University of Central Florida
College of Medicine
M1/M2 Minutes

Meeting Date: 04/09/2021 Start Time: 3:00p Adjourn Time: 5:06p

Chair: Dr. LaRochelle

Attendance: Drs. LaRochelle, Hirumi, Harris, Hernandez, Peppler, Piazza, Lambert, Dil, Gros, Daroowalla, Kauffman, Berman, Torre, Kibble, Ebert, Garbayo, Rahman, Macintosh, Kay, Gibson, Gorman, Castiglioni, Zayat, Verduin | Phil Bellew, Dale Voorhees, Nadine Dexter, Mary Ann Reiner, Abnel Rodriguez-Castro, Andrea Berry, Kim Martinez, Michael Callahan, Liz Ivey, Alisha Corsi, Deedra Walton, Margaret Orr, Rel Larkin, Lucia Schweitzer, Christie Hasegawa, Casey Smith, | Student reps: Daniel Stirt, Jordan Nelson, Colton Amaral

Agenda Item	Discussion	Decisions
Approve minutes	●	● Approved
Announcements	● Welcome Dr. Tracy Macintosh, Associate Dean of DEI! ● Transition of nutrition LCT to Lifestyle Medicine LCT ● Closed captions (live transcript) available in Zoom	●

Student report	● M1:
	   ● One week remaining for HB-3
	   ● Wrapping up year 1 FIRE
	● M2:
	   ● Smooth ending for the year/P-2/Fire, studying STEP
	   ● Practice STEP vouchers have been working well
	   ● Thanks to M2 faculty in assistance helping with STEP!
	● STEP 1 will be pass/fail as of January 2022
		●

Module director reports	● HB-3:
	   ● Exam coming up, request for student directed review
	   ● CMAP software, adjustments for future sessions/future student use
	   ● Past uses of CMAP tool, benefits after learning curve, longitudinal applications
		●

	- P=1: - Adjustments to assessments to manage COVID, exam upcoming - FIRE: - Wrapped up with conference last month, students did well with it on Zoom - About 15% will complete next year with previously discussed option B - M1 proposals out for review - Thanks to other modules! - HB-1: - Met and began planning schedule for Fall 2021, considering re-implementing intro to pharmacology - HB-2: - Re-implementing anatomy with face-to-face sessions available again - S-3: - Upcoming meeting, planning to implement changes based on assessment decisions	
COVID updates	- Return to campus discussion - Slight uptick in cases, ~30% local vaccination rate - Pre-COVID curriculum with best practices: - Implementation of improvements/technology usage learned during remote learning - Stacy Calhoun – Willing to assist with extra clinicians being available, but needs advance notice (a few months) - Balancing self-directed learning with alternatives, avoiding whiplash effects from modules being different from each other…but still allowing for progression of expectations as students advance - Transparency of changes to modules - Keep other modules aware of changes, consistency/standardization between modules - Goals/objective changes must go through committees - Curricular vision/variability, clarify what degree of director discretion is acceptable for the curriculum	•

| Assessments discussion | • MCQ assessment %s
  • Final exam 50%, total of MCQ points 70% or less
• Quizzes for knowledge checks
  • Every other week, 10-20% grade
• Mid-term for >10 week modules
  • ~10% of grade, as "take home" recommended, consider non-MCQ
• Distribution of additional/custom module points
  • Small group/CMAP/simulation/etc - avoid "participation points" (aka no "soft points")
• NBME customized events for finals option
  • Less faculty time developing items, score reports eliminate coaching reports/challenges
  • Past usage of events at COM, aligning module content and assessment
  • Feedback/rationale availability for NBME questions
  • Faculty time/workload
• Simulations – maintaining and utilizing simulations/preventing obsoletion
• Guiding values/standards set to make decisions, as a basis for setting goals in assessment/curriculum
• Programmatic assessment (and assessing what we value), catching struggling students early, which goals to set to get this process started
• Change to curriculum/culture to align with different assessment structure, how changes might tie into H/P/F
• Discussion on H/P/F
• **For May meeting: Directors should consider how the above assessment model would fit into their respective modules.** | • |
| Other business | • | • |