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## M.D. Program Curriculum Committee Meeting Minutes

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**Date:** November 20, 2020

**Time:** 2:00 PM – 3:57 PM

**Chaired by:** Dr. Richard Peppler

### In Attendance

Drs. Berman, Casey, Castiglioni, Cendan, Davey, Dil, Ebert, Gorman, Gros, Harris, Hernandez, Kay, Kibble, Klapheke, Lambert, Nyenhuis, Peppler, Piazza, Rahman, Rubero, Selim, Thompson, Topping and Verduin; Ms. Berry, Ms. Borges, Ms. Corsi, Ms. Orr, Ms. Ramdihal, and Mr. Vorhees; Mr. Amaral (M1), Mr. Maag (M2), Mr. Trice (M3), Mr. Wilhelm (M2), and Ms. Williams (M1).

### New Members

Dr. Peppler welcomed Colton Amaral and Mason Williams to the MD Program Curriculum Committee. Colton will serve as the (M1) representative and Mason as the (M1) alternate.

### Approval of Minutes

- October 16, 2020 minutes were approved as circulated.

### Student Updates

- M3s: Students are overall happy with their clerkship experience. There is some concern with the increase in COVID cases and how it may impact the students.
- M2s: Students have their final exam for Gastrointestinal and Renal Systems on Tuesday.
- M1s: Students are starting GI physiology. They have also asked PACs to create a midterm.

## PES

- Members approved the following recommendations for HB-3 and S-6.
  - HB-3
    1. New clinical educator will teach pharmacology content.
    2. New higher order formative and summative items will be written.
    3. Continue to improve formative and summative questions.
    4. Continue to improve small group cases and create new cases to expand existing case repository.
    5. Possible reorganization of the immunology and microbiology content to streamline lectures and small group cases.
    6. Possible incorporation of new material for SARS-CoV-2 and COVID-19 virology and immunology.
    7. Develop more discriminating criteria/rubrics for the "soft point" activities or low stakes summative activities.
    8. Improve the scheduling and integration of pharmacology content with other HB3 sessions (e.g., relevant didactics and cases)
  - S-6
    1. Implement content in virtual fashion.
    2. The module director(s) will examine the scheduling for the module and reschedule topics not conceptually appropriate. The next rendition will involve a highly compressed schedule, virtual learning, and a shift in the module from spring to fall. Will try to limit clinical content in week 1 to ensure students develop a firm foundation.
    3. Neurology sessions will be reviewed and recommended for revision to increase integration of neuroanatomy, neuropathology, and/or foundational neuroscience to ensure that the material is scaffolded to the M2 level and appropriately integrates foundational and clinical components.
    4. Reevaluate neuropathology content with the new pathologist and recommend changes to improve scaffolding to the M2 level and improve integration with other module content.
    5. Continue to work to ensure that the exam questions accurately reflect what is covered and make changes accordingly to ensure that the summative exam accurately reflects learning objectives and session

content.

6. Evaluate workload for some neurology areas identified as problematic by students and make recommendations to reduce assigned preparation activities to ensure that workload and expectations on students are reasonable and clear. Improvements in design of neurology “flipped activities” are recommended to ensure learners are clear on expectations from these sessions.
7. Improve the psychiatry preparation activities by revising the SLMs, developing an interactive ibook with medical students, and developing “highlights Q&A” zoom sessions to help students navigate critical components of the psychiatry preparation activities prior to the small group application exercises.
8. Consult with an internal medicine doctor to align level of teaching, objectives, and assessment.

### **M1/M2 Subcommittee**

- M1/M2 Travel Policy was approved by members. Dr. Castiglioni will ensure her team disseminates the policy guidelines to community of practice providers.

### **M3/M4 Subcommittee**

- The following course proposals were approved by members.
  - Internal Medicine Additional Clinical Experience
  - Palliative and Pain Management Principles
- Step 2 Ck Intensive course proposal was tabled.

### **SEPC Criteria – Cardio/Pulm Cutoff**

- The SEPC criteria was updated to align with the grading cutoff proposal in Cardio/Pulm from 70 to 67 for the Class of 2023. Students who score above 67 will not be reviewed by the SEPC. Members approved the change.

### **Step 1 Exam**

- Members approved the Class of 2022 to take the Step 1 exam by June 6, 2021.

- Members approved the Class of 2023 to take the Step 1 exam as scheduled (prior to core clerkships) in May 2021 with no flexibility for delay other than instances such as medical.

## **FIRE Module**

- A motion was given to consider flexibility of when M2 students can complete the FIRE module due to COVID-19. Students will be given the following options.
  - Option A: Complete FIRE on schedule for this academic year (March 5, 2021).
  - Option B: Postpone completion of FIRE for up to one year and present at the 2022 FIRE Conference. If Option B, then the student will need to agree to the following required stipulations:
    1. Student will receive an “I” grade this year. Student will then have up to one year to complete the requirements for FIRE. Once completed, a grade change form for H, P, or F will be submitted. If student does not meet the requirements successfully within the year, then the “I” grade will automatically change to “F” per UCF rule.
    2. Student must meet with his/her Faculty Research mentor to complete a specific contingency plan for completion of the FIRE project within the next year. The plan must be received in writing and signed by both the student and the mentor to acknowledge agreement by December 18, 2020.
    3. To minimize potential impacts on clinical rotations in M3 and still be able to complete the FIRE project, student must request during the upcoming lottery a research elective in M3 year during the first nine blocks.
    4. Student will submit completed poster for formative and summative review deadlines for the 2022 FIRE Conference and will be exempt from those deadlines this academic year (2020-21). All other requirements will remain the same.
- Members approved to give M2s the flexibility in completing their FIRE projects in the spring of 2021 or delaying it until the FIRE Conference in 2022.

## **Announcements**

- Class of 2022: Ninety-four students have taken Step 1 with a mean of 240.
- Class of 2021: One hundred and eleven students have taken Step 2 with a mean of 249.
- The IM/FM core clerkship will remain combined in a 12-week rotation with one number and one exam; IM will be eight weeks and FM will be four weeks.
- M3/M4 travel policy was approved by members via electronic vote on November 12, 2020.

## **Action Items**

- Dr. Castiglioni's team will disseminate the policy guidelines to community of practice providers.