



M3/M4 Subcommittee Meeting

Minutes

Date: 10-15-2021

Time: 8AM

Chaired by: Dr. Pasarica

Voting members present: Dr. Darowalla, Danny Stirt, Dr. Taitano, Patrick Kroenung, Dr. Berman, Dr. Klapheke, Dr. Del Toro, Justin Chacko, Dr. Moran-Bano, Dr. Osborne, Dr. Boucher

Attendees: Margaret Orr, Kim Gilfedder, Nadine Dexter, Michael Callahan, Morayma Cubero, Dr. LaRoche, Ann Kennedy, Celia Linton Walker, Dale Voorhees, Katherine Newsum, Dr. Amit Patel, Dr. Kibble, Mary Ann Reiner, Dr. Selim, Leslie Marchand, Christie Hasegawa, Alisha Corsi, Deedra Walton, Dr. Elamin, Dr. Torre, Dr. Fagan, Deedra Walton, Dr. Thompson, Jordan Nelson, Dr. Dixon, Dr. Smith

1. Meeting minutes from previous meeting – approved

Dr. Pasarica proposed to streamline approval of minutes. The procedure in Robert's Rules does not actually call for a motion, second, or vote. Rather, the minutes are presented as the record of the meeting by the Chair. They are offered for amendment. When there are no more amendments, they are deemed approved. To use meeting time efficiently, our goal is to receive all amendments to the meeting minutes by email within 1 week from when meetings are received by email. The revised minutes will be attached in the outlook invite for M3/4 meeting for review and will not be posted on the zoom screen. No objections were voiced.

2. Action items

- a. OB/GYN elective with Dr. Lindheim was approved
- b. M3 and M4 calendar for AY 2022-2023 approved
- e. Change in surgery clerkship approved: the Nemours Children's Hospital, Pediatric Surgery Service, will be changed from "core surgery rotation" status to "selective surgery rotation" status in AY 22-23
- f. M3 OSCE policy approved: M3 OSCE will be an M4 graduation requirement. For those requiring remediation, it will be scheduled in the first 4 blocks on M4.
- g. Clinical duties the day before Thanksgiving break-approved - all students assigned to local sites work until 5 pm on Wednesday. All students assigned to away sites work until noon on Wednesday.
- h. Approved at last meeting - Clerkship approach for addressing core condition completion. Text to be added to the manuals: *If the student does not have the opportunity to complete all the core conditions and diagnostic tests in a clinical site, then student must obtain permission from the clerkship director to complete the alternative experiences recommended.*

4. Updates

- a. M3/4 Student representatives - students assigned at the Nemours surgical rotation reported satisfaction with experience with the surgical attendings.
- b. Associate Dean of Academic Affairs
 - a. Dr. Edelstein was appointed Director for M3/4 Electives was appointed. Clerkship directors will still act as directors of the AIs in their discipline.
 - b. M3 calendar for AY22-23 needs to go back to the AY21-22 version because of deficiency in clinical spots for several clerkships. The goal in the next year is to recruit and develop more sites, so that we can implement the calendar approved at last meeting.
 - c. New sites in development: Pensacola (considered for electives in AY 22-23)
- c. Assistant Dean of Medical Education for M3/4
 - i. M3 elective courses- If any clinical site spots are available for the clerkship, please consider allowing M3 students to take them as electives in order to improve the quality of the clinical experience in M3

- ii. Dr Del Toro was appointed the Director of Outpatient Experience for IM/FM clerkship
- d. Assessment Office - no problems noted in current report
- e. Faculty Life Office - Acknowledgement of completion was added to the clerkship orientation modules; Six faculty development sessions are scheduled for the next month for particular rotations and attendings/residents. If other faculty wants to participate, please reach out to Amanda for the zoom link.
- g. Clerkship directors updates
 - i. Ob/Gyn updates: LNMC Ob/GYN – the pilot for night float was not considered an adequate experience, therefore it was deleted from the clerkship experience and only the day experience will be available for student until the number of available patients at night are high enough for a night float addition.
 - ii. Pediatrics – Dr Moran Bano described the intersession 1 curriculum and asked for facilitators.