

### Purchase Request Form Fiscal Year 2021-2022



**Note**: All purchase requests must be submitted at least **TEN (10) BUSINESS DAYS** prior to the time that items and/or services are required. Please take into consideration required production and shipping times of the supplier.

Organization (if applicable)				Allocation	e Bill #, or	BL#	Today's Date			
Initiator's Name ( Print) Phone				Advisor's Na	-)		Event Date (if applicable)			
mitiator 3 Name (Finit)				Advisor's Name (Print)				Event Date (if applicable)		
Email Address				Advisor's Signature				Event Location (if applicable		
		Casey Smith								
Supplier Name				Contact Name			(A&SF Business Office Use Only)			
							_			
	City	ity State Zip								
Pho		Email								
Item #		<b>Description</b> - Attach all quotes and/or d	ocumentatio	า	Quai	ntity	Unit P	rice	Т	otal
Supplier Payment Option Credit Card Check					Grand Total					
Justification or Use of Item(s) - REQUIRED										
Benefit to Student Body - REQUIRED										
Name (Print )				Authorized Signature				Date		
						Clorazuler				
2 <sup>nd</sup> Authorized Name ( <i>Print</i> )				2 <sup>nd</sup> Authorized Signature					D	ate
IDT BY Other	ASF	Dept Name	De	<del>∀</del> pt # Acct #						
P.O.	P-card	P-cardholder Name								
Accounting Specialist Signature			Da	ate	Requisition # Initials			Date		

#### Important Note

- 1. Only those individuals or positions on the A&SF Business Office's authorized signature list may sign above, and only those Student Organizations registered with the Office of Student Involvement that have received an SG-approved allocation or bill may request funds for purchases.
- 2. All purchase requests must follow all guidelines set forth by the Student Government Finance Code, A&SF Business Office's Financial Training, and University guidelines.
- 3. DO NOT purchase any items(s) unless instructed by the assigned Accounting Specialist, as we do not offer reimbursements after-the-fact.
- 4. All authorized signatories must have successfully completed the A&SF Business Office's Financial Training.
- 5. By signing above, you are certifying that you understand these rules and will abide by them.

### **Shopping Cart**

Deselect all items

Price

\$7.59

Save more with

Subscribe & Save >



Zebra Pen Z-Grip Retractable Ballpoint Pen, Medium Point, 1.0mm, Black Ink, 24 Pack (Packaging may vary)

\*\*\* (13,514)

In Stock

✓prime & FREE Returns ~

Gift options not available. Learn more

Color: Black

13

Save for later Delete

Compare with similar items



Taylors of Harrogate Assorted Specialty Teas Box, 48 count (Pack of 1)

by Taylors of Harrogate \*\*\*\* (30,323)

#1 Best Seller (in Tea Samplers

In Stock

√prime

This is a gift Learn more

Style: Teabags

Flavor Name: Classic Tea Variety Box

Size: 48 Count (Pack of 1)

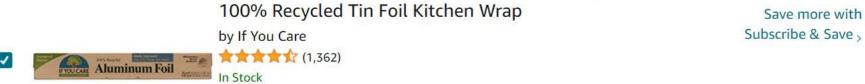
Qty: 2 V Delete Save for later

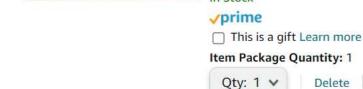
Compare with similar items

\$11.49

Save 5% now with Subscribe & Save \







Delete Save for later Compare with similar items

\$29.99

\$6.29

Aluminum Foil (Quantity – 1)

https://www.amazon.com/CARE-100-Recycled-Aluminum-Foil/dp/B001T6EXTS/ref=sr 1 1?keywords=if%2Byou%2Bcare%2Baluminum%2Bfoil&qid=1638975344& sr=8-1&th=1

FOCUSLINE 300 Piece Compostable Paper Plates Set (Quantity – 10)

https://www.amazon.com/FOCUSLINE-Piece-Compostable-Paper-Plates/dp/B0856RHFK9/ref=sr\_1\_2?keywords=focusline+300+piece+compostable&qid=1638975505&sr=8-2

Zebra Pen Z-Grip Retractable Ballpoint Pen, Medium Point, 1.0mm, Black Ink, 24 Pack (Packaging may vary) (Quantity – 13)

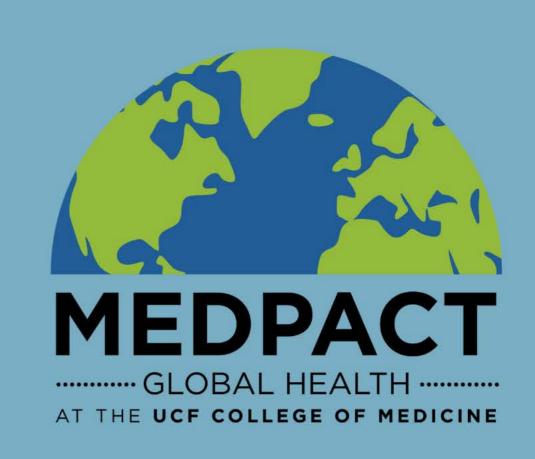
https://www.amazon.com/gp/product/B001BZ6ZN4/ref=ox\_sc\_act\_title\_1?smid=ATVPDKIKX0DER&th=1

Taylors of Harrogate Assorted Specialty Teas Box, 48 count (Pack of 1) (Quantity – 2)

https://www.amazon.com/gp/product/B0062JSYEW/ref=ox\_sc\_act\_title\_2?smid=ATVPDKIKX0DER&psc\_=1







presents

# GLOBAL HEALTH CONFERENCE XI

Topic:
Healthcare
Activism and
The New Scope of
Practice

## SATURDAY

January 15, 2022 8AM-5PM

**HYBRID** 

Join us in person at the UCF College of Medicine or online via Zoom

## Opportunities

Participants have the opportunity to network, develop leadership skills, engage in interactive workshops, and present and review research projects.





Christine Ngaruiya,
MD, MSc, DTMH
Emergency Physician and

Global Health Researcher from Yale University

## Registration

- Free to UCF students
- \$15 dollars Zoom
- \$30 in person
- Breakfast and lunch provided in person

Register now at:

**UCFGLOBALHEALTH.ORG**