

**University of Central Florida  
College of Medicine  
M1/M2 Minutes**

Meeting Date: 10/13/2023

Start Time: 3:00p

Adjourn Time: 3:34p

Chair: Dr. Kauffman

**Attendance:**

**Voting member attendance:** Drs. Kauffman, Gros, Bhatti, Kathuria, Kalidindi, Castiglioni, Dil | Student reps: Isadore Nottolini

**Alternate voting member attendance:** Drs. Dexter | Rachel Chapman

**Other attendance:** Drs. Plochocki, Hernandez, Garbayo, Lambert, LaRochelle, Selim, Kibble | Phil Bellew, Kim Martinez, Dale Voorhees, Angela Lucas, Liz Ivey, Melinda Ragland, Alisha Corsi, Lucia Schweitzer, Jason Konzelmann, Jason Konzelmann, Ken Staack, Soraya Smith, Alisha Corsi, Carley Myszkowski, Deedra Walton

Agenda Item	Discussion	Decisions
Approve minutes		<ul style="list-style-type: none"> <li>• Approved</li> </ul>
Announcements	<ul style="list-style-type: none"> <li>• No November meeting due to the Veterans Day holiday               <ul style="list-style-type: none"> <li>○ Next meeting December 8, 2023</li> </ul> </li> <li>• Approved at CCom:               <ul style="list-style-type: none"> <li>○ S2 revised grading schemas</li> <li>○ Health Systems Science II Course</li> <li>○ CREATE taskforce                   <ul style="list-style-type: none"> <li>▪ Pre-clerkship Course Descriptions and Learning Objectives</li> </ul> </li> <li>○ Updates to SEPC (9.9.2), Grading (9.9.3) and Graduation (9.9.1) Policies</li> <li>○ See attached document for details</li> </ul> </li> </ul>	
Student report	<ul style="list-style-type: none"> <li>• M2: Finished up Cardio/Pulm and the endocrine content. Second summative SCE is upcoming</li> <li>• Pages on Webcourses: Initial confusion about pages &amp; location of content. Many students have adjusted, but still worth looking at if it's clear enough to the class</li> </ul>	

	<ul style="list-style-type: none"> <li>• M1s reported to reps that HB-2 is going smoothly, meeting regarding the HSS module.</li> </ul>	
Module director reports	<ul style="list-style-type: none"> <li>• HB-2: week 5 finished (cardiovascular), with a variety of sessions. The midterm is upcoming, and students seem to be on pace <ul style="list-style-type: none"> <li>○ Anatomy: portfolios, working on first anatomy lab TBL</li> </ul> </li> <li>• P-1: students did well in first formative session. First evaluation of medical interviewing is in November</li> <li>• HSS: Finalizing comments for first exam. HSS has an appointment with students regarding concerns with the course</li> <li>• S-2: Module is halfway done, with first TBL &amp; endocrine content completed</li> <li>• P-2: Female genitourinary exams + summative clinical encounters upcoming <ul style="list-style-type: none"> <li>○ M1 &amp; M2 students will see QR codes regarding learning activities for evaluation/feedback (to the center rather than the module)</li> </ul> </li> <li>• FIRE: seemed to be going well based on communication with staff involved</li> </ul>	
CREATe taskforce update	<ul style="list-style-type: none"> <li>• See announcements on what was approved by CCom</li> <li>• Upcoming planning meetings with faculty</li> </ul>	
Movement of GI/Renal Exam	<ul style="list-style-type: none"> <li>• Campus is closed on 12/20</li> <li>• Move the exam to 12/19 rather than 12/22, where it was previously scheduled</li> <li>• Students will have the weekend + one week day to study for the exam.</li> <li>• Motion: approve moving the exam to 12/19</li> </ul>	<ul style="list-style-type: none"> <li>• Approved (8 in favor, 0 opposed)</li> </ul>
Re-evaluating hurricane days	<ul style="list-style-type: none"> <li>• Each recent time we have had hurricanes affect the curriculum, courses have still compressed content, rather than use the hurricane days</li> <li>• Alternative: leaving open time in the course for flexibility to move content <ul style="list-style-type: none"> <li>○ This does not add extra content hours to the course</li> </ul> </li> <li>• <b>Motion:</b> move hurricane time into courses, without adding additional contact hours for course material. <ul style="list-style-type: none"> <li>○ No vote yet; an official proposal for distributing hours will be drafted for committee vote in a future meeting</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Other business	<ul style="list-style-type: none"> <li>• Discussion on future voting members after curriculum transformation</li> </ul>	