



M3/M4 Subcommittee Meeting

Minutes

Date: 12/10/21 Time: 8 AM

Attendees: Dr. Pasarica, Dr. Berman, dr. Darowall, Dr. Selim, Ms. Orr, Dr. Gonzales, Ms. Corsi, Dr. Taitano, Ms. Kennedy, Ms. Blades Myszkowski, Ms. Marcerna, Ms. Castro Pagan, Ms. Linton Walker, Ms. Hasegawa, Dr. Moran-Bano, Mr. Voorheese, Mr. Stirt, Dr. Boucher, Mr. Jordan, Ms. Esterline, Dr. Dixon, Dr. Klapheke, Mr. Marshal, Dr. Callahan, Ms. Cubero, Dr. Dexter, Ms. Brooks, Dr. Patel, Mr. Kroenung, Dr. Smith, Dr. Del Toro

1. Review of meeting minutes from the previous meeting – Dr. Pasarica (pgs. 1-2)

2. Action Needed

a. Proposal for M3/4 electives - Director of Electives

- i. Endocrinology
- ii. Pathology

1. Both approved. Courses will be sent to CCOM for approval.

b. LCME policy regarding changes to student schedules – Ken

- i. The LCME policy was discussed. Dr. Berman was concerned about determining if student's needs should be accommodated. Dr. Selim suggests reaching out to SASS or Student Affairs if additional information about the student's concern is needed.
- ii. Dr. Darowalla suggested that the policy needs to be clarified to add guidance on implementing the policy. She suggested that students should be asked to complete a form to indicate if the change is for medical/academic accommodations for preference.
- iii. Dr. Taitano does not feel like a formal process needs to be in place unless the swap would affect another student.
- iv. Ms. Orr suggested that if clerkship does not want to swap students, they could add a policy that no changes will occur.
- v. Dr. Darowalla motioned that the language in the policy will be reviewed, she will submit a proposal, and any policy changes will be reviewed at the next meeting.

c. Change in clinical supervision policy:

a. **Direct Supervision, with supervising attending or resident physician physically present.** The supervising attending or resident physician is physically present with the medical student and the patient and is prepared to take over the provision of patient care if/as needed. Procedures such as thoracentesis, lumbar puncture, paracentesis, etc. require this level of supervision.

b. **Indirect Supervision, with supervising attending or resident physician available.** Direct observation may be provided by a health care professional who is physically present with the medical student and patient. The supervising attending or resident is physically present within the hospital or other site of patient care and is immediately available to provide direct supervision. Procedures such as NG tubes, PIV, foley catheter, etc. would require this level of supervision.

The supervising attending or resident physician must have privileges or authorization to perform the procedure being supervised.

The supervising attending or resident physician determines when a student is competent to move from direct to indirect supervision considering the level of training of the student and previous experience, demonstrated competency and maturity, acuity of activity, and level of risk to patient ensuring the safety and comfort of the patient.

- Drs. Taitano and Klapheke suggest that for the start of paragraph “B” direct be edited to indirect.
- Dr. Klapheke stated that we need to stick with the ACGME language in the policy.
- Dr. LaRochelle stated that the policy is directly related to procedures. Possibly add direct observation “may be provide”
- Dr. Daroowalla suggest that we reach out to other medical schools to see what other medical schools have in places.
- Dr. Pasarica stated that the proposed policy is much more lenient than the current policy.
- Dr. LaRochelle – suggested categories all clinical experience in direct vs. indirect categories.
- Dr. Daroowalla proposed moving to new policy as below
 - Motion approved.

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3. Updates

a. Associate Dean of Academic Affairs

- i. Tracking of all clinical encounters for AY 22-23. Changes to patient logs were discussed. Students should not just log the minimum requirement but log all experiences. These changes would provide additional understanding of a student’s clinical experiences. Revisions to the patient log will be drafted and reviewed in 2022.
 1. Dr. Daroowalla suggested looking at tracking the experiences outside of OASIS.
 2. Dr Pasarica mentioned that student representatives communicated that they would prefer using just one system for reporting in M3, and that system be user friendly especially in real time.
- ii. We are looking to add electives in HCA West Florida and HCA sites in Jacksonville.
- iii. Assessment and Evaluation – changes will be discussed at next meetings.

b. PKM - No concerns

c. Faculty Life Office shared Faculty Development Report

d. Clinical Skills - please communicate with Clinical Skills if your bootcamp includes simulations using the form attached.

4. Upcoming events – info only

- a.** LCME mock visit – March 1-3, 2022
- b.** M4 Bootcamp May 2-6, 2022
- c.** LCME Limited Survey visit –May 9-11, 2022
- d.** Transition to clerkships AY 22-23 – May 16-June 3, 2022 (CDs be available May 23-June 3 for shared clerkship sessions)