University of Central Florida – HCA Florida Healthcare GME
Program or Institutional Closure and Reduction Policy (IV.O)

Purpose: The Accreditation Council for Graduate Medical Education Institutional Requirements require
the sponsoring institution to have written policy that addresses a reduction in size or closure of a
residency program, fellowship program or the sponsoring institution (IV.O).

Policy Summary: Economic or other conditions may force the closures of a sponsoring institution, major
affiliated site, or residency/fellowship (training) program or cause a need for the training program size
to decrease. This policy allows trainees in the program to complete their training.

1. The Consortium Executive Board, which serves as the institutional sponsor governing authority,
will inform the Designated Institutional Officer (DIO) and the GMEC as soon as possible of any
anticipated changes in the training program, including closure of sponsoring institution or the
residency program.

2. The DIO and CGMEC together have oversight of program accreditation changes and will inform
each residency/fellowship program director of changes. Each residency program is responsible
for notifying all affected residents as soon as possible in the event of any anticipated closures or
reductions.

3. In the event that any training program must close, the sponsoring institution will allow trainees
already in the program to complete their education or will assist the trainees in enrolling in
other ACGME accredited program in which they can continue their education and training.

4. In the event that alterations are made to a program’s size, only the number of future positions

to be offered should be affected. Training programs will make every effort to allow trainees who
have been enrolled in a program to complete their training. In the event that this is not possible,
the training program must assist trainees in enrolling in another ACGME accredited program to
continue their training.