



M.D. Program Curriculum Committee Meeting Minutes

Date: February 19, 2021

Time: 2:00 PM – 2:59 PM

Chaired by: Dr. Richard Pepler

In Attendance

Drs. Casey, Castiglioni, Cendan, Davey, Dexter, Dil, Gorman, Gros, Harris, Hernandez, Hirumi, Kay, Kibble, Klapheke, Lambert, LaRochelle, Nyenhuis, Rubero, Selim, and Verduin; Ms. Berry, Ms. Borges, Ms. Orr, Ms. Ramdihal, and Mr. Vorhees; Mr. Amaral (M1), Mr. Lessans (M3), Ms. Mikhail (M4), Mr. Pumilia (M4), and Mr. Wilhelm (M2).

Approval of Minutes

- January 15, 2021 minutes were approved as circulated.

Student Updates

- M4s: Students are concluding the interview process and are excited that they are going to have a version of an in-person Match Day. Students are still waiting to hear whether they will have an in-person or virtual graduation.
- M2s: The clerkship scheduling process went well. Students are looking forward to beginning their clerkships.
- M1s: Students started HB-3 and continue to adjust to their first year in medical school.

M3/M4 Subcommittee

- M3/M4 proposed that 75% of the summative grade be standardized across all core clerkships as follows:
 - Preceptor Evaluations 50%
 - NBME shelf exam 25%
 - Final 25% focuses on clerkship-specific goals

❖ Proposed for the Psychiatry Clerkship:

- Two Case Write-Ups & Admission Orders 15%
 - EBM Exercise
 - Informed Consent Exercise
- Two Clinical Skills Evaluations 5%
- Video OSCEs 5%

● **To receive Honors:**

- No issues of concern regarding Professionalism, e.g., late assignments, yellow or red cards.
- Must pass the NBME Shelf exam on the first attempt.
- Must score at or above 94% on preceptors' evaluations (averaged if > 1 preceptor).
- Clerkship-Specific: For example, for the Psychiatry Clerkships: 95% or above on the final calculated clerkship grade.

● **To receive a Pass:**

- Must score at or above the 5th percentile on the NBME Shelf Exam.
- Must score at or above 70% from preceptors' evaluations (averaged if >1 preceptor).
- Must have a final calculated overall clerkship grade of 70 or above.

● **Members approved the 2021-2022 final grading rubric for the Psychiatry Clerkship.**

● **Members approved the following course proposals.**

- Pediatric Telehealth Elective
- Physical Medicine and Rehabilitation, Psychiatry Rotation: Committee asked if this could be offered in August, September, and October.

Updates

- There is a lifestyle medicine lecture next Friday, February 26th at 4:00 PM.
- Dr. Davey will chair the search committee for the Associate Dean for Academic Affairs. The search committee is currently finalizing the job description and hopes to post the position soon. A search firm will be assisting the search committee in this process.

- The search for the Associate Dean for Faculty Affairs will be internal. Dr. Schrimshaw was appointed chair for the search committee. The job description has been finalized and the committee anticipates posting the position as early as next week.
- The Lake Nona Performance Center is currently selling memberships and are due to open on August 1, 2021.

Action Items

- Assessment Office to double check LCME standards as it relates to how to assess practice-based learning and system-based practice.
- Assessment Office to work on generating an end of the year preceptor feedback report for all clerkships.
- M3/M4 Subcommittee to submit the core clerkship grading rubric for IM/FM, Neurology, OB/GYN, Pediatrics, and Surgery.
- M3/M4 Subcommittee to find out if the Physical Medicine and Rehabilitation, Physiatry Rotation can be available to students in the fall.