



Meeting Minutes for the M3/M4 Subcommittee

Date: 11/01/2023

Time: 9:00am

Attendees: Dr. Pasarica, Mr. Staack, Mr. Orengo, Ms. Warner, Ms. Cubero, Ms. Webber, Ms. Esterline, Ms. Linton-Walker, Ms. Teti, Ms. Corsi, Dr. Soraya Smith, Ms. Casey Smith, Ms. Berry, Ms. Castro Pagan, Ms. Jurlina, Mr. Quigley, Dr. Taitano, Dr. Selim, Dr. Bhatti, Ms. Walton, Mr. Konzelmann, Dr. Thomas, Ms. Marchand, Dr. Klapheke, Dr. Del Toro, Dr. LaRochelle, Dr. Soykan, Dr. Lone, Dr. Kierulf, Dr. Abdelnabi, Dr. Castiglioni, Dr. Martinez Osorio, Dr. Osborne, Ms. Brooks, Ms. Myszkowski

1. **Review of meeting minutes from the previous meeting** - Approved
2. **Review of Curriculum Committee votes:**
 - i. Updated: Standards for Promotion and Graduation; Student Evaluation and Promotion Committee policy; Grading and Assessment Policy and Appeals Process
 - ii. M3/M4 AY24-25 Academic Calendar
3. **Action Needed**
 - a. Course Proposal – Ophthalmology Elective - Approved
4. **Updates**
 - a. **M3/4 Student representatives**
 - i. Grading System- Anna Jurlina –students are recommending consideration of honors/ high pass/pass/ fail grading system. Dr LaRochelle mentioned that this change is planned with the curriculum transformation for AY 26-27, but it can be brought up for discussion earlier if needed.
 - b. **Curriculum**
 - i. Transition to Core Clerkship Review - Currently in planning phase, recruiting Faculty for facilitators. Course starts May 13, 2024, ends May 31, 2024. Course is mandatory.
 - ii. M4 Capstone – Runs April 29 – May 3, 2024. Expanded sessions and comprehensive coverage of specialties based on student feedback to include all specialties that students are matching to and sessions recommended by AAMC.
 - iii. M3 Intersessions – Dr. Bhatti –course contains clinical skills & medical simulation practice; an exercise on the perception of using LLM
 - iv. Scholarly projects - Dr Bhatti presented the results of the project funded by the clerkship grant of using AI to grade H&Ps. These preliminary results will need more refinement before implementation in the curriculum. Results were presented at 2 national professional meetings.
 - c. **PKM** - LCME outcomes update – No new concerns
 - d. **Faculty development** - Faculty and Staff awards on Dec. 7th
 - e. **CREATe taskforce** – Dr. LaRochelle – Defining what the content will be for the pre-clerkship while looking at the four-year curriculum
5. **Timeline reminders for AY 23-24**

CALENDAR OF EVENTS FOR M3/4 AY 2023-2024

Timeline	Action	Responsible
Nov-23	Review Clerkship evals & document intervention in teams	CDs
	Finalize sessions for M3 Intersession	CDs
Dec-23	Update the list of teaching residents and faculty	CAs
	Scheduling requests/lottery for M4 courses	Registrar