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## M.D. Program Curriculum Committee Meeting Minutes

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**Date:** August 18, 2023

**Time:** 2:01 PM – 3:30 PM

**Chaired by:** Dr. Jeffrey LaRochelle

**Voting members present:** Drs. Beg, Castiglioni, Dil, Fagan, Gros, Kay, Khan-Assad, Martinez, Piazza, Plochocki, and Taitano; (M2) Dagley, and (M3) Patel

**Attendees:** Drs. Bhatti, Dexter, Harris, Hernandez, Lone, Kauffman, Kibble, Lambert, Selim, Torre, and Verduin; Ms. Blades-Myszkowski, Ms. Borges, Ms. Brooks, Ms. Corsi, Ms. Poole, Mr. Staack, Mr. Van Blaricom, and Mr. Voorhees

### Approval of Minutes

- July 21, 2023: Minutes were approved as circulated.

### Student Updates

- M2s: Students are doing well as they adjust to their second year of medical school.
- M3s: Students are busy with their rotations and are excited they are learning a lot. Overall, students are doing well.

### Setting Course Grade Proposal – Dr. Kauffman

- Members approved the following:
  - Non-compensatory grading at the Pass line but compensatory grading at the other three tiers.
    - The final grade will be weighted as an average of the performance in assessments aligned with each discipline, (basic sciences, clinical science, HSS) content, learning activities and competencies.
    - Weighted scores:
      - 40% for clinical skills-based assessments (e.g., SP based assessments/OSCE, etc.)
      - 40% for basic science-based assessments, mainly assessing medical knowledge and blueprinted to basic sciences objectives and learning activities (e.g., written test like MCQs, or problem-solving assessments like AFE, IRAT, GRAT best aligned with competencies such as knowledge for practice). Peer

assessment may be included in this weighted score; however, it will depend on the purpose, and the context in which it is used.

- 20% for assessment mainly aligned and blueprinted to HSS content and learning activities (may be written test assessing knowledge for practice and or problem solving and or other competencies like SBP)
- Failure in one or more assessments related to specific discipline content or competency, for a student with an otherwise passing grade, will receive a “T” grade. The “T” grade is replaced with the passing grade they originally received after successful remediation. It converts of an “F” if the remediation is not successful.
  - Example: Superior performance in one assessment (for example, a written MCQ mainly aligned with content from basic sciences and knowledge for practice (KP) competency) will not compensate for failing performance in a simulated or clinically based assessment (for example, an OSCE mainly related to Clinical Skills content, and Patient Care competency (PC)). This assumes that every assessment will be blueprinted to course learning objectives and program competencies to be achieved in that course.
- Remediation in failed assessment(s) will be required before the student is allowed to be promoted to the next academic year. The remediation plan will be recommended by the course/clerkship director and co-directors, and approved by the SEPC, as per current procedure. Competency development will be tracked longitudinally throughout the year, and student progression will be assessed at the end of years 2, 3, and 4 (milestones 1, 2, 3 as per UCF COM program competencies) by the faculty directly involved in assigning grades. The course and clerkship directors, and co-directors after reviewing all grades and evaluations will determine whether the student has met milestone performance across competencies.
- The weighted scores of the assessments used in the clerkship (year 3) will remain the same. MCQ-based assessments (e.g., KP NBME subject exams) will continue to be weighted 25% of the total score.
- The longitudinal competencies assessed in the pre-clerkship period will be knowledge for practice (KP), patient care (PC), professionalism (PROF), interpersonal and communication skills (ICS), personal and professional development (PPD) and practice-based learning and improvement (PBLI). The remainder of the competencies, IPC and SBP, will be assessed starting in year 3.

## **AI and Academic Assignments – Dr. Kauffman**

- There is a current policy that has a clear statement of unauthorized use of educational materials during assessments/assignments. To ensure students are aware, the academic integrity statement was updated in the syllabus template, which includes the appropriate language from main campus as well as the addition of ‘unauthorize use of generative AI’.

The assumption is the use of educational materials during assessments/assignments are not authorized unless the faculty gives approval. This will fall under the academic integrity policy as academic misconduct should a student disregard this requirement.

### **Integration and Innovation Efforts Update – Dr. Harris**

- CDLs have been launched in HB1. The students are engaged and doing very well.

### **Updates – Dr. LaRochelle**

- Next CCom meeting is scheduled for Friday, September 15<sup>th</sup> from 12:00 – 1:00 pm.
- Curriculum Retreat is scheduled for Friday, September 15<sup>th</sup> from 1:00 – 5:00 pm.

### **Action Items**

- No action items.