

University of Central Florida

College of Medicine

M1/M2 Minutes

Meeting Date: 02/9/2024

Start Time: 3:01p

Adjourn Time: 4:45p

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Drs. Kauffman, Harris, Dil, Kalidindi, Kay, Gros, Kathuria, Frederick, Bhatti, Beg, Khan Assad | Student reps: Alex Van Bennekom, Isadore Nottolini

Alternate voting member attendance: Student reps: Vraj Amin, Rachel Chapman

Other attendance: Drs. Lambert, LaRochelle, Verduin, Piazza, Kibble, Plochocki, Garbayo, Daroowalla, Castiglioni, Selim | Kim Martinez, Andrea Berry, Melinda Ragland, Nicole Brooks, Laurel Poole, Lucia Schweitzer, Liz Ivey, Dale Voorhees, Paul Sturgis, Jason Konzelman, Alisha Corsi, Michael Callahan, Angela Lucas, Soraya Smith, Deedra Walton, Michael Callahan, Nadine Dexter, Soraya Smith, Melinda Ragland, Carley Blades Myszkowski, Andrew Quigley

Agenda Item	Discussion	Decisions
Approve minutes		● Approved
Announcements	<ul style="list-style-type: none"> ● Approved at CCom: <ul style="list-style-type: none"> ○ FIRE1 and HB3 Grading Schema ○ CREATE: <ul style="list-style-type: none"> ▪ Assessment Alignment Proposal ▪ Pre-clerkship Learning Plan ▪ Case Directed Learning Overview ▪ Team Based Learning at UCF COM ○ For more details/other items see included document 	●
Student report	<ul style="list-style-type: none"> ● M1: HB2 Exam was fine; all on the same page for HB3 & C1 starting; smooth sailing so far ● M2: S6 module is going well, great communication; submitted FIRE posters last week & 5-minute presentations on Thursday; FIRE conference is coming up; only concern would be better alignment of S-6/P-2 modules and extra help with Clerkship - specifically a video on how to use OASIS and how rotation selection works; STEPP 	●
Module director reports	<ul style="list-style-type: none"> ● HB2 – went well ● P1 – PE Milestone Exam coming up; students have SDP next week ● S6 – Finishing Week 2; similar to last year but re-organized content into “teamed weeks”; introducing rubrics for grading of team exercises; looking to integrate more content in future ● P2 – tries to integrate with S-Modules; class did well on SCE overall; taking feedback from students into consideration; preparing for OSCE’s with Coaching session next week ● FIRE – preparing for conference – not at meeting 	●
CREATE Taskforce report	<ul style="list-style-type: none"> ● Items above all passed at CCOM; More to come re: classroom instruction/pedagogy 	●
Health System Sciences 2 (HSS2) calendar footprint and	<ul style="list-style-type: none"> ● See document attached with meeting materials ● Motion: approve 	● Approved (12 in favor, 0 opposed)

grading scheme – Dr. Kay		
Weekly Footprint for Overlap Year – Dr. Kauffman	<ul style="list-style-type: none"> ● See document attached with meeting materials <ul style="list-style-type: none"> ○ Dr. LaRochelle has reached out for increased teaching time in response to concern of faculty teaching 2 modules in an overlap year. Encouraged faculty to contact Dr. Kauffman if additional concerns arise ○ Dr. Gros voiced concern re: changing clinic schedule 1x in overlap year and again the following year; other faculty concerned re: VA and HCA flexibility to allow greater teaching load ● Motion: approve 	<ul style="list-style-type: none"> ● Approved (13 in favor, 1 opposed)
Restructure of Hurricane Time Proposal – Dr. Kauffman	<ul style="list-style-type: none"> ● See document attached with meeting materials <ul style="list-style-type: none"> ○ Amended for AY 24-25 during meeting; Eliminate Hurricane Days for M1; keep calendar footprint for M2, including hurricane days ● Motion: approve 	<ul style="list-style-type: none"> ● Approved (10 in favor, 0 opposed)
Workflow Guidelines for Session Planning – Dr. Kauffman and Kim Martinez	<ul style="list-style-type: none"> ● See document attached with meeting materials ● Discussed need to enforce guidelines once in place ● Motion: approve 	<ul style="list-style-type: none"> ● Approved (12 in favor, 0 opposed)
AY 24/25 Academic Calendar – Dr. Kauffman	<ul style="list-style-type: none"> ● See document attached with meeting materials <ul style="list-style-type: none"> ○ Concern regarding Match Day and 2 exams on the same day; not only with room requirements, but also parking issues; calendar was approved with the understanding that offline conversations will occur regarding exams on Match Day. ○ S-6 prefers to keep exam on 3/21; IS 3 may move exam to 3/20; will follow up with update once decided ● Motion: approve 	<ul style="list-style-type: none"> ● Approved (11 in favor, 0 opposed)
Faculty meeting	<ul style="list-style-type: none"> ● Due to timing; faculty will meet in March at end of M1/M2 meeting 	<ul style="list-style-type: none"> ●
Other business	<ul style="list-style-type: none"> ● n/a 	<ul style="list-style-type: none"> ●