



M.D. Program Curriculum Committee Meeting Minutes

Date: September 15, 2023

Time: 12:02 PM – 12:53 PM

Chaired by: Dr. Jeffrey LaRochelle

Voting members present: Drs. Beg, Castiglioni, Dil, Gros, Kay, Khan-Assad, Martinez, Piazza, Plochocki, Rubero, and Taitano; (M2) Dagley, (M3) Press, and (M4) Mikhail

Attendees: Drs. Bhatti, Bradshaw, Dexter, Greenway, Harris, Kauffman, Kibble, Lambert, Lone, Selim, Torre, and Verduin; Ms. Berry, Ms. Borges, Ms. Brooks, Ms. Corsi, Ms. Myszkowski, Ms. Poole, Mr. Quigley, Mr. Staack, Mr. Van Blaricom, and Mr. Voorhees

Approval of Minutes

- August 18, 2023: Minutes were approved with the following edit.

Integration and Innovation Efforts Update

- **CDLs** ~~TBLs~~ have been launched in HB1.

Policies

- The following policies were updated to reflect students who receive two or more (C) grades in a single academic year for either the M1 or M2 year (excluding FIRE and POM) will be reviewed by the SEPC to ensure they are ready for advancement or need remediation. This policy can be adapted to the new grading criteria replacing the (C) grade with the Pass. The requirement to accomplish the Step 2 CS, which was still in one of the policies, was removed.
 - UCF COM Policy 9.9.1_Standards for Promotion and Graduation
 - UCF COM Policy 9.9.2_Student Evaluation and Promotions Committee
 - UCF COM Policy 9.9.3_Grading and Assessment Policy
- The policies will be updated with the recommendations made by the committee and forwarded to the voting members for approval.

Pre-Clerkship Course Descriptions and Learning Objectives – Dr. Kauffman

- Members approved the proposed pre-clerkship course descriptions and learning objectives. The course descriptions and learning objectives are 80% complete. This is not the final version. There will most likely be additional objectives that will be added as well as modifications moving forward.

- Dr. Kibble recommended using “agents” and “non-pharmacologic interventions” as generalizable language.

M1/M2 Subcommittee – Dr. Kauffman

- Members approved the grading proposal for the Endocrine and Reproductive Systems.
- The change was due to issues related to staffing with the module and limited resources.
- The rubric-evaluated concept maps will be removed with the 4% grade distribution divided between the TBLs and final examination.

Health Systems Science II Course– Dr. Kay

- Members approved the Health Systems Science II course.
- The course builds on foundational Health System Science knowledge and principles introduced in Health Systems Science I. The course will use a Literature Lab format to build and/or reinforce the skill of using evidence-based and/or trustworthy professional literature as the primary method to learn about, discuss and consider health system science concepts within the current and future of health care, the complexity, interplay and intersectionality of the numerous systems involved in the health of individuals and populations, as well as the physician’s role in impacting care for patients and populations.
- There will be approximately two/three hours of face-to-face time per section across the whole year for a total of 12 hours.
- The asynchronous time will be about 45 pages per section, which totals 21-25 hours for the year.
- A total of 37 hours will need to be accounted for across for the second year.

Students Updates

- M4: Students have appreciated all the updates to applications this year.
- M3: All seem to be going smoothly in the clerkships.
- M2: All is well. Nothing to report.

Announcements/Updates – Dr. LaRochelle

- The COM course proposal template will be updated.

Action Items

- Policies will be updated and sent to the voting members for approval.