



M3/M4 Subcommittee Meeting

Minutes

Date: 3/25/22

Time: 8:00 am

Attendees: Dr. Pasarica, Dr. Berman, Mr. Voorhees, Dr. Del Toro, Ms. Corsi, Ms. Kennedy, Dr. Selim, Ms. Linton Walker, Dr. Moran-Bano, Mr. Stirt, Dr. Boucher, Dr. Macintosh, Dr. Fagan, Dr. LaRochelle, Dr. Kibble, Dr. Martinez, Ms. Esterline, Ms. Newsum, Ms. Marchand, Ms. Orr, Mr. Staack, Dr. Klapheke, Ms. Reiner, Mr. Marshall, Mr. Callahan, Ms. Cubero, Dr. Patel, Mr. Kroenung, Dr. Smith, Dr. Osborne, Dr. Castiglioni.

1. Review of meeting minutes from previous meeting – Dr. Pasarica (pgs. 1-2)

Minutes approved.

Patient log changes were approved by CCOM.

Peds evaluation pilot was approved by CCOM.

All course proposals approved by CCOM.

2. Action Needed

Preliminary results of the clerkship educational grants

Dr Del Toro <https://rise.articulate.com/share/FzSPITL-WYQUm0xLWLbHqucrgF37j80Y#/>

- Dr. Del Toro requested that all committee members review the information at the provided link. Please provide feedback to Dr. Del Toro.

Dr Berman and Celia - https://ucf.sharepoint.com/:f:/r/sites/UCFTeam-COM-Clerkship_Directors_Administrators2/Shared%20Documents/General/Site%20Directors%20and%20Site%20Descriptions/standardized%20site%20description%20template?csf=1&web=1&e=WeNI9I

- Dr. Berman presented data and recommendations on preceptor perception of the UCF M3 Clerkships. Survey was sent to 120 preceptors across all clerkships to collect data, 65 preceptors responded. Results show that most preceptors are not using many of the benefits provided by UCF COM for being a volunteer/affiliate faculty member.
- Dr. Berman will work the Faculty Development to implement suggestion such as SLM, list of stores that offer discounts, sign for offices, EdTech services, etc.
- Ms. Linton-Walker presented Site descriptions. Created templated that included all necessary LCME elements and placed them in a standardized site description. All clerkship are updating site descriptions to follow new standard format. Dr. Selim had high praise for the standardized site description as it aligns will LCME standards.

Dr Moran-Bano

- Dr. Moran-Bano presented information on meaningful direct observation feedback. Results show that students highly value direct observation feedback. Student comments were constructive and provided direction for future action items. Dr. Moran-Bano recommended that other clerkships look to implement more opportunities for direct observation feedback.

3. Updates

M3/4 Student representatives (Daniel/ Jordan and Patrick/Justin)

- Congratulations on the MATCH.
- M4 Students are concerned about logistics and financial hardships of M4 Capstone and Boot Camps. M4 students would like as much of the M4 Capstone and Boot Camp programs to be online if possible. No change can be made to the schedule, however submitting a written request will be considered on a case by case basis.

Clerkship leadership

- IM/FM grade changes. Several suggestions were made by the committee members. Dr. Del Toro will make edits and the changes will be sent out to everyone for an electronic vote.

Associate Dean of Academic Affairs

- Working on filling clerkship leadership role for Internal and Family Medicine.

Assistant Dean of Medical Education for M3/4

- Lake Nona Medical Center will start taking M3/M4 EM students.
- Clerkship Educational Grant 2022 - Application due date April 21, 2022
- Updated procedure for clinical site onboarding and maintenance with your feedback
- Update on meetings with the Academic Assistant Deans – Evaluations for AY 2020-21, several policies, and procedures for UCF COM, LCME accreditation requirements, MATCH data, issues and needs of and from the clinical sites were shared. Several issues were solved. Future meetings are in June 2022.

PKM - updates on LCME metrics - No areas for concern

4. Upcoming events – info only

- Clerkship Educational Grant 2022 - Application due date April 21, 2022
- M4 Bootcamp May 2-6, 2022
- LCME Limited Survey visit –May 9-11, 2022
- Transition to clerkships AY 22-23 – May 16-June 3, 2022 (CDs be available May 23-June 3 for shared clerkship sessions)