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## M.D. Program Curriculum Committee Meeting Minutes

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**Date:** December 17, 2021

**Time:** 2:04 PM – 2:41 PM

**Chaired by:** Dr. Jeff LaRochelle

**Voting members present:** Drs. Berman, Casey, Hernandez, Kay, Piazza, and Taitano; Amaral (M2), Maag (M3), Press (M1), and Wilhelm (M3)

**Attendees:** Drs. Daroowalla, Davey, Dexter, Gros, Kibble, Pasarica, Selim, Smith, and Torre; Ms. Berry, Ms. Blades-Myszkowski, Ms. Borges, Ms. Castro-Pagan, Ms. Corsi, and Mr. Voorhees

### Approval of Minutes

- November 19, 2021 minutes were approved as circulated.

### Student Updates

- M1: Student reps worked with Drs. Ebert, Harris, and Kauffman on moving the Biostats exam date, so that it is not on the same day as the HB2 final exam.
- M2: Students worked with Dr. Hernandez on getting feedback from the SPs on their clinical skills encounters to help students see what they can improve on moving forward.
- M3: Student concerns are currently being addressed by Drs. LaRochelle and Pasarica.

### M1/M2 Subcommittee

- The following proposed Attendance Policy addendum for M1/M2 was approved by voting members.
  - *For a given module, students are allowed to have, on average, up to one (1) excused absence every other week for the length of the module up to a total of five (5) for modules longer than 10 weeks. Psychosocial Issues in Healthcare is an exception of two (2) excused absences for the length of the module. Any excused absences in excess of these limits, will be allowed at the discretion of the module director and will require the student to make up this excess missed time through an alternative/equivalent experience and will receive an incomplete in the course until it is completed.*

## M3/M4 Subcommittee

- Members approved the following change in the Clinical Supervision Policy.
  - *Direct Supervision, with supervising attending or resident physician physically present. The supervising attending or resident physician is physically present with the medical student and the patient and is prepared to take over the provision of patient care if/as needed.*
  - *Indirect Supervision, with supervising attending or resident physician available. Direct observation may be provided by a health care professional who is physically present with the medical student and patient. The supervising attending or resident is physically present within the hospital or other site of patient care and is immediately available to provide direct supervision. The supervising attending or resident physician must have privileges or authorization to perform the procedure being supervised. The supervising attending or resident physician determines when a student is competent to move from direct to indirect supervision considering the level of training of the student and previous experience, demonstrated competency and maturity, acuity of activity, and level of risk to patient ensuring the safety and comfort of the patient.*
- The following course proposals were approved by voting members.
  - Endocrinology
  - Pathology

## SEPC Policy

- Members approved the following addition to the SEPC Policy.
  - *f. Escalation of sanctions for students not in compliance with prior SEPC instructions or requirements.*
- Members approved the following change in the SEPC algorithm.
  - *Under Criteria for Academic Progress Review – M3/M4: \*Academic monitoring status may be removed if three or more subsequent consecutive grades are Pass or higher, and no additional deficits are recorded, including failure of a Shelf exam.*

## Action Items

- No action items.