



M3/M4 Subcommittee Meeting

Minutes

Date: August 20, 2021

Time: 8:00 am – 9:30 am

Chaired by: Magdalena Pasarica, M.D., Ph.D.

8 Total votes: M3 students (1 vote), M4 students (1 vote), IM/FM Clerkship (1 vote), Neurology Clerkship (1 vote), Ob/GYN Clerkship (1 vote), Pediatrics Clerkship (1 vote), Psychiatry Clerkship (1 vote), Surgery Clerkship (1 vote).

Voting members present: Dr. Darowalla, Danny Stirt, Dr. Taitano, Patrick Kroenung, Dr. Berman, Dr. Klapheke, Dr. Del Toro, Justin Chacko, Dr. Moran-Bano, Dr. Osborne, Dr. Boucher

Attendees: Margaret Orr, Kim Gilfedder, Nadine Dexter, Michael Callahan, Morayma Cubero, Kiaya Anderson, Dr. LaRochelle, Ann Kennedy, Celia Linton Walker, Dale Voorhees, Katherine Newsum, Dr. Amit Patel, Dr. Kibble, Mary Ann Reiner, Dr. Selim, Leslie Marchand, Christie Hasegawa, Alisha Corsi, Deedra Walton

1. Review of meeting minutes from the previous meeting and electronic votes – approved

2. Updates

a. M3/4 Student representative

- i. M4 Students – Good feedback, students, are enjoying rotations. However, students have concerns about the Pediatric general surgery rotation at Nemours. The student rep will send student feedback to Dr. Pasarica. Dr. Taitano is already in contact with the site to address issues. Dr. LaRochelle has been in contact with Dr. Fagan to address issues. Dr. LaRochelle would like to know about all problems with sites as soon as possible, either through a Clerkship Director, Clerkship Administrator, or Margaret Orr.
- ii. M4- Students would like to know when COVID19 booster shots will be available. Dr. LaRochelle will update on this as soon as news are available, probably in the fall.
- iii. M4- students would like to care for patients with covid without direct supervision. Dr. LaRochelle agrees to bring this up to curriculum committee.

b. Academic Partners – Associate Dean of Academic Affairs

- i. Review of current policies: COVID vaccine documentation to be uploaded in imunitrax to avoid delays in training; there are efforts made to restore full students badge access to Osceola Hospital; All HCA hospitals (except Osceola) are allowing students to care for covid 19 patients. There are efforts made to change this policy and allow students with covid19patients at Osceola.

- ii. Dr. LaRochelle would like to empower the students to report issues/ideas to clerkship administrators and directors, who will then either manage or move it up to Margaret Orr and/or Dr Pasarica, who will then either manage or move it up to Dr Larochele.
- c. Assistant Dean of Medical Education – Dr. Pasarica
 - i. Peds and Neuro grading approved by CCOM.
 - ii. M3/M4 course evaluation data review. Overall, very positive data. Three courses had raised concerns. Dr. Pasarica is working with the stakeholders to gather data and make improvements.
 - iii. M4 faculty evaluation data review. Overall, very high rankings for faculty.
 - iv. What can be improved - Students asked for more time, more one-on-one time, clear expectations and availability of more electives in M3.
 - v. Action plan
 - 1. Ask all faculty if the course can be offered as an M3 elective
 - a. Christie will create a list of M3 and M4 courses that are available.
 - 2. Handout and SLM will be provided to faculty to define course expectations better – Dr. Pasarica will work with Faculty Development to create.
 - 3. Three courses had negative feedback. Dr. Pasarica is working with courses to make improvements.
 - vi. Congratulations to Clerkship Directors for their awarded educational grants.
 - vii. Dr Pasarica created a COVID19 tab on the M3 class webcourses with all the updated information from Associate Dean. Individual clerkships can link to this resource for updated information.
- d. Assessment Office - Leslie
 - i. No areas for concern for LCME tracked data
- e. Faculty Life Office – Andrea Berry and Amanda
 - i. Reviewed handouts provided in meeting materials with introduction of stakeholders.
- f. Student Affairs – Dr. Kibble
 - i. Class ranks will be available on Monday for fourth-year students.
- g. Elective courses for M3/4 - Christie Hasegawa
 - i. The website for course proposals was reviewed. The website can be accessed at the following link: <https://med.ucf.edu/academics/md-program/course-proposals/>.
- h. Dr. Berman – Evaluation forms
 - i. Are there any concerns about sharing course/site evaluations with the site?
 - 1. Faculty Development will add evaluation forms to clerkship orientation SLMs.
 - 2. Dr. Daroowalla proposed creating a video or SLM to explain the form to students.
 - 3. Dr. Moran-Bano proposed discussing the evaluation forms during the transition course.

3. Actions approved

- a. Proposal for M3/4 electives need to be submitted and approved by CCOM – all approved and passing to the curriculum committee.
 - i. Business of Medicine
 - ii. Hospice and Palliative Care
 - iii. Digestive and Liver Health

- b. Surgery grade changes need to be submitted to CCOM for approval - Surgery grade change approved to lower the cutoff for honors from 93% to 92% should increase the proportion of qualifying students to a more reasonable 20-25%. – Approved and passing to the curriculum committee. Dr LaRoche mentioned that for the next academic year a more global approach will be taken to prevent such things from happening last minute.

4. **Upcoming events** – info only

- a. M4 Bootcamp – May 2 – 6, 2022

5. **Electronic votes:**

- a. Peds clerkship grade changes approved by M3/M4 and CCOM
- b. Neurology clerkship grade changes approved by M3/M4 and CCOM