



**University of Central Florida
College of Medicine
M.D. Program Curriculum Committee Minutes – M3/M4**

Meeting Date: 1/22/2021

Start time: 8:00 AM

Adjourn time: 9:00 AM

Chaired by: Dr. Klapheke

Zoom Attendance: (Doctors) Berman, Boucher, Daroowalla, Del Toro, Kibble, Klapheke, Moran-Bano, Pasarica, Patel, Peppler, Rubero, Taitano (Staff) Ms. Anderson, Ms. Corsi, Ms. Cubero, Dr. Dexter, Ms. Gilfedder, Ms. Hasegawa, Ms. Kennedy, Mr. Larkin, Ms. Marchand, Ms. Marchena, Mr. Marshall, Ms. Newsum, Mr. Orengo, Ms. Orr, Ms. Reiner, Dr. Selim, Mr. Staack, Mr. Voorhees, Ms. Walton (Students) MS3 Patrick Kroenung, MS3 Justin Chacko, MS3 Spencer Lessans

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow Up
Review Minutes	<ul style="list-style-type: none"> • Review of minutes from 12/4/2020 meeting. 	<ul style="list-style-type: none"> • Minutes approved. 	Dr. Klapheke	Complete
Announcements	<ul style="list-style-type: none"> • Update on Clinical Partners – Dr. Peppler <ul style="list-style-type: none"> ○ The Orlando VA is taking walk-ins for student vaccinations. ○ At the end of Intersession 2, (in May), Dr. Klapheke will no longer serve as the M3/M4 Assistant Dean. The curriculum administration is being redesigned and the position of Assistant Dean of M3/M4 will tentatively be divided into other new positions . ○ Affiliate/Volunteer Faculty Town Hall is scheduled for February 10th. • Welcome to Dr. Amit Patel, Nemours Support Team! • Mid-year M4 course and faculty evaluations <ul style="list-style-type: none"> ○ Overall very positive evaluations for both courses and faculty. • Dr. Klapheke reminds all regarding extra clerkship for make-up students to be held concurrent with Transition to Core Clerkships in May. 		Dr. Klapheke	Complete

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	<ul style="list-style-type: none"> • Reminder: Carolina in CSSC must be informed in advance if there will be a clinical skill need for Capstones/Boot Camps or Transition to Core Clerkships. • COVID Vaccinations – to date, 72 M3s and 74 M4s have received at least their first dose. 			
Review of LCME Data as well as NBME scores this year during COVID	<ul style="list-style-type: none"> • Included in meeting materials packet. • Data looks good overall. Some patient logs are at or slightly above the 25% mark for alternate experiences. These are being tracked. • NBME Shelf Exa scores from this year were compared against last year. Regression analysis was performed. Results show that there has not been a significant change in scores this year despite curriculum changes due to COVID. 		Ms. Marchand	Complete
M3 and M4 Capstones: face-to-face or by Zoom?	<ul style="list-style-type: none"> • Quality may be significantly improved if some of the disciplines' Boot Camp sessions are held face-to-face. But there are ongoing needs for social distancing due to COVID. • Each individual clerkship has the flexibility to design their boot camps as they see fit. 	<ul style="list-style-type: none"> • This item is being placed on hold pending further review and guidance from the COM Operations department regarding room capacity limitations. 	Dr. Klapheke	Complete
2021-2022 M3 Calendar	<ul style="list-style-type: none"> • Transition to Core Clerkship course planning – Dr. Klapheke • CALL FOR NEW M3/M4 ELECTIVES <ul style="list-style-type: none"> ○ At least one elective must be clinical ○ 1 block Independent Study Research for students delaying FIRE. Perhaps we could also add an end-of-M3 Research Day. ○ A call for new M3/M4 electives was sent out via email this week to all M3/M4 faculty. Additionally, Dr. Klapheke places an invitation for new elective proposals in the Central Florida Medical Society newsletter. • Scheduling for the incoming M3 class has begun. Students have selected their clerkship rotation 		Dr. Klapheke	Complete

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	order. Currently, students are in a schedule swap period. Overall, the process is going well.			
Proposed new M3/M4 electives	<ul style="list-style-type: none"> • Physical Medicine & Rehabilitation • Pediatric Telehealth Elective <ul style="list-style-type: none"> ○ Ken Staack will contact Dr. Fagan for a complete list of library resources required for the elective. 	<ul style="list-style-type: none"> • Both proposals were approved. Passing courses to the curriculum committee for approval. 	Mr. Staack	Complete
Next Meeting	<ul style="list-style-type: none"> • Friday, February 19th at 8:00 AM via Zoom 			