



**University of Central Florida
College of Medicine
M.D. Program Curriculum Committee Minutes – M3/M4**

Meeting Date: 3/19/2021

Start time: 8:00 AM

Adjourn time: 9:00 AM

Chaired by: Dr. Klapheke

Zoom Attendance: (Doctors) Berman, Castiglioni, Daroowalla, Klapheke, LaRoche, Moran-Bano, Osborne, Pasarica, Patel, Peppler, Rubero, Taitano, (Staff) Ms. Anderson, Ms. Corsi, Ms. Cubero, Dr. Dexter, Ms. Gilfedder, Ms. Hasegawa, Ms. Kennedy, Mr. Larkin, Ms. Marchand, Ms. Newsum, Mr. Orengo, Ms. Orr, Ms. Reiner, Dr. Selim, Mr. Staack, Mr. Voorhees, Ms. Walton (Students) MS3 Justin Chacko

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> Review of minutes from 2/19/2021 meeting. 	<ul style="list-style-type: none"> Minutes approved. 	Dr. Klapheke	Complete
Announcements	<ul style="list-style-type: none"> Updates from Dr. Peppler: <ul style="list-style-type: none"> Return to campus task force met yesterday and discussed the possibility of having the matriculating COM class vaccinated for COVID before they start their first year. Dr. Peppler met with administration from NCH. They are looking forward to having more students. COVID Update on at least 1 of 2 COVID shots– 87 M3s have been vaccinated. 97 M4s have been vaccinated. Mandatory student surveys will be added to the M3 and M4 Capstones. Send any Duty Hour or Clinical Log updates for 2021-2022 to Ken Staack Beginning with Block 1 of 2021-2022, at the end of each clerkship orientation session, students need to 	<ul style="list-style-type: none"> Clerkship directors have been asked to reach out to their students to again encourage them to get vaccinated for COVID. Students should also be advised to contact Soraya once they have been vaccinated. Clerkship administrators should develop the one question quiz for their respective modules for student documentation they 	Dr. Klapheke	Complete

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
	complete a one question survey acknowledging they have received & read the syllabus/clerkship handbook.	have read the clerkship syllabus/handbook. An example was provided.		
Review of each 2021-2022 Clerkship Grading Rubric	<ul style="list-style-type: none"> • All of the Clerkship grading rubrics are included in meeting materials packet. • Psychiatry grading rubric has already been approved. 	<ul style="list-style-type: none"> • Rubrics have been approved. <ul style="list-style-type: none"> ○ Passing to curriculum committee. 	Dr. Klapheke	Complete
Update on M3 OSCEs	<ul style="list-style-type: none"> • There will be an Intercession 2 face to face OSCE (Final M3 OSCE). The OSCE will be summative. <ul style="list-style-type: none"> ○ 5 stations in total. 4 of the stations will be in person stations with standardized patients. 1 station will be a telemedicine station. ○ The Clinical Skills Assessment committee, composed of core faculty, designed the OSCE. ○ The last 2 weeks in May have been identified as remediation time for those students who do not pass the OSCE. 		Dr. Castiglioni	Complete
LCME Data Update	<ul style="list-style-type: none"> • Included in meeting materials packet • Grades are getting turned in on time. • Student satisfaction surveys have been very positive. • Overall, the data looks good. 		Ms. Marchand	Complete
2021-2022: Timing of when the shelf will be and when clinical duties end	<ul style="list-style-type: none"> • A uniform statement should be created and used in each webcourse page to avoid any confusion between students. Outside Orlando sites end clinical duties at noon the final Thursday, whereas Orlando sites end clinical duties at the end of day the final Thursday. 	<ul style="list-style-type: none"> • Clerkship directors are encouraged to include this in each clerkship's webcourse page. Dr. Daroowalla will draft a statement that will be shared with the clerkships. 	Dr. Daroowalla	Complete
OB-GYN Clinical Log (Clerkship Requirements)	<ul style="list-style-type: none"> • REMOVE: Post-Term Pregnancy • CHANGES: a. colposcopy-Change to: cervical dysplasia. b. amenorrhea – Change to: oligo/amenorrhea. c. Breast Disease-Change to: 	<ul style="list-style-type: none"> • OBGYN patient log updates – APPROVED <ul style="list-style-type: none"> ○ Passing to curriculum committee. 	Ms. Kennedy	Complete

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
	breast health/abnormal mammogram/abnormal breast exam <ul style="list-style-type: none"> • That leaves 34 requirements: 1 removed and 3 with revised descriptions. 			
NBME Testing Policy	<ul style="list-style-type: none"> • This policy specifies testing conditions and guidelines while taking an NBME exam at the end of a core clerkship or after any missed clinical time. 	<ul style="list-style-type: none"> • Approved <ul style="list-style-type: none"> ○ Passing to curriculum committee. 	Mr. Staack	Complete
Proposed new M3/M4 electives	<ul style="list-style-type: none"> • Geriatric Psychiatry 	<ul style="list-style-type: none"> • Approved <ul style="list-style-type: none"> ○ Passing to curriculum committee. 	Mr. Staack	Complete
Next Meeting	<ul style="list-style-type: none"> • Friday, April 16th at 8:00 AM via Zoom 			