

**University of Central Florida
College of Medicine
M1/M2 Minutes**

Meeting Date: 05/13/2022

Start Time: 3:02p

Adjourn Time: 4:01p

Chair: Dr. Kauffman

Attendance:

Voting member attendance: Drs. Kauffman, Ebert, Harris, Dil, Berman, Frederick, Kalidindi, Gorman, Castiglioni, Daroowalla | Student reps: Aliya Centner

Alternate voting member attendance: Student reps: Daniel Press

Other attendance: Drs. Selim, Hernandez, Piazza, Torre, LaRoche, Davey, Garbayo, Akujuobi, Khan-Assad, Kay, Plochocki, Kibble, Wei | Phil Bellew, Margaret Orr, Kim Martinez, Nicole Brooks, Laurel Poole, Micah Marshall, Lucia Schweitzer, Leslie Marchand, Rel Larkin, Dale Voorhees, Carolyn Castro-Pagan, Deedra Walton, Michael Callahan, Nadine Dexter, Soraya Smith, Melinda Ragland, Carley Blades Myszkowski, Casey Smith, Liz Ivey, Mary Ann Reiner,

Agenda Item	Discussion	Decisions
Approve minutes	<ul style="list-style-type: none"> ● 	<ul style="list-style-type: none"> ● Approved
Announcements	<ul style="list-style-type: none"> ● Change in main campus COVID protocols <ul style="list-style-type: none"> ● No more hotline, but faculty/staff/students have COVID or have symptoms are to stay home and are expected to contact their personal health care provider (or Student Health for students) for instructions on isolation/quarantine and follow guidelines. ● New GI/Renal director – Patrice Frederick ● New M1 coordinator – welcome Melinda Ragland! ● Medical knowledge T grade approved by curriculum committee for both M1 and M2 ● Program of assessment – interviews with module directors, plans to finish remaining interviews by August 1. Plans to generate an initial report in the near future as well. 	<ul style="list-style-type: none"> ●
Student report	<ul style="list-style-type: none"> ● M1: <ul style="list-style-type: none"> ● FIRE proposal due today (5/13), finishing up C-1 and S-1 	<ul style="list-style-type: none"> ●
Module director reports	<ul style="list-style-type: none"> ● P-1 exam upcoming 	<ul style="list-style-type: none"> ●

	<ul style="list-style-type: none"> ● C-1: <ul style="list-style-type: none"> ● Course is on track, with one more session before the exam ● HB-3: <ul style="list-style-type: none"> ● The course went well, students performed above average. ● FIRE: <ul style="list-style-type: none"> ● Reviewing deliverables over the next few weeks 	
Programs of assessment	●	●
TBL component grade weighting	<ul style="list-style-type: none"> ● TBLs have changed assessment practices over time at COM ● Proposal in attached document <ul style="list-style-type: none"> ● IRAT minimum 30%, GRAT and AFE minimum 10% each, peer eval 10-20% ● AFE weighting discussion ● Motion: approve the TBL weighting proposal 	● Approved (9 in favor, none opposed)
HB-1 assessment proposal	<ul style="list-style-type: none"> ● Proposal in attached document <ul style="list-style-type: none"> ● Final 60%, Midterm 15%, CBL 8%, TBL 10%, CMAP 4%, peer eval 3% (in addition to TBL component) ● Different number of groups per modules, changes over time ● Longitudinal nature of peer evaluation ● Domain(s) assessed in peer evaluation, consistency of forms between modules ● Motion: approve assessment weighting proposal 	● Approved (8 in favor, none opposed)
Summer research program requirements	<ul style="list-style-type: none"> ● Smaller summer period due to hurricane days/student orientation in July ● Current policy is to work with students case by case ● Possibility of missing first week of curriculum, limits of what is reasonable to miss <ul style="list-style-type: none"> ● Tradeoffs between benefits of research program vs risk of missing a piece of the curriculum ● Potential deadline for request/making decisions based on criteria in advance 	●
Other business	●	●