: 3:01p

Adjourn Time: 4:33p

Chair: Dr. Kauffman

**Attendance:**

**Voting member attendance:** Drs. Kauffman, Dil, Kay, Gros, Frederick, Beg, Assad, Ebert, Kalidindi | Student reps: Alex Van Bennekom, Isadore Nottolini

**Alternate voting member attendance:** Drs. Daroowalla, Plochocki (for Harris) Student reps: Vraj Amin

**Other attendance:** Drs. Lambert, Kibble, Bradshaw, Torre, Plochocki, Lambert, Hernandez, Verduin, Garbayo, Gibson | Nicole Brooks, Lucia Schweitzer, Liz Ivey, Dale Voorhees, Paul Sturgis, Alisha Corsi, Angela Lucas, Soraya Smith, Deedra Walton, Nadine Dexter, Soraya Smith, Kim Martinez, Jason Konzelmann, Melinda Ragland

Agenda Item	Discussion	Decisions
Approve minutes		● Approved
Announcements	<ul style="list-style-type: none"> <li>● Approved at CCom:               <ul style="list-style-type: none"> <li>○ AY 24-25 M1/M2/M3 calendar – available on M1/M2 Teams site</li> <li>○ Weekly Footprint in Overlap Year Proposal – available on M1/M2 Teams site</li> <li>○ M3/M4 – see attached document</li> </ul> </li> </ul>	●
Student report	<ul style="list-style-type: none"> <li>● M2 – S6 is finished, students are studying for STEP.</li> <li>● M1 – M1 coursework is going well overall. Students have a FIRE deadline today, and completed their epi/biostats earlier this week. HB-3 is going well, with one TBL left. Students are also enjoying C-1. They are finishing COP and getting ready for next week’s clinical encounter.</li> </ul>	●
Module director reports	<ul style="list-style-type: none"> <li>● P-1 - pleased with student performance and ready for upcoming encounter.</li> <li>● HB-3 – Course is progressing as planned. Students did well with midterm and TBL. Students are also doing well in the other sessions and are getting ready for the exam.</li> <li>● I-1 – Milestone 5 out of 6 is due today (IRB documentation). Final proposal will be due after that.</li> <li>● HSS – Students are 10 days from finishing the course, with one more session remaining (value based care).</li> </ul>	●
NBME customized exams in new curriculum	<ul style="list-style-type: none"> <li>● For new/upcoming curriculum               <ul style="list-style-type: none"> <li>○ Using NBME items to lighten the workload of generating questions for exams</li> </ul> </li> </ul>	●

	<ul style="list-style-type: none"> <li>▪ Directors have opportunity first choose assessment items, then create course content</li> <li>○ Tagging system and budget will work for what we need at COM</li> <li>○ Assessment needs to meet individually with course directors to show them what is available in the question bank (check to make sure this works with each course)</li> <li>○ Questions cannot be edited, and exams can't mix questions with faculty derived items (would require two separate exams)</li> <li>○ Coaching reports are no longer an option while using the NBME bank, similar to M3 assessments <ul style="list-style-type: none"> <li>▪ Maybe replace this experience with more formative questions?</li> <li>▪ Importance of communicating this to students in advance</li> </ul> </li> <li>○ Upcoming official proposal based on meetings</li> <li>○ TBL and formative questions will not come from NBME bank – faculty still need to generate these</li> <li>○ Question performance – faculty will have full performance data for students who take the exam, right now we're not sure whether we get item by item post-hoc analysis. Class performance by domains is available.</li> </ul>	
Proposals for a vote	<ul style="list-style-type: none"> <li>● Video recording in the new curriculum – Dr Kauffman <ul style="list-style-type: none"> <li>○ See attached proposal</li> <li>○ New format will have in-person mandatory sessions which are not recorded</li> <li>○ Asynchronous sessions are recorded by default</li> <li>○ Non-mandatory, in-person sessions using a flipped classroom model are difficult to record in total. Most of the group discussions are not captured on the mic. Thus these sessions will be recorded, but only available for students with approved absence or accommodation needs. <ul style="list-style-type: none"> <li>▪ Policy for detailed answers for these sessions – right now, this is not planned to be generally available</li> <li>▪ Potential issues with requests to get recordings and distributing answers, or students could record themselves</li> <li>▪ Faculty versions and what they would contain</li> </ul> </li> <li>○ <b>Proposal tabled pending further discussion regarding recording sessions</b></li> </ul> </li> <li>● Change in FIRE conference date – Dr Ebert <ul style="list-style-type: none"> <li>○ <b>Proposal:</b> Move FIRE conference date from 2/14 to 2/21 to give some space between the Skin/MSK exam and the conference.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● FIRE conference date approved (7 in favor, none opposed)</li> </ul>
Other business	<ul style="list-style-type: none"> <li>●</li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>