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## M.D. Program Curriculum Committee Meeting Minutes

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**Date:** May 21, 2021

**Time:** 2:01 PM – 3:30 PM

**Chaired by:** Dr. Richard Pepler

### In Attendance

Drs. Casey, Castiglioni, Davey, DeCampi, Dexter, Dil, Gorman, Gros, Harris, Hernandez, Hirumi, Kay, Kibble, Lambert, LaRochelle, Pasarica, Pepler, Rubero, Selim, Torre, and Verduin; Ms. Blades-Myszkowski, Ms. Borges, Ms. Corsi, Mr. Larkin, Ms. Orr, and Mr. Vorhees; Amaral (M1), Maag (M2), Wilhelm (M2), and Williams (M1).

### Approval of Minutes

- March 19, 2021 minutes were approved as circulated.

### Student Updates

- Class of 2023: Most students have taken the Step 1 exam and many are pleased with their scores. Transition to clerkship is going ok. Overall, things are going well.
- Class of 2024: Students completed their first year and are moving into their second year of medical school.

### M1/M2 Subcommittee

- Assessment parameters are currently being developed. Will present to CCom soon.

### M3/M4 Subcommittee

- Dr. Pepler recognized Dr. Klapheke for his outstanding service and leadership as assistant dean for medical education for M3/M4 during the past seven years. Dr. Pasarica will take on this role moving forward.
- Members approved the following modifications to the policy for COVID-19.

- Students assigned to work with known or suspected COVID-19 patients should be directly supervised.
- For clinical rotations: Students will either be previously vaccinated with the COVID-19 immunization or receive a negative COVID-19 test.

## PES Recommendations

- Members discussed ways to follow-up on recommendations made by PES.
- Members approved the recommendations for the S-2 module as well as the OB-GYN, Pediatrics and Surgery clerkships.
- Dr. Harris will modify the IM/FM clerkship recommendations and forward them to Dr. Peppler for CCom approval.
- Members approved the request for PES to include justification/clarification for each of the recommendations submitted to module and clerkship directors moving forward.
- Members discussed and approved the following recommendations for CCom.
  - Identify a faculty who can cover endocrinology and reproductive portions of the module.
  - Provide a clear vision, goals, and resources regarding an overall assessment strategy to ensure consistency across modules.
- Provide a clear vision and goals regarding content coverage across modules was tabled for discussion at the next meeting.
- Clerkship directors have expressed concern over the shortened timeframe on clerkships. An analysis report of student performance for four weeks versus six weeks was requested by CCom members. Dr. Pasarica will follow up and report back to CCom.

## Step 2CS

- Members approved to remove the Step 2CS exam as a graduation requirement since there is no longer a Step 2CS exam.

## **Budget**

- Approval to purchase software and embalming pumps for the anatomy lab as well as equipment for the clinical skills and simulation center was granted due to the six percent that was returned to the COM budget.

## **Policy on Policies**

- Policies will be posted in the College of Medicine Procedures and Policies Library to be managed by legal.
- Ms. Borges will forward further information regarding Policy on Policies to the committee.

## **Updates**

- The NBME policy, Family Medicine elective and PES recommendations for Cellular Function and Medical Genetics (HB-1), Cardiovascular and Pulmonary Systems (S-3) and Gastrointestinal and Renal Systems (S-4) were approved electronically by members on April 23, 2021.

## **Transition**

- Dr. Pasarica will serve as interim assistant dean for medical education for M3/M4.
- As co-chair of CCom, Dr. Harris will serve as chair for the committee meetings moving forward until the new associate dean for academic affairs is in place.

## **Action Items**

- Dr. Pasarica to modify the policy for COVID-19.
- Dr. Harris to modify the IM/FM clerkship recommendations and forward them to Dr. Pepler for CCom approval.
- M1/M2 Subcommittee to submit a plan reflecting the consistency of assessments across M1 and M2 years.
- Dr. Pasarica will follow up with clerkship directors on the shortened timeframe on clerkships and report back to CCom
- Ms. Borges to forward information regarding Policy on Policies.