

**University of Central Florida  
College of Medicine  
M1/M2 Minutes**

Meeting Date: 05/14/2021

Start Time: 3:00p

Adjourn Time: 4:37

Chair: Dr. LaRochelle

Attendance: Drs. LaRochelle, Gros, Harris, Kauffman, Topping, Garbayo, Berman, Plochocki, Selim, Kibble, Dil, Kay, Torre, Hirumi, Castiglioni, Hernandez, Ebert, Gorman, Pepler, Verduin. Cendan, Daroowalla, Piazza, Davey | Phil Bellew, Kim Martinez, REL Larkin, Dale Voorhees, Nadine Dexter, Casey Smith, Margaret Orr, Abnel Rodrigues-Castro, Deedra Walton, Michael Callahan, Liz Ivey, Mary Ann Reiner, Laurel Poole, Carley Blades Myszkowski, | Student reps: Melanie Peterson, Jordan Nelson, Colton Amaral

Agenda Item	Discussion	Decisions
Approve minutes	●	● Approved
Announcements	●	●
Student report	<ul style="list-style-type: none"> <li>● M1: The class is acclimating to the pace of material, anticipating M2</li> <li>● M2: Most have completed STEP 1, vouchers with practice NBME exams were a success</li> </ul>	●
Module director reports	<ul style="list-style-type: none"> <li>● C1: Final exam on Friday</li> <li>● S1: Sessions have been running well so far, students enjoyed virtual escape room</li> <li>● P1: Students finished exam recently, grades will be released after students complete other exams</li> <li>● FIRE: Wrapping up year one, projects</li> <li>● P2: Planning for 2021 alongside S3, format will be similar to 2019 with a few exceptions (using Thursday mornings some weeks – 8/19 and 8/26)</li> <li>● S3: Finalizing calendar for start in August, close to final version on SharePoint</li> <li>● LCT: Met with S3, sex &amp; gender-based curriculum from University of Texas, the material does not have an official director right now</li> </ul>	●
COVID updates	<ul style="list-style-type: none"> <li>● Rates below 5%</li> <li>● Vaccines, availability &amp; requirement</li> </ul>	●

	<ul style="list-style-type: none"> <li>● COM plans to return to in-person sessions in the fall, with a few COVID precautions</li> <li>● Best practices using Zoom when not 100% virtual <ul style="list-style-type: none"> <li>● Logistics issues with in-person and virtual sessions if they are close to each other</li> </ul> </li> <li>● Using pre-made materials, faculty availability during those times/recording faculty answers <ul style="list-style-type: none"> <li>● Concerns with this becoming double-time for students in practice</li> </ul> </li> <li>● Student preferences of live vs recorded content, use of Zoom in classroom sessions, application</li> <li>● Defining/usage of SLMs, degree of interactivity, limitations of recorded lectures/pure voice-over SLM</li> </ul>	
Assessment standardization	<ul style="list-style-type: none"> <li>● What kind/how much direction is given to students regarding exams/what material/mastery is expected <ul style="list-style-type: none"> <li>● Example: outline given to students after S3/S2 exams were decoupled during a stressful period for students</li> <li>● Scope/complexity</li> </ul> </li> <li>● Time footprint to design, implement, and grade non-MCQ items <ul style="list-style-type: none"> <li>● Difficulty to do them, value for learners</li> </ul> </li> <li>● Discussion of standards vs desired standards vs performance in practice</li> <li>● Limited to HB Modules this year – phasing in the change so it is less abrupt for students</li> <li>● HB1 will take a phased in approach <ul style="list-style-type: none"> <li>● 3 Cases will be modified to a concept map format</li> <li>● Modifications will be made in criteria <ul style="list-style-type: none"> <li>▪ 80% of module grade will be MCQ <ul style="list-style-type: none"> <li>● 60% from Final</li> <li>● 15% from Midterms</li> </ul> </li> </ul> </li> </ul> </li> <li>● HB2 and HB3 will be able to meet the 70% MCQ goal</li> <li>● Working group to develop standard definitions for TBL, CBL, concept maps, and simulation activities to include objectives, pre-work, activity, and rubrics <ul style="list-style-type: none"> <li>● Dave Harris to lead</li> </ul> </li> </ul>	●

	<ul style="list-style-type: none"><li>• Timeline will be to present final product for review at the June M1/M2 subcommittee meeting</li></ul>	
Other business	<ul style="list-style-type: none"><li>•</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>