

## **GENERAL CRITERIA**

In order to be considered for any of the COM faculty award categories, applicants must have been in their role at the College of Medicine for at least one year. All nominees must have a university-based faculty appointment as salaried, non-salaried, or GME faculty, and may work full-time or part-time. Nominees shall not be a current department chair, dean, or members of the COM Faculty Awards Review Committee. No faculty member may receive the same award more than once every three years. If the applicant has previously won an award, they will need to provide evidence of new achievements to qualify for the same award again.

**While certain awards allow self-nomination, the committee strongly encourages nominations from colleagues and leadership.** The committee prefers narrative format for applications and discourages the extensive use of bullet points. All documentation related to award categories must be limited and follow the guidelines associated with each award. In cases where there are no qualified applicants, or an application does not address the selection criteria, an award may not be given. Award winners will be recognized at the 2023 COM Awards program in November/December. Questions? Contact [Katharine.sheehan@ucf.edu](mailto:Katharine.sheehan@ucf.edu)

**All applications must be submitted in the online portal by 11:59 PM on Friday, September 22, 2023, to be considered.**

## **TEACHING & EDUCATIONAL LEADERSHIP AWARDS**

### **Innovative Teaching Award**

**(1 award/Category: Undergraduate, Graduate, MD Program- M1/M2 Curriculum, MD Program- M3/M4 Curriculum, and GME)**

**5 awards**

The Innovative Teaching Award recognizes faculty who are outstanding teachers and who employ novel and innovative teaching methods to achieve success in student/trainee learning.

#### **Selection Criteria**

- Recognition as an outstanding teacher
- Evidence of continued and effective use of innovative teaching methods. Innovations may include, but are not limited to, use of electronic resources, social media or experiential activities.
- Evidence of the impact of the nominee's work on students or other faculty as demonstrated by outcome assessments, scholarly contributions or presentations, or other means.

#### **Nomination Process and Documentation requirements**

Faculty members may be nominated by a colleague or self-nomination.

The following materials should be included in the nomination packet:

- 1-2 page narrative and support materials that document the effectiveness of the nominee's innovation, such as:
  - Examples of teaching materials (e.g., portfolio, web links, video clips, simulation cases, TBL, PBL, peer teaching exercises) and degree of innovation (self-developed, adapted, borrowed)
  - Description of innovative modality
- Current curriculum vitae of applicant

### Early Career Educator Award

**(1 award/Category: Undergraduate, Graduate, MD Program- M1/M2 Curriculum, MD Program- M3/M4 Curriculum, and GME)**

**5 awards**

The Early Career Educator Award recognizes excellence in teaching and education in faculty who are within the first five years of their professional career.

#### **Selection criteria**

- Significant contributions to educational endeavors at the college and/or in previous positions.
- Aptitude to excel in education or educational leadership.

#### **Nomination Process and Documentation requirements**

Faculty members may be nominated by a colleague or by self-nomination.

The following materials should be included in the nomination packet:

- 1-2 page narrative that describes:
  - An exemplary success or successes the educator has experienced in their early career
  - Characteristics of the teacher that make her or him exemplary
  - Examples of the teacher's work with students or trainees
  - Examples of the teacher's work with colleagues or in the profession
- Letter of recommendation from the applicant's supervisor that addresses the selection criteria

### Educational Leadership Award

**(1 award/Category: Undergraduate, Graduate, MD Program- M1/M2 Curriculum, MD Program- M3/M4 Curriculum, and GME)**

**5 awards**

The Educational Leadership Award categories are designed to recognize curricular leaders who have demonstrated successful implementation of courses or curricula in the Undergraduate, Graduate, Pre-Clinical, Clinical, or GME curriculum.

#### **Selection criteria**

- Evidence of active learning strategies throughout the course or curricula
- Evidence of impact on student learning and/or attitudes

#### **Nomination Process and Documentation requirements**

Faculty members may be nominated by a colleague or by self-nomination.

The following materials should be included in the nomination packet:

- Current curriculum vitae of applicant
- 1-2 page narrative that discusses:
  - Accomplishments related to the successful implementation of a course (student evaluation or outcome data)
  - Nominee's ability to effectively manage the course team (if applicable)
  - Nominee's ability to incorporate active learning strategies throughout the course
  - Students' achievements such as publications, presentations, symposium accomplishments related to the Director's course or curricula (if applicable)

## SERVICE AWARDS

### Faculty College of Medicine Service Award

#### (1 award)

Faculty service is critical to the effective functioning of the College. The purpose of this award is to annually acknowledge a faculty member who has made a significant and sustained contribution to the College of Medicine in the area of service.

#### Selection criteria

Nominees should have a record of multiple service activities, or a single major activity, over a sustained period. The primary type of service for which this award is intended includes **non-compensated work** on, for example, committees and ad hoc projects, and other types of efforts undertaken for the benefit of the College of Medicine.

#### Nomination Process and Documentation requirements:

Faculty members may *not* nominate themselves.

The following materials should be included in the nomination packet:

- A letter from the primary nominator, recounting the nominee's qualifications
- The curriculum vitae of the nominee

### Faculty Community Service Award

#### (1 award)

The Community Service Award recognizes a member of the faculty whose contributions to the local, regional, and/or global community exemplifies a commitment to improving the welfare of all people.

#### Selection criteria

- Nominees should be faculty members whose commitment to and service in the community has made a positive impact on the lives of people locally, nationally, and/or internationally.
- The primary type of service for which this award is intended includes **non-compensated work**. For example, volunteering for community health events, disaster relief, international health trips, community education through invited workshops, etc.

#### Nomination Process and Documentation requirements:

Faculty members may be nominated by a colleague or by self-nomination.

The following materials should be included in the nomination packet:

- A letter from the primary nominator, recounting the nominee's qualifications
- The curriculum vitae of the nominee

## **RESEARCH AWARDS**

### **Early Career Investigator Award for Achievement in Research**

#### **(1 award)**

This award recognizes junior faculty for outstanding research directed toward more robust scientific knowledge or understanding of an area of biomedical, behavioral, population health, clinical, or medical research.

#### **Selection criteria**

- Evidence of significant growth and impact in research in one or more subject areas
- Evidence of leadership potential and scholarly contributions to a relevant scientific field or discipline (e.g., student involvement in research, funding/support received for research, dissemination of research results, impact of research on a discipline, research creativity/innovation, potential contribution/impact to the advancement of a discipline)
- Nominees must be a faculty member in the UCF COM for at least three years and an Assistant Professor at the time of nomination to be eligible for the award (a nominee's record of research and publication while at UCF will be given the greatest weight)

#### **Nomination Process and Documentation requirements**

Faculty members may not nominate themselves.

The following materials should be included in the nomination packet:

- A nomination letter that details the nominee's research accomplishments, impact, and reasons the individual should be considered for the award
- A complete curriculum vitae, including a list of nominee's publications and research funding

### **Research Career Achievement Award**

#### **(1 award)**

This award recognizes the outstanding achievements of an investigator who has made significant and career-long contributions to the advancement of an area of biomedical, behavioral, population health, clinical, or medical research.

#### **Selection criteria**

- Evidence of exceptional leadership in and scholarly contributions to a relevant scientific field or discipline over the span of an academic career
- Demonstrated record of nationally and internationally recognized research
- Evidence that a nominee's scholarship has provided a significant contribution to his/her profession/discipline
- Nominee must be a faculty member in the UCF COM for at least three years and an Associate/Full Professor at the time of nomination to be eligible for the award (a nominee's record of research and publication while at UCF will be given the greatest weight)

#### **Nomination Process and Documentation requirements**

Faculty members may not nominate themselves.

The following materials should be included in the nomination packet:

- A nomination letter that details the nominee's research accomplishments and the reasons the individual should be considered for the award, including the quality/uniqueness of scholarly work, reputation of the journals in which the nominee published and juried events at which he/she presented, importance of the nominee's research nationally and internationally, and contribution of his/her work to the advancement of a discipline
- A complete curriculum vitae, including a list of nominee's publications and research funding

## **OUTSTANDING FACULTY AWARDS**

### **Outstanding Peer Mentorship Award**

#### **(1 award)**

The Outstanding Peer Mentorship Award recognizes a faculty member who has served as an outstanding mentor to a junior faculty, postdoctoral associate, or other early-career scientist at the College of Medicine. This award recognizes the process by which a mentor serves as a role model for other researchers, as well as helps promote the professional development of peers and create a supportive, positive working environment.

#### **Selection criteria**

- Evidence of effective mentoring by a UCF COM faculty member of a UCF junior faculty member, postdoctoral associate, or other early-career scientist
- Evidence of the high-quality of the mentoring relationship
- Evidence of career development outcomes of the mentoring relationship

#### **Nomination Process and Documentation requirements**

Faculty members may not nominate themselves.

The following materials should be included in the nomination packet:

- 1-2 page letter of nomination that addresses the selection criteria
- The curriculum vitae of the nominee
- *OPTIONAL*: letter of support from mentees

*Some suggestions for the nomination letter and support letters from mentees:*

- Write an essay describing what role the mentor played in your career development
- Describe your interactions with the mentor and their significance to your career development
- Cite examples of mentoring activities and products of the mentoring relationships

## DIVERSITY, EQUITY, & INCLUSION (DEI) AWARD

The Diversity, Equity, and Inclusion (DEI) Award is presented to a faculty member who demonstrates extraordinary compassion and commitment to promoting diversity, equity, and inclusion initiatives at the College and in the community within the last two years. This faculty serves as an excellent role model to peers, and models scholarship, social awareness, and dedication to excellence.

### Selection criteria:

- Evidence of diversity-related service outside the faculty's role or position within the College
- Evidence of campus and off campus services and activities which demonstrate outstanding leadership, courage, and support in the areas of social justice, diversity, equity, and inclusion or cultural competence initiatives

*Some examples of eligible activities or accomplishments for which an individual may be considered for the award include:*

- Active involvement in organizations that foster diversity awareness
- Promotion of diversity in teaching, research or service to/within the college or community
- Assistance with diversity events and programs or participation (including attendance) in other activities that display a commitment to a welcoming and inclusive environment

### Nomination Process and Documentation requirements

Faculty members may be nominated by a colleague or self-nomination. The following materials should be included in the nomination packet:

- 1-2 page letter of nomination which clearly outlines why the nominee is deserving of the award
- The curriculum vitae of the nominee

## Outstanding Faculty Member Award

### (1 award)

The Outstanding Faculty Member Award recognizes the finest among UCF College of Medicine faculty for their excellence in teaching, research and service.

### Selection criteria

Nominees must have a demonstrated record of superior accomplishments in teaching, research, and service.

### Nomination Process and Documentation requirements

Faculty members may not nominate themselves.

The following materials should be included in the nomination packet:

- 1-2 page nomination letter that highlights the nominee's:
  - Accomplishments
  - Strengths related to teaching, research, and service
- Current curriculum vitae of applicant

## **CLINICAL ACHIEVEMENT AWARDS**

### **GME Clinical Teaching and Mentorship Award**

#### **(1 award)**

The Graduate Medical Education (GME) Clinical Teaching Award is presented to a faculty member who demonstrates excellence in clinical teaching and mentorship of residents, an/or fellows over the past 2 years. The faculty should show evidence of providing significant mentorship to one or more resident/fellow trainees with evidence of tangible outcomes (examples could include a trainee matching into a fellowship program with help of mentorship, publishing a case report, presenting at a meeting with trainee, or trainee obtaining employment in academia after graduation due to support and mentorship from the faculty).

#### **Selection criteria**

- Evidence of the impact on residents and/or fellows demonstrating exemplary teaching
- Consistent participation in faculty development activities either locally or nationally to enhance one's teaching skills
- Development of curricula for residents and fellows specifically oriented for clinical teaching (case conferences, teaching rounds etc)
- Significant time spent doing clinical teaching of trainees

#### **Nomination Process and Documentation requirements**

Faculty members may be nominated by a colleague or by self-nomination.

The following materials should be included in the nomination packet:

- A letter of support from Program Director or Departmental Chair that addresses the selection criteria
- Current curricula vitae of applicant

### **Clinical Achievement Award**

#### **(1 award)**

The Clinical Achievement Award is presented to a faculty member who demonstrates advancement of knowledge in clinical education and/or practices as evidenced by significant accomplishment within the last three years in clinical service. There are no limitations on the particular type of clinical achievement or activity. Some examples of eligible activities or accomplishments for which an individual may be considered for the award include:

- Achievement in patient care delivery.
- Development of an innovative, effective training for patients, clinicians, students, and/or staff
- Program development

#### **Selection criteria**

- Evidence of unique or innovative programs/practices/policies that impact patient care
- Significant scope of impact

#### **Nomination Process and Documentation requirements**

Faculty members may be nominated by a colleague or by self-nomination.

The following materials should be included in the nomination packet:

- 1-2 page narrative that describes significant accomplishments related to clinical practice including evidence of positive patient outcomes or patient satisfaction data
- Current curriculum vitae of applicant

## **LIBRARIANSHIP AWARDS**

### **Award for Excellence in Medical Librarianship**

#### **(1 award)**

The College of Medicine sponsors the Excellence in Librarianship Award to recognize the outstanding contributions and support given to UCF College of Medicine's faculty and students by its medical library faculty members.

#### **Selection criteria**

Demonstrated record of providing outstanding library service and support to students and faculty; and of excellence in the library profession (e.g., service to professional medical library organizations, presentations at conferences and scholarly contributions)

#### **Nomination Process and Documentation requirements**

Faculty members may be nominated by a colleague or self-nomination.

The following materials should be included in the nomination packet:

- 1-2-page narrative that highlights the nominee's:
  - Library service supporting the COM community
  - Excellence in the library profession
- Letter of recommendation from the nominee's supervisor that addresses the selection criteria
- Current curriculum vitae of applicant