



Meeting Minutes for the M3/M4 Subcommittee

Date: 3/22/23

Time: 8:45am

Attendees: Dr. Pasarica, Mr. Orengo, Ms. Esterline, Dr. Del Toro, Ms. Newsum, Dr. Soraya Smith, Ms. Ramos, Dr. Selim, Ms. Myszkowski, Dr. Bhatti, Ms. Linton-Walker, Dr. LaRochelle, Mr. Nelson, Ms. Brooks, Dr. Martinez, Dr. Osbourne, Dr. Thomas, Dr. Klapheke, Mr. Quigley, Ms. Walton, Ms. Kierulf, Ms. Marchand, Mr. Mikhail, Dr. Moran-Bano, Ms. Castro Pagan, Dr. Fagan, Dr. Dexter, Mr. Voorhees, Ms. Warner

1. **Review of meeting minutes from the previous meeting** - Approved
2. **Action Needed**
 - Findings from educational grants: Dr Bhatti and Celia
 - IMFM Clerkship Grading Rubric changes for AY 23-24 – an OSCE component is added (to replace professionalism 5% which was redundant). Total points requirement for honors decreased from 93 to 92. All evals have same weight for the total grade. Approved
 - IM/FM clerkship objectives were edited – Approved
 - Surgery clerkship grading rubric changes for AY 23-24: A graded H&P was added for 5% to replace the case report,. All evals have same weight for the total grade. These changes are in line with assessment guidelines for clerkships - Approved
 - Neurology clerkship grading rubric changes for AY 23-24: The case report weight was increased to 5% to replace the peer assesment (which was not considered an optimal assesment) These changes are in line with assessment guidelines for clerkships - Approved
 - Psychiatry clerkship grading rubric changes for AY 23-24: The direct observations were added to replace the clinical skills evaluations (due to redundancy). H&P weight was increased to 25%. Total points required for H is decreased to 94%. These changes are in line with assessment guidelines for clerkships – Approved
 - OBGYN clerkship grading rubric changes for AY 23-24:One H&P was added to replace one case presentation for 10%. These changes are in line with assessment guidelines for clerkships - Approved
 - Elective Course Proposal - Pharmacovigilance and Adverse Drug Reaction Reporting - Approved
3. **Updates**
 - a. **M3/4 Student representatives** - Match was great
 - b. **New clinical sites:** Pediatric Associates; considering The Villages Clinical Units
 - c. **Opportunities – Clerkship educational grants** – deadline for application April 18, 2023
 - d. **PKM** - LCME outcomes – no issues
 - e. **CREATe taskforce** – Dr Moran-Bano. For the M1/2, the length was decreased with 4 weeks, most sessions will be active learning with minimal lectures.
 - f. **Accessibility of curriculum materials** – Dale Voorhees: As per UCF regulations, all materials need to be modified to be accessible to all the students (including those with disabilities). Please work with EdTech as needed.
 - g. **Faculty Development** – Amanda Ramos. Lots of fac development sessions during these 2 months. CD will be contacted to discuss approach for fac development for the new assessment forms
4. **Upcoming events – info only**
 - a. **Post M3 Clerkship session**– May 30 - June 2, 2023
 - b. **M4 Bootcamp** – May 1-5, 2023
 - c. **M4 graduation** – May 19, 2023