



Meeting Minutes for the M3/M4 Subcommittee

Date: 5/17/23 **Time:** 8:45am

Attendees: Dr. Pasarica, Mr. Orengo, Ms. Cubero, Ms. Corsi, Dr. Del Toro, Ms. Newsum, Ms. Ramos, Dr. Bhatti, Dr. Taitano, Dr. LaRochelle, Ms. Brooks, Ms. Casey Smith, Ms. Teti, Ms. Webber, Dr. Thomas, Dr. Klapheke, Mr. Quigley, Ms. Walton, Ms. Marchand, Dr. Castiglioni, Mr. Voorhees, Dr. Dexter, Ms. Celia Linton Walker, Dr. Selim, Dr. Lone, Ms. Soraya Smith, Dr. Macintosh, Mr. Staack, Dr. Osbourne, Dr. Verduin, Dr. Moran-Bano, Ms. Warner

1. **Review of meeting minutes from the previous meeting** - approved
2. **Review of approved actions items from previous Curriculum Committee Meeting** – discussed
3. **Action Needed**
 - a. **Elective Course Proposal** - VA Nephrology Inpatient - approved
4. **Updates**
 - a. **Clinical sites update** – discussion of enhanced collaboration with Villages and BayPines VA
 - b. **Team accomplishments** - Congratulation to Dr Bhatti, Taitano and Kim for receiving educational grant to address element 9.7 and 9.8.
 - c. **PKM** - LCME outcomes update – no issues identified. At the request of the faculty PKM will create a guide for conversion of clinical preceptor evaluation scores to grading points.
 - d. **CREATE taskforce** – Divided first two years in courses. Going up for vote at the next meeting: division of labor force between coaches, advisors, and the clinical competency committee.
 - e. **Faculty development** - upcoming fac development sessions were shared. At the request of the faculty, the guide for new assessment rubrics will be updated.
 - f. **Student Affairs update** - Commencement is on May 19 at 10 AM.