



M.D. Program Curriculum Committee Meeting Minutes

Date: August 20, 2021

Time: 2:00 PM – 3:44 PM

Chaired by: Dr. Jeff LaRochelle

In Attendance

Drs. Berman, Castiglioni, Davey, Dexter, Dil, German, Gorman, Gros, Hernandez, Kauffman, Kay, Kibble, LaRochelle, Pasarica, Piazza, Plochocki, Rubero, Selim, Taitano, Thompson, Torre, and Verduin; Ms. Berry, Ms. Blades-Myszkowski, Ms. Borges, Ms. Brooks, Ms. Castro-Pagan, Ms. Corsi, Mr. Larkin, Ms. Orr, Ms. Poole, Ms. Ramdihal, and Mr. Vorhees; Huang (M4), Wilhelm (M3), and Williams (M2).

A Message from Dr. German

- Dr. German introduced the new Associate Dean for Academic Affairs, Dr. Jeff LaRochelle and shared her expectations for the MD Program Curriculum Committee. Key points/comments:
 - Endorsed moving forward with curriculum transformation
 - Focus on evolution over revolution
 - Innovate, integrate, and improve
- She also thanked the committee for all they do for the college.

Announcements

- New voting members: Drs. Berman, Dil, Karasik, and Taitano
- New M4 student alternate: Daniel Huang
- New M1/M2 assistant dean: Dr. Kauffman
- New website for 'Course Proposals' was developed to increase M3/M4 electives.

Approval of Minutes

- June 25, 2021 minutes were approved as circulated.

Student Updates

- Class of 2024: Patiently waiting for CoP assignments.
- Class of 2023: No major issues or concerns other than the new badging restrictions at Osceola Regional Medical Center. Drs. LaRoche and Asmar are currently working on this issue.
- Class of 2022: Students are concerned of being pulled out of some rotations due to COVID.

M1/M2 Subcommittee

- Change in Structure and Function (HB2) Assessment: Members approved to replace knowledge-level anatomy practical assessment items (previously worth 20% of grade) with cadaveric image-based, application-level items on TBLs (10%) and exams (10%). The rationale for the change: The anatomy practical examinations do not allow for the assessment of application-level learning outcomes. Further, they are time consuming and labor intensive to administer, and are difficult to grade in a consistent and fair manner. Replacing them with cadaveric image-based multiple-choice questions will remedy these limitations.

M3/M4 Subcommittee

- Members approved the following course proposals.
 - Allergy & Immunization
 - Cardiovascular Sub specialty elective
 - Digestive and Liver Health
 - Emergency Medicine Fellowships Experience elective
 - Gastroenterology Medicine Clerkship
 - Hospice and Palliative Care
 - Internal Medicine Outpatient
 - Pain Medicine/Anesthesiology
 - Write and Public a Research Article
- Members recommended revision and resubmission of the Business of Medicine course proposal.
- Clerkship educational grants were awarded to:
 - Dr. Moran-Bano – The meaning of observation and meaningful observation.

(LCME element 9.4)

- Dr. Del Toro – Development of preceptors for a giving feedback in a busy clinical practice. (LCME element 5.5)
- Dr. Berman – A study of preceptor satisfaction and motivation. (LCME element 4.1)
- Dr. Berman and Ms. Celia Walker – Creating standardized site description template that includes all the required LCME elements. (LCME element 5.11, 5.8 and 5.6)
- Drs. Boucher and Osborne – Learner handoff: helping students with persistent professionalism issues. (LCME element 5.5)
- Dr. Pasarica shared the M4 course and faculty evaluation summary and action plan. She will report back in six months to update the committee on how the action items were accomplished.
- The following change to the grading rubric for the surgery clerkship was approved by members: *'To achieve an Honors grade, the student must achieve a total score of 92% instead of 93%'*.
- Members approved to remove the stipulation for 'direct' supervision for students engaging in the care of patients suspected to have or are positive for COVID. The policy of UCF COM would be that medical students are not restricted from engaging in the care of patients suspected to have or are positive for COVID, and we would refer to UCF COM policy 9.3.1 to determine the level of supervision commensurate with their level of training.

PES Recommendations

- Members approved the recommendations for HB-2, C-1, and S-5 modules as well as the psychiatry and neurology clerkships.

LCME CQI Subcommittee Proposal

- The purpose of the CQI subcommittee is to make sure compliance is maintained, identify areas that may need changes, and identify an action plan for those areas.
- Members recommended revision and resubmission of the CQI subcommittee proposal.

Director, Programs of Assessment

- A program description was created for the Director, Programs of Assessment (DPA). The DPA is responsible for the development, implementation, and maintenance of a competency-based programmatic assessment system that aligns with the current and future UCF medical student curriculum. The director will report to the Associate Dean for Academic Affairs and will work collaboratively with educational leadership across the continuum of medical education as well as the Department of Planning and Knowledge Management, UCF COM committees, and faculty members as needed to assure the continuous quality improvement and regulatory compliance of assessment practices.
- The DPA will evaluate current assessment needs, in addition to design, develop and implement a longitudinal assessment program with mixed methods of assessment to ensure equitable evaluation of student performance aligned with current and future objectives and competencies for all learners at the UCF College of Medicine. This longitudinal assessment program will be a feedback oriented, and information rich system designed to foster developmental assessment and growth, as well as increase students' agency over their learning to promote self-regulated learners.
- Ms. Marchand will be the point of contact from a data standpoint and will be working closely with Dr. Torre, who will assume the role as Director, Programs of Assessment. They will be working collaboratively with individuals across all the curriculum.

2021 Medical School Graduate Questionnaires

- The 2021 Individual School Report and the 2021 Supplementary Benchmarking School Report were shared. Overall, the student feedback was positive.

Updates

- The pediatric clerkship grading rubric was approved electronically by members on August 2, 2021.
- The neurology clerkship grading rubric was approved electronically by members on August 4, 2021.
- Four of our major clinical partners (Nemours, HCA, VA and Naples) require COVID vaccines for all their trainees.
- Step 1:

- Class of 2022: 98% pass rate with an average score of 236.
- Class of 2023: 99% pass rate with an average score of 236.

- Step 2:
 - Class of 2022: 100% pass rate so far with an average score of 250.

Action Items

- M3/M4 to revise and resubmit the Business of Medicine course proposal.
- Dr. Selim to revise and resubmit the CQI Subcommittee proposal.