



M.D. Program Curriculum Committee Meeting Minutes

Date: September 16, 2022

Time: 2:02 PM – 3:33 PM

Chaired by: Dr. Jeff LaRoche

Voting members present: Drs. Castiglioni, Dil, Gros, Harris, Kay, Khan-Assad, Martinez, Piazza, Rubero, and Taitano; Maag (M4), Mikhail (M3), and Press, (M2)

Attendees: Drs. Bhatti, Bradshaw, Daroowalla, Dexter, Garbayo, Gorman, Hernandez, Kauffman, Kibble, Pasarica, Plochocki, Selim, Smith, Verduin, and Wasserstrom; Ms. Berry, Ms. Blades-Myszkowski, Ms. Borges, Ms. Brooks, Ms. Corsi, Ms. Poole, Mr. Staack, Mr. Van Blaricom, and Mr. Voorhees

Approval of Minutes

- August 19, 2022: Members approved the minutes as circulated.

Student Updates

- **M3s:** Students requested an off block if OB-GYN and Pediatrics move to six weeks by shortening electives to two weeks.
- **M2s:** Students completed the Cardiovascular and Pulmonary Systems final. The exam was challenging but fair.
- **M4s:** Students are doing great. No issues or concerns.

M1/M2 Subcommittee

- Members approved the following M2 Summer Research Experience Scheduling Requirements.
 - An excused absence may be granted for the M2 Orientation.
 - ❖ The student will be required to first communicate with the director of the research program to determine if adjustments can be made to allow them to participate in the required M2 Orientation sessions.
 - ❖ The request should be submitted prior to the start of the research experience but must be no later than **June 15th** (or the next business day after).

- Documentation of the communication with the research program is required.
- Excused absences will **not** be granted for participation in a summer research experience after the start of the academic year.
 - ❖ If a student is presenting their work at a conference, then excused absences may be granted for the day of the presentation per the usual Attendance Policy (8.8.2).

PES

- Members approved the following PES recommendations.

HB2 Module

- Work with HR and administration to hire a new anatomist. (Anatomist was hired after the recommendation was submitted.)
- Transform some of the lectures into e-learning sessions to help with student flexibility and allow faculty to focus more on helping students synthesize and apply content.
- Move the ultrasound session from Tuesday to Wednesday to allow Dr. Rosario to better utilize fellows.
- Add a formative self-reflection after the midterm to help students self-assess their performance of learning.
- Ensure that progress is made on aligning pedagogies such as case-based learning, simulations, concept mapping, and TBL with other first-year modules.

S1 Module

- Continue to improve the pre-case quizzes, IRAT/GRAT's, and formative questions to reflect the level of difficulty that students can expect on the final exam.
- Continue to improve the exam questions.
- Consider adding a new TBL on white blood cell disorders.
- Ensure that there will be sufficient faculty to meet module objectives given upcoming retirements.

IM/FM Clerkship

- Utilize newly developed grading rubric that no longer requires a 3.6 average on preceptor evaluations and relies more on assessment elements other than NBME scores and preceptor evaluations.
- Utilize the newly developed grade report that was developed to improve the MSPE letters for students.
- Continue to enhance relations with clinical sites and faculty.
- Utilize the newly reviewed and revamped didactics.

Neurology Clerkship

- Utilize the new grading scheme that was recently approved by the M3/M4 committee.
- Continue to have students complete the three-hour minimum boot camp on the Friday before the clerkship starts to ensure student success in the clerkship.
- Continue to convert the standard student orientation to a self-directed online experience that utilizes recorded videos.

LCT

- **Members approved the Health Systems Science I course to be implemented in 2023.**
 - The course will utilize multiple learning modalities including presentations, case-based learning, group learning, demonstrations and simulations, and audience response systems. These modalities will be used with the goal of promoting student engagement and the development of independent, self-regulated learners.
 - Three hours per week, optimally split with one hour early in the week and two to three hours later in the week.
 - Students will be assessed by individual assignments and reflections, retrieval practice quizzes, small group activities, and self and peer assessments.

CREATeforce Update

- Mapped the curriculum by content, learning objectives, and assessments.
- In the process of addressing the original grading rubric report.
- Recommendations will be submitted to the Dean as well as the CCom in October that will address the outcomes for the curriculum and assessment mapping, input on gaps and redundancies, and how it will be addressed moving forward.

Integration, Innovation, and Implementation Efforts Update

- Currently working on the HB modules recommendations.

Updates

- The Revised Student Mistreatment and Abuse Policy was approved electronically on September 2, 2022. Changes include:
 - Updated title of Associate Dean for Academic Affairs

- Updated Associate Dean for Students to Associate/Assistant Dean for Students, as appropriate
- Updated “copy of policy” to clarify the policy is posted online on the GPS website

Action Items

- CREATeforce to submit a report to CCom in October.