



**M3/M4 Subcommittee Meeting**

**Agenda**

**Date:** 2/25/22 **Time:** 8 – 9:30 am

Attendees: Mr. Orengo, Mr. Voorhees, Dr. LaRochelle, Dr. Moran-Bano, Dr. Edelstein, Ms. Corsi, Ms. Ramos, Dr. Selim, Ms. Casto Pagan, Ms. Linton Walker, Mr. Stirt, Dr. Torre, Ms. Walton, Dr. Kay, Dr. Boucher, Dr. Macintosh, Dr. Daroowalla, Ms. Newsum, Ms. Esterline, Ms. Marchand, Dr. Pasarica, Dr. Verduin, Ms. Orr, Ms. Ann Reine, Mr. Marshall, Dr. Callahan, Ms. Cubero, Ms. Brooks, Dr. Patel, Dr. Smith, Dr. Berman, Dr. Osborne, Dr. Martinez, Dr. Del-Toro, Dr. Castiglioni, Mr. Kroenung, Mr. Nelson

**1. Review of meeting minutes from previous meeting – Dr. Pasarica (pgs. 1-2)**

- Minutes approved

**2. Action Needed**

- Proposal for M3/4 electives** - All electives were approved. Courses will be sent to CCOM for approval.
  - Elective - Mindfulness and wellness; AI - Orthopedic Surgery; AI - Family Medicine; Elective – Correctional Medicine
- IM/FM – Patient log changes**- Changes approved. Changes will be sent to CCOM.
- Proposed patient log changes** - Proposed questions were reviewed. An additional “patient tracker” item was discussed as an addition to the patient log. Video demo - <https://pro.panopto.com/Panopto/Pages/Viewer.aspx?tid=a3aacde0-ad21-4fdf-be9a-ae2b0105da8b>
  - Concerns was raised about the additional workload. Clarifications were asked about what and how many patients students will be expected to log, and methods of enforcement and tracking. Suggested adding more relevant patient age ranges. Edits will be made and the vote will be sent electronically.
- Assessment and evaluation process of M3 clerkships updates for AY22-23.** Dr. LaRochelle described and explained why changes to assessment and evaluation should be considered. These assessments will provide longitudinal tracking of student performance so that interventions could be targeted and on time. The changes suggested also addressed the new approved competencies for medical education at COM. Proposed direct observation rubric, student performance evaluation rubric, History, and Physical Write-up assessment rubric, and clerkship overall assessment rubric were reviewed. The weight of each item in the clerkship assessment rubric was discussed. The usefulness of requiring comments for the highest and lowest-ranked category of clinical preceptor assessment was discussed. Limitations regarding excessive students workload for the proposed frequency of assignments and for the clinical preceptors. Clarifications were asked about the cutoff for H/P/F. Content of evaluation language was suggested. Dr. LaRochelle will edit the proposed changes and send them out via an email vote. Faculty development will assist in training faculty on the new evaluation form. Student development will occur, so students know how to perform to meet specific ratings.
  - Dr. Verduin stated that one challenge with the comments with the current MSPE - the Program Directors have no idea if the written comments have come from a resident or an attending, or from someone who worked with the student for one day or 30 days.

**3. Updates on action items from the previous meeting:**

- The list of required procedures for M3 clerkships was updated with the appropriate level of supervision based on CDs feedback.
- The clinical site onboarding and maintenance procedure was updated based on CDs feedback

#### 4. Updates

- a. **M3/4 Student representatives (Daniel/Jordan and Patrick/Justin)** Students expressed concern about not having a break between the M3 and M4 years. Dr. Moran-Bano and Dr. Castiglioni will work with individual students that have to be out of Orlando for a block 1 M4 rotation. There are no opportunities to change the academic calendar for AY 21-22 at this time.

#### 5. Upcoming events – info only

- a. Clerkship Educational Grant 2022 - Application due date April 21, 2022
- b. Mock LCME visit – March 1-3, 2022
  - i. CDs - March 2, 10-11:30 am
  - ii. Students – March 2, 12-1 pm
  - iii. CAs - March 2<sup>nd</sup>, 2-3 pm
- c. M4 Bootcamp May 2-6, 2022
  - i. May 4, 11am-12 mandatory talk for All M4 students- Dean German
- d. LCME Limited Survey visit –May 9-11, 2022
- e. Transition to clerkships AY 22-23 – May 16-June 3, 2022