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## M.D. Program Curriculum Committee Meeting Minutes

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**Date:** May 19, 2023

**Time:** 2:03 PM – 3:19 PM

**Chaired by:** Dr. Jeffrey LaRoche

**Voting members present:** Drs. Beg, Banks, Castiglioni, Dil, Fagan, Gros, Harris, Kay, Khan-Assad, Taitano; (M1) Dagley, and (M2) Press

**Attendees:** Drs. Bhatti, Bradshaw, Dexter, Hernandez, Kauffman, Kibble, Lone, Pasarica, Selim, and Torre; Ms. Berry, Ms. Blades-Myszkowski, Ms. Borges, Ms. Brooks, Ms. Castro-Pagan, Ms. Corsi, Mr. Staack, Mr. Van Blaricom, and Mr. Voorhees

### Electronic Voting

- Moving forward, agenda items requiring approval will be discussed at the CCom. If motioned for approval, the voting will take place after the meeting via an electronic vote.

### M3/M4 Subcommittee – Drs. Pasarica and Lone

- Congratulations to Dr. Bhatti, Dr. Taitano, Ms. Esterline for receiving a grant to address element 9.7 and 9.8.
- The following were discussed and motioned for approval. Will be sent to members for an electronic vote.
  - The OB-GYN clerkship academic year 2023-24.
  - Acting Internship in Minimally Invasive Gynecologic Surgery
  - Clinical Cardiology Elective
    - Adding a site to an existing course.
- The revised goals and objectives for the Surgery clerkship needs clarification. The DEI Office will be contacted to confirm the correct terminology is used prior to submitting for an electronic vote.
- The NBME exams will be in-person the next academic year due to a change in regulation. Students will be released from clinical duties at 5 pm for local and at noon for aways.

### Approval of Minutes

- April 21, 2023: Motioned for approval. Will be sent to members for an electronic vote.

## Student Updates

- M1s:
  - Gearing up for the last couple of finals next week.
- M2s:
  - Thrilled to have completed Step 1.
  - Having fun with the medical skills training.
  - Would like the opportunity to attend commencement to support their peers.

## M1/M2 Subcommittee – Dr. Kauffman

- Dr. Kauffman shared the process of redesigning how they put forth Webcourses for M1/M2 to better align with how the curriculum has been changing over the last couples of years.

## CREATe Task Force Update – Drs. Moran-Bano and Torre

- The task force has been working on the following:
  - creating an assessment system
  - creating a competency committee for some of the assessments
  - putting together a proposal to present to CREATe for approval and eventually present at the next CCOM
- Next steps:
  - Approve the blocks that the Development and Implementation working group created, along with some pedagogies (active learning instead of direct instruction and lecturers).
  - Approve overall assessment structure.
- The CCom recommended that CREATe hold a retreat for faculty in September/October to discuss the implementation of the new curriculum.

## Updates – Dr. LaRochelle

- Updated Neurology Grading Rubric was approved electronically by members on Tuesday, May 2<sup>nd</sup>.

## Action Items

- Obtain clarification on the revised goals and objectives for the Surgery clerkship.
- Identify a date for a CREATe retreat.
- Forward action items needing approval to voting members for an electronic vote.