



M.D. Program Curriculum Committee Meeting Minutes

Date: November 17, 2023

Time: 2:03 PM – 3:05 PM

Chaired by: Dr. Jeffrey LaRochelle

Voting members present: Drs. Beg, Castiglioni, Dil, Fagan, Gros, Kay, Khan-Assad, Martinez, Plochocki, and Rubero; (M1) Brandt, (M1) Cunningham, (M2) Dagley, and (M3) Patel

Attendees: Drs. Bhatti, Cico, Dexter, Hernandez, Kauffman, Kibble, Lone, Pasarica, Selim, Smith, and Verduin; Ms. Berry, Ms. Borges, Ms. Brooks, Ms. Corsi, Mr. Quigley, Mr. Van Blaricom, and Mr. Voorhees

Approval of Minutes

- October 20, 2023: Minutes were approved as circulated.

M3/M4 Subcommittee – Drs. Pasarica/Lone

- Members approved the Ophthalmology elective. This is an existing course at a new site.

PES Recommendations – Dr. Plochocki

- The following PES recommendations were approved.

S-5 Module:

- The module had 70% A grades. *Review summative assessment rubrics and grading standards to evaluate if changes need to be made. (*Will this be addressed in move to P/F system?)

S-6 Module:

- Proceed with planned changes:
 - Improve organization by introducing weekly focus.
 - Modify neurology cases to the M2 learner level.
 - Refine rubrics and methods for non-MCQ assessment to minimize participation points.
 - Revisit formative assessments to improve on their quality and value.
 - Revisit clinical content to align it with Step 1 goals and work with clinical faculty to make it more relevant to students.

Clerkship Criteria for Special Review revisions:

- PES would like to provide a more meaningful evaluation of the clerkships. The following revisions to special criteria were proposed:
 - Change “Student evaluation score < 3.5 in any category” to “< 80% Strongly Agree/Agree AND > 15% Disagree/Strongly Disagree student evaluation score in any category”.
 - Add new criteria “> 5% of a class fails the subject exam.

Students Updates

- M1: No issues or concerns.
- M2: No issues or updates.
- M3: Students are going through the rotations well. No issues or concerns.

Announcements/Updates – Dr. LaRochelle

- The Graduate Council has approved the courses for the transformation that were approved at the last CCom meeting.
- Currently in the process of writing a brief response to the LCME that reflects the changes in the curriculum that will be implemented beginning in academic year 2024.

Action Items

- No action items.