

**University of Central Florida
College of Medicine
M1/M2 Minutes**

Meeting Date: 09/09/2022

Start Time: 3:01p

Adjourn Time: 3:36p

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Drs. Kauffman, Gorman, Dil, Gros, Harris, Frederick, Khan-Assad, Beg, Kalidindi, Castiglioni | Student reps: Aliya Centner, Daniel Press

Alternate voting member attendance: Dr. Daroowalla | Student reps: Daniel Press

Other attendance: Drs. Piazza, Selim, Hernandez, LaRochelle, Garbayo, Plochocki, Kibble, Wei, Lambert, Dexter, Kay, Smith, Selim, Plochocki, Verduin, Davey, Bradshaw, | Phil Bellew, Kim Martinez, Nicole Brooks, Lucia Schweitzer, Dale Voorhees, Carolyn Castro-Pagan, Deedra Walton, Melinda Ragland, Liz Ivey, Alisha Corsi, Carley Blades Myszkowski, Ken Staack, Micah Marshall, Casey Smith, Mary Ann Reiner, Nicole Brooks, Sarah Ragland

Agenda Item	Discussion	Decisions
Approve minutes		● Approved
Announcements	<ul style="list-style-type: none"> ● Syllabus requirement and template – policy available in meeting materials on Teams. Make sure syllabi are consistent with policy. <ul style="list-style-type: none"> ○ New general template to apply to M1-M4, coordinators will be primary contact for making sure they align to policy, working with directors. ● Make-up and remediation exam scheduling – standardizing process/staffing <ul style="list-style-type: none"> ○ Each module will have a set date for make-up exams ○ Set date(s) for remediation exams in summer ○ Some flexibility for exceptional circumstances, otherwise students use the fixed dates ● Upcoming talk 10/6/2022 <ul style="list-style-type: none"> ○ Integrated illness scripts: A pedagogical tool to integrate basic science with patient care (Harris) 	

	<ul style="list-style-type: none"> • Approved at CCom: <ul style="list-style-type: none"> ○ Compassionate off-ramp master's degree ○ Students can apply credits toward this degree if they cannot complete the MD program, but are otherwise still eligible • Welcome Dr. Emily Bradshaw! 	
Student report	<ul style="list-style-type: none"> • M2: Finishing S3, with exam on 9/16. No further updates. 	
Module director reports	<ul style="list-style-type: none"> • HB1: Two weeks remaining. The course is going well. • P1: Medical interviewing curriculum is finishing up. P1 is going well • S3: Course is wrapping up, no issues. • P2: Cardio-pulmonary section is finishing up. Students just completed clinical reasoning + simulation encounter sessions. • S2: Course is almost ready to go. Getting new faculty up to speed with the module. 	
Programs of assessment report	<ul style="list-style-type: none"> • Finishing initial analysis section, completed interviews • Design phase begins soon, iterative changes 	
M2 summer research experience scheduling requirements (Kauffman)	<ul style="list-style-type: none"> • Scheduling requirements attached with documentation for this meeting <ul style="list-style-type: none"> ○ Updated attendance policy, presenting students expectations in advance • Motion to approve the document 	Approved (8 in favor, none opposed)
Other business	<ul style="list-style-type: none"> • NBME clinical reasoning assessments <ul style="list-style-type: none"> ○ Meeting regularly and working on solutions to assess clinical reasoning ○ Focusing on early steps/processes of clinical reasoning ○ Introducing it earlier in curriculum and integrating it into curriculum more, alongside assessments 	